

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 30, 2025 with the following members present: Bixler, Barnhart, Gaul, Kaufmann, and Chairperson Bell. Minutes reported by Deputy Auditor Hamdorf. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following correspondence from:
Auditor Welch Notice of New Hire, Matthew Stuhr, Maintenance Technician effective 9/22/2025.

Manure Management Annual Updates submitted by:
JT Center Pork 1 LLC #68689 for a site at 1493 280th Street, Tipton.
JT Center Pork 2+ LLC #68688 for a site at 1545 260th Street, Tipton.

It was noted the following Handwritten Disbursement was issued on 9/26/2025 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #44370 for \$4,455.78-self funded medical claims.

Moved by Sup. Bixler seconded by Sup. Kaufmann to approve the agenda.
Ayes: All

Chairperson Bell addressed the public for comments. There were none.

Moved by Sup. Barnhart seconded by Sup. Gaul to approve the Board Minutes of September 23, 2025.
Ayes: All

Moved by Sup. Barnhart seconded by Sup. Bixler to approve Claim Disbursements #443576 - #443707 paid on 9/25/2025.
Ayes: All

The Board reported on Outreach/Committee Meetings they attended.

Moved by Sup. Barnhart seconded by Sup. Kaufmann to approve a utility permit for Eastern Iowa Light & Power on Old Muscatine Road for a bridge construction and waive the \$100 fee.
Ayes: All
Abstain: Bixler

Moved by Sup. Kaufmann seconded by Sup. Bixler to authorize Chairperson Bell to sign the Proclamation for Domestic Violence Awareness Month in October.
Ayes: All

Deborah Seymour-Guard, CFO—MHDS of the East Central Region Disability Access Point, met with the Board to discuss the 28E agreement and review the Disability Access Point. County Attorney Blank reviewed the 28E agreement and made a few changes.

Moved by Sup. Barnhart seconded by Sup. Kaufmann to approve the Amended 28E Agreement with Eastern Iowa Disability Alliance subject to the changes from County Attorney Blank.
Ayes: All

Veteran Affairs Service Officer Hamann and her Commission members Mike Male, Shelly Howsare, Bruce Jeffries and Robin Housley met with the Board to discuss the \$10,000 allocation money received from the State of Iowa. Hamann explained that she must follow any demands by the State, or she will need to refund the funds. Bell asked if the State would take away the funds if they aren't being used. Hamann said the State Training Fund will receive it. Commissioner Male thanked the Board for funding the Veterans Affairs Department, but they don't want to utilize the funds then have to come back asking for funds to cover if the State adds more restrictions. Consensus of the Board was to keep the \$10,000 and plan something towards the end of the fiscal year to be sure the State doesn't change anything.

HIPAA Compliance Officer Tischuk and HIPAA Privacy Officer Conrad-Marion met with the Board to discuss HIPAA training letter to all employees. Stephanie Lathrop, CAROSH Compliance Solutions drafted a letter to all employees reiterating the importance of completing the training courses. Discussion was held on fines and who would be responsible for them if the department isn't completing the training with a consensus of the department's budget if they are not in compliance. Sheriff Wethington feels the courses are very repetitive although Tischuk said repetitiveness is helpful. Consensus of the Board was to put the letter on letterhead and discuss the letter at a department head meeting prior to sending it to all employees.

HIPAA Compliance Officer Tischuk and HIPAA Privacy Officer Conrad-Marion met with the Board to discuss manual policies. The server room was discussed and Tischuk will work with IT Director Pierce on installing a cage. The Workstation policy was also discussed with the use of personal cellular phones. Discussion was held. Consensus of the Board was to find out what other Counties are doing, minimize the use by only allowing Department Heads and have IT Director Pierce do an assessment of what employees are currently using personal cell phones for for county use.

Moved by Sup. Kaufmann seconded by Sup. Gaul to adjourn at 10:53 a.m., to October 7, 2025.
Ayes: All



Nicki Welch, Auditor



Jon Bell, Chairperson