

The Cedar County Board of Supervisors met in regular session at 8:30 a.m., January 4, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann and Smith. Members of the public were present.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Kaufmann, Gaul, Agne, Smith

Nay: Bell

Chairperson Smith turned the meeting over to Auditor Gritton. Auditor Gritton held a secret ballot for the position of Chairperson and Chairperson Pro Tem. By the results of the balloting, Auditor Gritton determined Sup. Smith is the chairperson for 2016. Sup. Bell is the Chairperson Pro Tem for 2016.

The following committee appointments for 2016 were designated:

BOARD COMMITTEE APPOINTMENTS FOR 2016

Board of Health	- Gaul, Agne
Co. Decategorization Policy Board	-Gaul, Kaufmann
Community Action of Eastern Iowa	-Kaufmann, Bell
County Shop	-Smith, Agne
Consortium	-Agne, Smith
Crimestoppers	-Bell, Agne
CCEDCO (2 votes)	-Bell, Smith
Drainage District	-Kaufmann, Bell
Emergency Management	-Bell, Agne
E911 Service Board	-Bell, Agne
Eastern Iowa Rural Utility Services	-Gaul, Kaufmann
ECIA Board	-Gaul, Kaufmann
Evaluation Committee	-Smith, Kaufmann
Fair Board	-Gaul, Agne
Highway 30 Coalition	-Kaufmann, Smith
Heartland Insurance Risk Pool	-Agne, Kaufmann
ISTEA/ECICOG	-Gaul, Bell
Law Enforcement Center	-Smith, Bell
CEO/Workforce Development	-Bell, Smith
MEIMHC Board	-Agne, Gaul
MH Institute Adv.	-Agne, Kaufmann
MH Advisory Board for the County Management Plan	-Agne, Bell
MH/DS Regions Governing Board	-Smith, Agne
R.E.A.P. Comm.	-Smith, Kaufmann
R.C. & D.	-Bell, Smith
River Bend Transit	-Smith, Agne
Safety	-Kaufmann, Smith
Seventh Judicial	-Smith, Agne
Solid Waste Disposal	-Kaufmann, Bell
Systems Unlimited	-Bell, Gaul
Wilton Development Corp.	-Agne, Kaufmann

Moved by Gaul seconded by Bell to approve the Board Minutes of December 29, 2015.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Kaufmann seconded by Bell to approve Claim Disbursements #403946 - #404052.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

Moved by Bell seconded by Gaul to approve a Work Request Form submitted by Paul Kime.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Kaufmann to name the following as the official designated newspapers for Cedar County for 2016:

1. The Tipton Conservative

2. The Sun News
3. West Branch Times

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Discussion was held regarding various 2016 Boards and Commissions. The Board received letters of resignation from Ray Penningroth, Zoning Board of Adjustment and Marty Moylan, Planning and Zoning Board. Sup. Gaul suggested contacting Laurie Brandenburg for the appointment on the Zoning Board of Adjustment. One application was received for the Planning and Zoning Board.

Moved by Kaufmann seconded by Bell to appoint Douglas Klein to the Planning and Zoning Board. Klein's appointment will expire 12/31/2018.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Discussion was held regarding appointments to the Eastern Iowa Regional Housing Authority. The Board received a written confirmation from Ken Muller indicating that he would like to continue to serve on the Eastern Iowa Regional Housing Authority. There is another vacancy on this Board.

Moved by Kaufmann seconded by Agne to approve the following:

Resolution Appointing Commissioners to the Eastern Iowa Regional Housing Authority from the County of Cedar, Iowa.

WHEREAS, Cedar County, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the Board of Supervisors of Cedar County, Iowa hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Ken Muller Term: 2 years

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the County Auditor and certified copies of such Resolution be forwarded by the County Auditor to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 4th day of January, 2016.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Bell seconded by Gaul to approve the following rate structure in place for 2016 for Medical Examiner services in Cedar County:

On scene base fee: \$75.00 per hour (plus mileage per Cedar County allowance.)

Investigative casework (post-scene time): \$40.00/hour

Director fees: \$20.00/hour (Hours consumed maintaining the inner workings of the Cedar County Medical Examiner's Office.)

Ayes: Agne, Bell, Gaul, Kaufmann, Smith

Moved by Gaul seconded by Kaufmann to approve the 2016 representative appointments of Sup. Smith and alternate Sup. Agne to serve on the Seventh Judicial District Board.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Bell seconded by Agne to approve the 2016 representative appointments of Sup. Smith and alternate Sup. Agne to serve on the River Bend Transit Board.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Gaul to approve the 2016 representative appointments of Sup. Kaufmann and alternate Sup. Bell to serve on the Solid Waste Executive Board.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Gaul seconded by Bell to approve the 2016 representative appointments of Sup. Agne and alternate Sup. Kaufmann to serve on the Heartland Insurance Board of Trustees.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Moved by Agne seconded by Bell to approve the 2016 representative appointments of Sup. Kaufmann and alternate Sup. Smith to serve on the Highway 30 Coalition.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Gaul seconded by Kaufmann to approve the 2016 representative appointments of Sup. Smith and alternate Sup. Agne to serve on the MH/DS Regions Governing Board.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Kaufmann to destroy the following documents: Iowa Department of Transportation Farm-To-Market Road Fund Quarterly statements for the period of 1/1/10 thru 12/31/10.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Gaul to appoint Michel Foulks as the Cedar County Weed Commissioner for 2016.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Agne seconded by Kaufmann to adopt the following resolution:

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION OR ROUTINE MAINTENANCE PROCEDURES DURING 2016

WHEREAS, the Cedar County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Cedar County, meeting in lawful session, on this 4th day of January, 2016 to temporarily close sections of highways in Cedar County's road system when necessary because of construction, maintenance or natural disaster

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Gaul seconded by Kaufmann to adopt the following resolution:

RESOLUTION 2016

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that Robert D. Fangmann, the County Engineer of Cedar County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Cedar County, Iowa, this 4th day of January, 2016.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Kaufmann seconded by Agne to approve the following E.C.I.C.O.G. Region 10 appointments:

Transportation Policy Committee-	<u>Term Expires</u>
Members-Brad Gaul	1-1-17
Rob Fangmann	1-1-18

Alternates-Dawn Smith, Jeff Kaufmann, Steve Agne 1-1-18
Jon Bell 1-1-17

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Kaufmann to approve the following E.C.I.C.O.G. Region 10 appointments:

Transportation Trails Advisory Committee-
Members-Mike Dauber 1-1-17
Rob Fangmann 1-1-18

Passenger Transportation Advisory Committee-
Members-Jon Bell 1-1-17
Julie Tischuk 1-1-18

Transportation Technical Advisory Committee-
Members-Chris Nosbisch 1-1-18
Rob Fangmann 1-1-17
Alex Anderson 1-1-19
Alternate-Matt Muckler 1-1-19

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Kaufmann seconded by Gaul to appoint Daisy Wingert to the Pioneer Cemetery Commission to replace Peter Endris.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Kaufmann to approve the following appointments for 2016:
2016 BOARDS & COMMISSIONS

AIRPORT ZONING BOARD 6YR

Rick Sawyer
James Rohlf

MAGISTRATES' COMMISSION 6YR

Wayne Brown (Supervisors' Appt.)
Keith Whitlatch (Supervisors' Appt.)
Phyllis Lenschow (Supervisors' Appt.)
Alan Bohanan (Bar Association Appt.)
Lee Beine (Bar Association Appt.)

BOARD OF HEALTH 3YR

Dr. Alan Beyer
Dr. Clayton Schuett
Brad Gaul
Jeanne Hein
Lin Hannes

BOARD OF REVIEW --- ASSESSOR

Ken Paper-Durant
John Dornfeld-Tipton
Sue Hall-Tipton
Barb Archer, Secretary

VETERAN AFFAIRS 3YR

Virgil Kruckenberg
Gregery Bell
John Sauer
Marlin Hillyer
Bruce Jeffries
Patty Hamann, Sec.

CIVIL SERVICE COMMISSION 6YR

Lee Beine (County Attorney Appt.)
Julianne Jensen (Supervisors' Appt.)
William Bails (Supervisors' Appt.)

CONSERVATION BOARD 5YR

Leon Steinhagen
Dick Maske
Teresa Wendt
Jean Driscoll
Craig Jackson
Mike Dauber, Executive Director

ZONING BOARD OF ADJUSTMENT 5YR

Laura Twing
Chuck Hoy
Bill Lenker
Claudia Beyer

PLANNING & ZONING COMMISSION 3YR

Joel Brown
Dave Schuett
Douglas Klein
Jody Yutesler
John Dornfeld
Julie Schroeder
Carl Kohrt

COMPENSATION BOARD 4YR

Sterling Benz (County Attorney's Rep.)
Roxanne VanDenBerghe (Auditor's Rep.)
Bruce Cary (Supervisors' Rep.)
Robert Steen (Sheriff's Rep.)
Greg Wagner (Supervisors' Rep.)
Paula Shelton Werling (Recorder's Rep.)
James Reeve (Treasurer's Rep.)

MEDICAL EXAMINER TEAM 1YR

Keith Krewer, MD-Chief Medical Examiner
Ruth Macke, MD-Deputy Medical Examiner
Ned Austin, MD-Deputy Med. Examiner
Thomas Bollinger, MD-Deputy Med. Examiner
Lileah Harris, MD-Deputy Medical Examiner
Connie Knutsen, CMEI-Dir, Med. Exam. Investigator

Mike Dauber, MEI-Med. Exam. Investigator
Henry Bentley, MEI-Med. Exam. Investigator

**EASTERN IOWA REGIONAL
HOUSING AUTHORITY 2YR**

Ken Muller

**EASTERN IOWA REGIONAL
UTILITY SERVICE SYSTEMS 3YR**

Brad Gaul

MENTAL HEALTH ADVISORY BOARD

Joyce Hamiel Dennis Byrnes Don Griffith
Shari Hebl Pat Ciha Peggy Driscoll
Sue Hall Steve Agne Jon Bell
Bill Driscoll Chris Shotwell

**DECATEGORIZATION SERVICE
AREA ADVISORY BOARD**

Brad Gaul
Scott Hobart
PIONEER CEMETERY COMMISSION 3YR

Jacie Thomsen
Daisy Wingert
Karis Horstmann
Wayne Nebergall
Bill Muhs
Lori Ostrich
Jeff Kaufmann
Sandy Harmel
Mike Boyle

"COMMISSION TO ASSESS DAMAGES"
(EMINENT DOMAIN COMMISSION)

Owners of Town Property:
Phyllis Sondergard-West Branch
Jill Sawyer-Stanwood
Gene Schroeder-Bennett
Brett Eggert-Tipton
Karen Dennis-Clarence
Paul Crock-Mechanicsville
Wayne Ralfs-Bennett

Bankers, etc.:
Bob Steen-Mechanicsville
Dan Conrad-Bennett
Jeff Carnes-Durant
Steve Pruess-Clarence
Karen Howe-Mechanicsville
Lynne Pinegar-Tipton
Rena Edler-Clarence

Farmers: (Owners & Operators)
Ernest Hora-Wilton
John Schott-Tipton
Dennis Hulse-Clarence
Roscoe Millett-West Branch
Leroy Jackson-Mechanicsville
Roger Wiese-Bennett
Bev Brown-West Branch

Real Estate:
Duane Lasack-Lowden
Merlin Conrad-Lowden
Melvin Wiebel-Lowden
Kathy Fobian-West Branch
Ken Paper-Durant
Jeffrey A. Graves-Durant
Jeff Wallick-Tipton

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Discussion was held regarding Board meeting days. Sup. Gaul reviewed the financial savings of holding Board meetings one day a week. Sup. Gaul will obtain the current year end financial savings of having one day a week Board meetings. Discussion was held.

Moved by Gaul seconded by Kaufmann to hold 2016 Board meetings on Tuesdays.

Ayes: Gaul, Kaufmann, Agne, Smith

Nay: Bell

Monthly Department Head meetings will be held the first Tuesday of the month.

Discussion was held regarding Elected Officials salaries. Sup. Bell read an email he received from County Attorney Renander regarding not all members of the Compensation Board being notified of the meeting. Renander referenced Iowa Code 331.905 (4). There is nothing in the code that states what happens if not all members of the Compensation Board are notified. Since

the majority of the Board voted there is nothing that can be done. Discussion was held. Chairperson Smith has been approached by several department heads inquiring about salary figures for budgetary purposes. The Compensation Board approved a 6% increase for the County Attorney and a 5% increase for Elected officials. Auditor Gritton reviewed the budgeting process. The consensus of the Board (for budgetary purposes only) is a 3% salary increase for the County Attorney and 2 1/2 % salary increase for Elected officials.

Chairperson Smith presented a years of service certificate to Sup. Gaul for 5 years of service

Sup. Bell gave an update on purchasing a projector and screen for the Board room. Sup. Bell stated the estimated costs for:

Remote controlled screen -\$440.00

Cables - \$32.00

Brackets - \$25.00

Projector - \$1,295.00

These estimates do not include electrical. Sup. Bell will continue to get estimates for electrical.

At 9:25 a.m. Sup. Agne left the Board meeting to attend a funeral.

Senator Bob Dvorsky and Representative Bobby Kaufmann met with the Board to give legislative updates. Department heads in attendance were: Emergency Management Director Malott, Recorder Helmold, Assessor Marx, Case Management Director Tischuk and Engineer Fangmann. After the Legislators gave their updates, Chairperson Smith gave others in attendance an opportunity to ask questions.

Dennis Ray presented the Board a formal complaint of Bullying and Verbal Assault (on-going Harassment) against Bill Kofron. Ray would like the Board to consider not renewing Bill Kofron's lease on the F.E.M.A. property. A copy of the complaint will be given to County Attorney Renander and Heartland Insurance.

Moved by Kaufmann seconded by Bell to adjourn at 10:11 a.m., to January 5, 2016.

Ayes: Bell, Gaul, Kaufmann, Smith

Absent: Agne

Cari Gritton, Auditor

Wayne Deerberg, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 5, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present. Emergency Management Director Malott was present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Notice to Bidders for Main Open Ditch Repairs submitted by Engineer Etler.

Project Manual for Main Open Ditch Repairs submitted by Engineer Etler.

December Safety Committee Meeting Minutes.

Correspondence submitted by Justin LaVan filing a response concerning the Rock Island Clean Line.

Manure Management Plans:

Annual update from Jeff Samuelson for two sites located in Center East Township.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Kaufmann, Gaul, Agne, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. Robert L. Pruess praised the Engineer and his staff for maintaining the roads.

In other business the Board (for budgetary purposes only) allowed a 2% salary increase for non-elected department heads and non-union hourly employees.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Moved by Gaul seconded by Bell to return to regular session.

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Discussion was held regarding proposed office space construction. Custodians Barnum and Carney were present. Barnum distributed and reviewed updated proposed construction sketches. Construction for the proposed Recorders office which is currently the Assessor's Office would include: constructing a new counter top overlay for the existing counter and file cabinets, and the existing offices would be demolished creating an open work area. The proposed construction for the County Attorney's office which is the current Recorders office would include: constructing a 16x14 office for the County Attorney, a 11x11 office for the Legal Assistant, and a conference room, with soundproofing. An existing wall would have to be demolished in order to construct a larger office space for the Assistant County Attorney. The proposed construction for the Assessor's office which is the current County Attorney's office would include a couple different options: 1. Expand the current back wall of the Assistant County Attorney's office by 9' 4" to the east. This would include a new doorway. 2. Expand the current back wall of the County Attorney's office by 18' 3" to the east. Option two would reduce the office space in the Auditor's office. Testing for asbestos in the base floor boards will have to be done. Discussion was held regarding closing the public entrance to the second floor for security purposes. Chairperson Smith stated that the Board needs to make some decisions regarding office space construction in order to prepare for budgets. Auditor Gritton and Assessor Marx voiced their concerns with reducing office space. Sup. Bell questioned if the proposed Assessor's office could be the Recorder's office. Sup. Bell would like to see the construction costs of moving the Recorder to the current County Attorney's office. Barnum and Carney will work on obtaining those numbers. The total estimated construction cost for office space would be \$13,000. This estimate does not include wiring and asbestos abatement. Barnum will get estimates for asbestos abatement.

The Board held their monthly meeting with department heads. Those in attendance were:

Emergency Management Director Malott, Auditor Gritton, Engineer Fangmann, Assessor Marx, Treasurer Jedlicka, County Attorney Renander, Public Health Director Caes, Conservation Director Dauber, Sheriff Wethington, Recorder Helmold and Veterans Affairs Administrator

Hamann. Discussion was held. Chairperson Smith briefed those in attendance about the 2% salary increase figures for non-elected department heads and non- union hourly employees, 2 1/2% for elected officials and 3% for the County Attorney.

Laurie Worden and Kimberly Klocke representatives from Workplace Learning Center met with the Board for FY16/17 funding review. The current funding to Workplace Learning Center is \$925.00 through the funding given to the Cedar County Economic Development Commission. Workplace Learning Connection is requesting continued funding of \$925.00.

Engineer Fangmann met with the Board to review the Final Voucher for project #BRS-CO16 (90) –60-16. Total cost of the project was \$352,960.55.

Moved by Gaul seconded by Kaufmann to approve the Final Voucher for project #BRS-CO16 (90) – 60-16.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Engineer Fangmann reviewed bids for bridge replacement project # BROS-CO16 (92) –8J-16 at 1420 210th Street, Section 33 of Fairfield Township.

Moved by Kaufmann seconded by Bell to award the bid of \$534,477.13 to Taylor Construction, Inc. for project # BROS-CO16 (92) – 8J-16.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Engineer Fangmann reviewed bids for bridge replacement project #BROS-Co16 (93) – 5F-16 at 410 Charles Ave, Section 28 of Pioneer Township.

Moved by Bell seconded by Agne to award the bid of \$631,217.55 to Taylor Construction, Inc. for project # BROS-CO16 (93) –5F-16.

Ayes: Agne, Smith, Gaul, Bell, Kaufmann

Engineer Fangmann reviewed bids for pavement resurfacing project #STP-S-CO16 (94) – 5E-16 on X64 from Highway 30 to the Jones County Line.

Moved by Gaul seconded by Kaufmann to award the bid of \$2,083,571.11 to Croell and Subsidiary for project #STP-S-CO16 (94) – 5E-16.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Engineer Fangmann presented and reviewed a Utility permit submitted by Eastern Iowa Light and Power.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along 280th Street and Old Muscatine Road in Sugar Creek Township.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Robert L. Pruess addressed the Board. General discussion was held.

Moved by Gaul seconded by Agne to adjourn at 10:15 a.m., to January 12, 2016.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 12, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for 2015 submitted by the Auditor.

A Food Certificate Distribution Report submitted by General Assistance Administrator Hamann.

Correspondence submitted by Iowa Utilities Board filing an order denying motion to establish requested procedural schedule concerning the Rock Island Clean Line.

It was noted the following Handwritten Disbursement was issued on 01/08/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404053 for \$1,273.54-flex claims and \$5,570.04-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Chairperson Smith addressed the public for comments. Larry Hodgden stated that he supports the proposed reorganization of the Courthouse.

Moved by Gaul seconded by Bell to approve the Board Minutes of January 4, 2016 and January 5, 2016

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Kaufmann seconded by Bell to approve Payroll Disbursements #164283-#164431 for the period ending 1/2/16 and to be paid on 1/8/16.

Ayes: Bell, Kaufmann, Gaul, Agne, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the 7th Judicial meeting honoring the retirement of Jim Wayne. Sup. Gaul attended the Board of Health meeting. Topics included the budget and reelection of officers. Sup. Kaufmann stated that the Solid Waste Commission will be holding a meeting on February 4, 2016 at 5:15 p.m.

Moved by Agne seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Moved by Kaufmann seconded by Agne to return to regular session.

Ayes: Bell, Kaufmann, Agne, Gaul, Smith

Discussion was held regarding proposed office space construction. County Attorney Renander, Recorder Helmold, and Assessor Marx were present. Chairperson Smith reviewed the dimensions submitted by Custodian Barnum. There was no asbestos found in the floor mop boards. Approximate costs for Asbestos Abatement would be \$1,200.00. The square footage of the current County Attorney's office will provide adequate office space for the Recorder's office. Helmold stated that the dimensions indicated that there is unused office space listed for the current Recorder's office and that is not correct. Sup. Bell questioned how the shelving for the record books would be displayed? Barnum will be contacted for clarification. Helmold voiced concerns regarding the Passport office being housed outside of the main Recorder's office. Chairperson Smith suggested that the office space committee meet on January 19, 2016 at 1:00 p.m. to finalize figures and construction. Helmold reviewed the feedback she received from 71 counties regarding their County Attorney's proximity to the Clerk and Courtrooms. Discussion was held. Renander stated that moving the County Attorney's office upstairs is critical for two main reasons 1) safety and 2) confidentiality. Renander read an email from Chief Judge Greve supporting moving the County Attorney's office upstairs. Assistant County Attorney Blank, Judge Macek, and Judge Telleen also submitted letters/emails of support. The Board would appreciate those that sent letters/emails of support to submit official letters of support for keeping

the Court system in Cedar County and against court consolidation. Further discussion on office space construction will be held.

Treasurer Jedlicka met with the Board for a FY16/17 budget review. Discussion was held. Jedlicka stated that he does not have a Deputy tied to his salary. Deputies in his department follow the Compensation Study. Jedlicka is requesting a 1.67% increase for expenditures for a total of \$402,835. Revenues increased 1.38% for a total of \$257,800. Changes to online licensing registrations may affect revenues. Sup. Bell would like all department heads/elected officials to submit a list of types and costs of trainings attended.

Discussion was held regarding appointments to the Eminent Domain Commission under categories of Owners of Town Property and Banker. Paul Crock no longer owns property in Mechanicsville. Karen Howe no longer works at U.S. Bank. Chairperson Smith contacted Bob Steen for recommendations; but has not heard a response. Sup. Kaufmann suggested David Furry. Chairperson Smith will continue seeking recommendations for an interested party.

Sup. Gaul will contact Laurie Brandenburg to see if she would like to be appointed to the Zoning Board of Adjustment.

Sheriff Wethington met with the Board for a FY 16/17 budget review. Discussion was held. Wethington explained that some increases of expenditures are due to the hiring of another deputy. The Board would like Wethington to revisit expenditure figures listed for Employee Group Insurance, fuels, and radios and related equipment. Regarding revenues the Board would like clarification on care of prisoners, and security services. Discussion was held regarding contracting law enforcement services.

County Attorney Renander and Legal Assistant Cady met with the Board for a FY16/17 budget review. Discussion was held. Renander is requesting a 1.98% increase for expenditures for a total of \$349,298.

Environmental & Zoning Director LaRue met with the Board for a FY16/17 budget review. Discussion was held. LaRue is requesting a 3.46% increase for expenditures for a total of \$181,118. Total revenue decreased 13.11% due to possible pool and tanning salon closings, and a decrease in subdivision petitions filed.

At 11:00 a.m. Sup. Kaufmann left the Board meeting.

Discussion was held to set the public hearing dates to amend Cedar County Ordinances: #20-County Infractions, #27-Non-public Water Supply Wells (Construction), #28-On-Site Wastewater Treatment and Disposal Systems.

Moved by Bell seconded by Gaul to set February 2, 2016 and February 9, 2016 at 8:45 a.m. as the public hearing dates to amend Cedar County Ordinances: #20-County Infractions, #27-Non-public Water Supply Wells (Construction), #28-On-Site Wastewater Treatment and Disposal Systems.

Ayes: Bell, Gaul, Agne, Smith
Absent: Kaufmann

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along Old Muscatine Road and 325th Street, from Highway 38 to Union Ave. and Old Muscatine Road near Ocean Ave in Fairfield and Sugar Creek Townships.

Ayes: Agne, Gaul, Bell, Smith
Absent: Kaufmann

Moved by Agne seconded by Gaul to adjourn at 11:41 a.m., to January 19, 2015.

Ayes: Agne, Bell, Gaul, Smith
Absent: Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 19, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Sup. Kaufmann was approximately ten minutes late. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for 10/01/15 thru 12/31/15 submitted by the Recorder's Office.

A report of additional fees collected for the month of December 2015 submitted by the Clerk's Office.

A notice of Appeal of Condemnation Award.

The Board noted correspondence from Case Management Director Tischuk regarding the part time status of Scott Beck, Case Manager effective January 18, 2016.

It was noted the following Handwritten Disbursement was issued on 1/15/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404215 for \$645.00-flex claims and \$7,814.23-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Larry Hodgden related figures of contracting law enforcement services with the City of Tipton.

Moved by Agne seconded by Bell to approve the Board Minutes of January 12, 2016.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Discussion was held regarding a Claim submitted by Emergency Management Director Malott. Sup. Bell would like an explanation from Malott on why EMA purchased a restraint chair in the amount of \$800.00.

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul will be covering Chairperson Smith's office hours on Thursday, January 21, 2016. Sup. Bell reported on the C.C.E.D.C.O. and EMA/E911 meetings he attended.

At 8:37 a.m. Sup. Kaufmann arrived at the Board meeting.

Moved by Kaufmann seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Gaul seconded by Bell to return to regular session.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Discussion was held regarding proposed office space construction. The Office Space Committee will be meeting on today's date at 1:00 p.m.

Discussion was held regarding appointments to the Eminent Domain Commission. Chairperson Smith will contact David Furry to see if he would be interested in appointment to the Eminent Domain Commission. Supervisors will continue to search for an interested party for the Zoning Board of Adjustment.

Moved by Bell seconded by Kaufmann to appoint Ann Canfield to the Eminent Domain Commission under the category of Banker.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Gaul to write-off checks #3700 to Kelly Eldred for the amount of \$19.00, #3798 to Michael Stoolman for the amount of \$5.00, #3825 to Debra Muckler for the amount of \$5.00, and #3905 to William Turner for the amount of \$13.00, that have not been returned for payment.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Sup. Bell gave an update on purchasing a projector and projector screen for the Board room. Sup. Bell received a quote of \$328.00 for electrical hookups for the projector. Total estimated costs for the projector and the projector screen is \$2,150.00. Robert L. Pruess asked for clarification on what the projector will be used for. Discussion was held.

Recorder Helmold met with the Board for a FY16/17 budget review. Discussion was held. Helmold is requesting a 1.66% increase for expenditures for a total of \$224,132. Helmold reviewed totals for Passports and Photos processed by the Records office. In 2015, 282 passports were processed for a fee and 348 photos were taken for total revenue of \$11,226.00.

Engineer Fangmann met with the Board to discuss preference of Right of Way transfer from Iowa Department of Transportation. The Iowa Department of Transportation is formally asking the County on their preference on how to acquire the right of way for the Highway 30 by-pass (Mt. Vernon/Lisbon). There are two options to acquire this right of way: through the easement process or through a deed. Fangmann stated that in the past right of ways have been acquired through the easement process. County Attorney Renander recommended the right of way be acquired through the easement process.

Moved by Bell seconded by Gaul to approve the easement process to acquire the Right of Way transfer from Iowa Department of Transportation.

Ayes: Agne, Bell, Gaul, Kaufmann, Smith

Engineer Fangmann reviewed the Iowa DOT Federal Aid Agreement for County Highway Bridge Program Project BRS-C016(95)—60-16 on Y14 in Section 33 of Springfield Township.

Moved by Kaufmann seconded by Bell to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for County Highway Bridge Program Project BRS-C016(95)—60-16 on Y14 in Section 33 of Springfield Township.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Engineer Fangmann reviewed the Iowa DOT Federal-aid Agreement for County Highway Bridge Program Project BRS-C016(96)—60-16 on F58 in Section 34 of Farmington Township.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for County Highway Bridge Program Project BRS-C016(96)—60-16 on F58 in Section 34 of Farmington Township.

Ayes: Smith, Gaul, Agne, Bell, Kaufmann

Engineer Fangmann reviewed the Iowa DOT Federal-aid Agreement for County Highway Bridge Program Project BROS-C016(97)—8J-16 on 320th Street in Section 28 of Springdale Township.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for County Highway Bridge Program Project BROS-C016(97)—8J-16 on 320th Street in Section 28 of Springdale Township.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Discussion was held regarding Sunbury Curve (290th Street and Yankee Ave.) Sheriff Wethington and Chief Deputy Knoche were in attendance. Engineer Fangmann will continue researching options.

At 9:45 a.m. Emergency Management Director Malott entered the meeting. Sup. Bell questioned Malott on the Claim submitted for the restraint chair in the amount of \$800.00. Malott stated that EMA was able to purchase the restraint chair at a reduced cost through the Homeland Security surplus. Malott stated that typically a restraint chair costs \$3,500.00 but EMA

purchased the restraint chair for \$800.00. Malott will maintain ownership of the restraint chair for 12 months. The jail will reimburse EMA after the twelve months are fulfilled. Discussion was held.

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #404054 - #404214.
Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Public Health Director Caes met with the Board for FY16/17 budget reviews. Discussion was held. Caes used the Federal Planning Bureau Consumer Price Index inflation forecast to prepare the public health budget. Prices for pharmaceuticals were based off of Novation Drug Price Forecast Summary Report. Caes stated that unknown changes regarding Medicaid Modernization will affect Public Health budget. Supervisors would like Caes to revisit revenue figures relating to the Public Health Registered Nurse position that would be contracted to work in the Durant School District. Caes figured an overall 3.77% increase of expenses for all departments and a 7.93% decrease in revenues.

Veterans Affairs and General Assistance Administrator Hamann met with the Board for FY16/17 budget review. Veteran Affairs Commissioners Bruce Jeffries, John Sauer and Virgil Kruckenberg were in attendance. Discussion was held. V.A. Commissioners Jeffries, Sauer, and Kruckenberg left the meeting. Hamann reviewed the General Assistance budget. Hamann has added a new line item for Extermination Services in the amount of \$2000.00. Discussion continued.

Sheriff Wethington met with the Board for FY16/17 budget review for Room & Board, Drug Forfeiture, and Commissary funds. Revisions were made to General Basic fund expenditures for fuels and Communication employee salaries. Discussion was held regarding Household and Institutional funds for the jail. Sheriff Wethington will add another \$10,000 to this line item for the fire suppression system and maintenance. Chairperson Smith suggested that Wethington create a comprehensive plan for maintenance. Sup. Kaufmann asked Wethington to discuss opiate and meth use within Cedar County. Discussion was held. Sup. Kaufmann questioned Wethington on why hiring qualified employees for the law center is challenging. Wethington replied that he doesn't have any explanation. Knoche stated that a lot of the people that apply do not know the challenges of the work conditions (fatalities, call volume, high stress, etc.) when they first start. Wethington assumes that bordering counties offer higher wages. Discussion continued.

At 11:25 a.m. Sup. Bell left the meeting.

Deputy Kime reviewed the Reserve Officers FY 16/17 budget. Kime would like to fill the three open Reserve Officer positions.

The Board recessed at 11:50 a.m. till noon.

Sup. Bell returned to the Board meeting at noon.

Mike Bixler of the Cedar County Historical Society met with the Board for a FY16/17 budget review. Wayne Nebergall was present. Bixler reviewed 2016 Goals. The Historical Society's current funding is \$4,000. Bixler is requesting the same funding amount of \$4000.00 for FY16/17. Discussion was held.

Moved by Kaufmann seconded by Agne to reconvene as the Stanwood Drainage District Board.
Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Bell to return to regular session.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Agne to adjourn at 12.23 p.m., to January 26, 2016.
Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. January 26, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

List of property holders under tax suspension, submitted by Treasurer Jedlicka.

Public Fund Rate sheet and Register of Investments.

Manure Management Plan Annual Updates from Wayne Berens for a facility in Iowa Township.

Manure Management Plan Annual Updates from Del DeWulf for a facility in Inland Township.

The Board noted correspondence from Sheriff Wethington regarding the termination of Cody Bancroft, Corrections Officer, effective January 13, 2016.

It was noted the following Handwritten Disbursement was issued on 01/22/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404216 for \$377.89-flex claims and \$911.93-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of January 19, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Bell seconded by Gaul to approve Payroll Disbursements #164432- #164590 for the period ending 1/16/16 and to be paid on 1/22/16.

Ayes: Smith, Gaul, Bell, Agne, Kaufmann

In other business estimates for a projector and projector screen including electrical outlets were circulated. Discussion/Decisions regarding the projector and screen will be on next weeks' agenda.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith met with Genesis Health Group in Muscatine County regarding Strategic Behavioral Health and Genesis Behavioral Health. The Region's stance is to support both Strategic Behavioral Health and Genesis Behavioral Health. Chairperson Smith was unable to attend the River Bend Transit meeting but gave an update of the meeting. River Bend Transit will be purchasing two used buses. Sup. Agne attended the Wilton Development Corp. meeting. Hy-Line egg distributors were discussed. Sup. Agne distributed Wilton Development Corp. meeting minutes. Sup. Agne attended the Heartland Insurance meeting. Topics of the Heartland meeting were current litigation. Sup. Agne received Heartland Insurance budget figures which were given to Auditor Gritton. Sup. Kaufman met with the Pioneer Cemetery Commission to review Veterans Grave Project applications. The Pioneer Cemetery Commission will have their recommendations regarding Veterans Graves for the Board next week.

Discussion was held on appointment to the Eminent Domain Commission.

Moved by Kaufmann seconded by Agne to appoint David Furry to the Eminent Domain Commission under the category of Owners of Town Property.

Ayes; Agne, Gaul, Bell, Kaufmann, Smith

Laura Twing approached Chairperson Smith about being appointed to the Eastern Iowa Regional Housing Authority.

Moved by Bell seconded by Kaufmann to appoint Laura Twing to the Eastern Iowa Regional Housing Authority.

Ayes: Smith, Kaufmann, Gaul, Agne, Bell

Chairperson Smith may have an interested party from Durant for the Zoning Board of Adjustment. Chairperson Smith will contact that individual and report back to the Board.

The Committee of the whole met to discuss the proposed Courthouse office space construction. Auditor Gritton, Assistant County Attorney Blank, Assessor Marx, Recorder Helmold and Custodians Barnum and Carney were present. Chairperson Smith gave a review of the office space Committee meeting that was held on January 19, 2016. Helmold met with Marx, Barnum and Carney on Friday, January 22, 2016 to measure the current County Attorney's office space. Helmold distributed and reviewed revised floor plans for the Recorders office. Current Assistant County Attorney Blanks office would remain as the passport office. Helmold stated that she would prefer leaving a passport office within her office instead of moving the passport office down the hall. The old Human Resources office will be used for storage space. To accommodate the Recorder's office the current back wall of the County Attorney's office will be extended east. The Board addressed Auditor Gritton as to her thoughts/concerns. Gritton stated that she will make it work. The proposed plan would switch the County Attorney's office and the Recorders office. Estimated construction costs would be \$25,000. Custodians will demo and paint the walls. During the transition the County Attorney may move into the large conference room. Helmold voiced concerns regarding office efficiency. Chairperson Smith asked what the consensus of the Board was. Sup. Kaufmann stated this is the first time in six month that the parties involved have been in agreement. Sup. Agne agreed. Sup. Bell would like further discussion on office space construction costs to be held when Auditor Gritton reviews the budget.

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board.
Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Kaufmann to return to regular session at 10:13 a.m.
Ayes: Gaul, Bell, Kaufmann, Agne, Smith

The Board discussed the Board of Supervisors budget for FY16/17. Auditor Gritton was called to clarify line items. Discussion was held. The Board may revisit the amount budgeted for publishing minutes. Discussion was held regarding the salary of elected officials.

Moved by Agne seconded by Kaufmann to reduce the Compensation Boards recommendation for the Board of Supervisors salaries by 100% and leave the Supervisors budget for salaries at \$130,600.

Sup. Bell agreed with leaving the salaries the same but in conversations with Human Resource consultant Greufe, Greufe would not recommend going against the Compensation Board. Sup. Gaul agreed with Greufe, but felt at this time he is for it.
Ayes: Bell, Kaufmann, Agne, Gaul, Smith

Engineer Fangmann met with the Board to recommend the hiring of David Doscher for a Maintenance Worker I position.

Moved by Bell seconded by Gaul to approve the hiring of David Doscher for a Maintenance Worker I position at \$16.34/hr. effective February 1, 2016.
Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Engineer Fangmann met with the Board for FY 16/17 Secondary Roads budget review. Fangmann distributed and reviewed the proposed Cedar County Secondary Roads Budget. Discussion was held. Items discussed were fuel tax, total revenues FY17 and local projects FY17.

At 10:45 a.m. Sup. Kaufmann left the Board room.

At 10:53 a.m. Sup. Kaufmann returned.

At 11:23 a.m. Sup. Gaul left the Board room.

At 11:25 a.m. Sup. Kaufmann left the Board meeting.

At 11:30 a.m. Sup. Gaul returned.

Case Management Director Tischuk and Office Manager Boedeker met with the Board for FY 16/17 Case Management budget review. The unknown changes with Medicaid Modernization has affected Tischuk's ability to budget. Tischuk consulted with Auditor Gritton and determined to budget line items like last year. Tischuk reviewed the FY 16/17 Case Management budget. Total revenues for Case Management will be decreased 50% because of uncertainty of reimbursements. Boedeker left the meeting. Tischuk reviewed the FY 16/17 Mental Health budget. Tischuk reviewed the chart of accounts. Discussion was held.

Discussion was held regarding the Governing Board meeting. The Governing Board reviewed the Region's budget. There are concerns with the fund balance, which may affect services provided. Chairperson Smith was elected chair of the Governing Board and Tischuk was named CEO.

At 11:45 Sup. Bell left the Board meeting

Discussion was held on Robert Young Crisis Services. Tischuk did not budget for crisis services (24-hour emergency hotline, tele psych). The Region will be funding Phase I crisis services for the first year. Data will be collected to see which county utilizes these services. Each county will pay a percentage based off of utilization. For 2016 Cedar County will contribute \$500,000 to the Region. Discussion was held.

Discussion was held on a letter of Support for Genesis Behavioral Health Services. Genesis Behavioral Health will expand children and adult beds, and increase outpatient services. Tischuk feels this will benefit Cedar County consumers because of the close proximity and services they provide.

Moved by Gaul seconded by Agne to approve and authorize Chairperson Smith to sign a letter of support for Genesis Behavioral Health Services.

Ayes: Smith, Agne, Gaul

Absent: Bell, Kaufmann

The Board adjourned at 12:20 p.m.

The Board reconvened at 1:30 p.m. with the following members present: Agne, Gaul, and Chairperson Smith. Supervisors Kaufmann and Bell were absent.

Conservation Director Dauber met with the Board for FY16/17 Conservation budget review. Discussion was held. Dauber explained that \$30,000 is budgeted for engineering costs associated with the Hoover Trail. Dauber will get \$24,000 back from the Grant he was awarded.

At 1:40 p.m. Sup. Bell returned to the Board meeting.

Dauber reviewed the Conservation Land Acquisition fund. Dauber would like to build a shower house at Bennett Park. The sewer and septic construction has started. Dauber budgeted \$75,000 to build the shower house. Dauber requested to borrow money from the Board to build the shower house. Dauber would pay back those funds. There would be no transfers into that line item. R.E.A.P. funding is used for educational funding and is not a guarantee. Dauber will continue to apply for R.E.A.P. Grants to fund this project. Sup. Bell questioned if the funding could be split between years out of the general fund. Current funding in the Land Acquisition Fund is \$22,000. Discussion was held. Auditor Gritton will be asked about splitting funds between years during the Auditors budget review. Discussion was held regarding campground hosts.

Dauber reviewed the FY16/17 R.E.A.P. budget. Auditor Gritton was called regarding the shower house. Gritton explained that \$75,000 would be a general transfer to the 30001 Capital Projects fund. Gritton will revise the budget to show these changes. The yearly transfer of the Land Acquisition funds will not be transferred until the project is paid in full. Discussion continued.

Public Health Director Caes met with the Board for a revised FY16/17 Public Health budget review. Caes distributed and reviewed revenues for a registered nurse covering the Durant School District. Annual revenue would be \$4,317. Caes explained that the part time position was already budgeted for prior to the school requesting the registered nurse. Chairperson Smith suggested that Caes consolidate job duties of the retiring office manager with current staff. Caes stated that they may have to cut new programs if that is what the Board decides. Discussion was held. Caes reviewed revisions to the Public Health budget. A \$8,496 decrease in health insurance benefits was found because the health insurance was inadvertently applied as a full time position not part time. Funding for the registered nurse for the Durant school district has not been finalized by the Durant Superintendent. Caes will research other options for reducing the budget.

Auditor Gritton met with the Board for FY16/17 budget reviews for Human Resources, District Court, Substance Abuse, Auditor's Department, Information Technology, Courthouse, and Non-departmental. District Court legal court costs increased to \$4,000. Auditor will research the increase in costs. Auditor Gritton will check into replacing Iowa Telecom back up services with a hot spot. Expenditure increases for the Auditor's budget are due to the upcoming election year. Revenues have decreased because of costs associated with the special elections. Data Processing expenditures increased because of increased costs associated with SpeedConnect, software upgrades, and expiring warranties. Discussion was held. Gritton reviewed the Courthouse budget. Capital Improvement would include switching the Records office with the County Attorney's office, L.E.D. lighting for the basement, and carpet removal in the small meeting room. Gritton did not budget for telephones or cabling. Gritton feels that these projects need to go hand in hand. Gritton proposed taking \$50,000 out and put in into a reserve for FY17. Chairperson Smith questioned if cabling could be done when the offices are switched. Discussion was held. Expenditures for Non-Departmental reflect if the Board approved funding requests. Dues for R.C. & D. will be moved from rural services into the General Basic fund. Veteran grave care will be moved to the Pioneer Cemetery Commission. General Basic Revenues were based on the current levy rates. Estimated FY16/17 revenue from the local option sales and services tax is \$782,642. 50% of this revenue will go to property tax relief and then transferred to Secondary Roads and Rural Services. Auditor Gritton will bring preliminary reports back to the Board for their review this afternoon. Caes and Tischuk will be contacted to review costs associated with hiring or contracting a H.I.P.P.A. officer. The Board questioned if a H.I.P.P.A. person could be shared with other counties.

Sheriff Wethington met with the Board and requested to go into closed session pursuant to Section 21.5 (1) (c) of the Code of Iowa. Assistant County Attorney Blank was present.

Moved by Bell seconded by Gaul to go into closed session as allowed under Section 20.5(1) (c), Code of Iowa.

Ayes: Smith, Agne, Bell, Gaul
Absent: Kaufmann

Moved by Bell seconded by Gaul to return to regular session at 3:39 p.m.

Ayes: Bell, Gaul, Agne, Smith
Absent: Kaufmann

Treasurer Jedlicka met with the Board to approve the financial institutions to be depositories of Cedar County funds.

Moved by Bell seconded by Agne to approve the following resolution:

BE IT RESOLVED, that the Board of Supervisors of Cedar County, Iowa, approves the following list of financial institutions to be depositories of the Cedar County funds in the conformance with all applicable provisions of the Iowa Code, Chapter 12C. The officers of Cedar County are hereby authorized to deposit the county funds in the amounts not to exceed the maximum approved for each respective financial institution as set out below.

US Bank, Tipton	Treasurer	\$ 1,000,000
	Sheriff	\$ 15,000
	Auditor	\$ 10,000
Citizens Savings Bank, Tipton	Treasurer	\$10,000,000

	Recorder	\$ 100,000
	Sheriff	\$ 300,000
	Auditor	\$ 30,000
Community State Bank, Tipton	Treasurer	\$15,000,000
American Trust & Savings Bank, Lowden	Treasurer	\$ 2,000,000
Liberty Trust & Savings Bank, Durant	Treasurer	\$10,000,000
	Sheriff	\$ 30,000
Bridge Community Bank, Mechanicsville	Treasurer	\$10,000,000
Hills Bank & Trust Company, Coralville	Auditor	\$ 5,000

Ayes: Smith, Gaul, Agne, Bell
Absent: Kaufmann

Discussion was held on the Cedar County Investment Policy.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the revised Cedar County Investment Policy.

Ayes: Gaul, Bell, Agne, Smith
Absent: Kaufmann

Auditor Gritton distributed and reviewed FY16/17 budget information. The General Basic ending Fund balance is 10.5%. Sup. Bell questioned Gritton on what the options were. Gritton suggested moving approximately \$300,000 from the General Fund to the General Supplemental Fund. Discussion was held. Department heads will be notified at the department head meeting on Tuesday, February 2, 2016 to review their budgets. Discussion continued. The Board would like to revisit with Public Health Director Caes and Sheriff Wethington on their budgets to see if additional expenditures can be cut. Final decisions regarding the budget need to be done on February 9th or February 16th.

Moved by Gaul seconded by Agne to adjourn at 4:21 p.m., to February 2, 2016.

Ayes: Smith, Agne, Gaul, Bell
Absent: Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 2, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present. Emergency Management Director Malott was in attendance.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Construction Permit Application Form submitted by Perry Schroeder for a confinement feeding operation in Springfield Township.

Veterans Commission Meeting Minutes.

2015 Drainage Improvements submitted by Crawford Engineering & Surveying, Inc.

The Board noted correspondence from Sheriff Wethington regarding the six-month anniversary step in the pay scale from \$15.05/hr. to \$15.63/hr. of Cindy Darling, Corrections Officer effective January 28, 2016.

The Board noted correspondence from Sheriff Wethington regarding the appointment of James Schroder as the temporary Jail Administrator effective December 31, 2015. Effective January 10, 2016 Schroder's temporary hourly rate will be \$20.95/hr.

It was noted the following Handwritten Disbursement was issued on 01/29/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404351 for \$341.28-flex claims and \$96.85-self funded medical claims.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Kaufmann, Gaul, Agne, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Case Management Director Tischuk met with the Board to give a update on M.C.O. contracts. Tischuk has received a signed contract from AmeriHealth. AmeriGroup has requested the Boards social security numbers and dates of birth. Chairperson Smith asked Tischuk to research if only the last four digits of the Boards social security number may be used. Tischuk will check and return later in the meeting with an update.

Moved by Gaul seconded by Agne to approve the Board Minutes of January 26, 2016.

Sup. Bell reviewed amended changes to the minutes. Board minutes of January 26, 2016 were revised.

Sup. Gaul and Sup. Agne rescinded prior motion to approve the Board minutes of January 26, 2016.

Moved by Gaul seconded by Agne to approve the corrected minutes of January 26, 2016.

Ayes: Bell, Kaufmann, Gaul, Agne, Smith

Moved by Bell seconded by Gaul to approve Claim Disbursements #404222 - #404350.

Ayes: Agne, Smith, Kaufmann, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Sup. Agne attended the Consortium meeting. Sup. Gaul attended the E.C.I.C.O.G. meeting, topic discussed was election of new officers. Sup. Gaul attended the E.C.I.A. meeting via phone, discussion was held about insurance rates increases. Sup. Bell attended a R.C. & D. meeting. The directors report, and proposed budget were reviewed. An at-large position has been filled by a Cedar County resident. Sup. Kaufmann attended the Community Action meeting via phone. Topics reported were a classroom incident that may affect acquiring Grants and Cedar County's contribution to the Coat program.

Tischuk met briefly with the Board to give an update on Amerigroup's requirements for social security numbers. Per the contract the full social security number will be needed. Discussion was held.

At 8:45 a public hearing was held to amend Cedar County Ordinances: #20-County Infractions, #27-Non-public Water Supply Wells (Construction), #28- On-site Wastewater Treatment and Disposal Systems. Environmental and Zoning Director LaRue was present. LaRue stated that there were no written or verbal objections on file. LaRue reviewed amendments.

Moved by Bell seconded by Kaufmann to amend Cedar County Ordinances: #20-County Infractions, #27-Non-public Water Supply Wells (Construction), #28- On-site Wastewater Treatment and Disposal Systems, and to waive the second public hearing of February 9, 2016. Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Discussion was held regarding the Construction Permit Application form submitted by Perry Schroeder for a confinement feeding operation in Springfield Township.

Moved by Bell seconded by Kaufmann to set February 23, 2016 at 9:30 a.m. as the public hearing date to consider a construction permit application submitted by Perry Schroeder for a confinement feeding operation in Springfield Township. Ayes: Gaul, Bell, Kaufmann, Smith, Agne

At 9:00 a.m. the Board held their monthly meeting with department heads. Those in attendance were: Veterans Affairs Administrator Hamann, Engineer Fangmann, Environmental and Zoning Director LaRue, Emergency Management Director Malott, Deputy Treasurer Delaney, Public Health Director Caes, Assessor Marx, Recorder Helmold, County Attorney Renander, Sheriff Wethington, Auditor Gritton. Discussion was held. Sup. Bell notified those in attendance that they need to review their budgets and make cuts. The General Basic Fund is below operating cost. Approximately \$300,000 needs to be cut. Discussion was held.

Discussion was held regarding appointment to the Zoning Board of Adjustment.

Moved by Bell seconded by Kaufmann to approve the following Resolution:
**RESOLUTION APPOINTING COMMISSIONERS TO THE
EASTERN IOWA REGIONAL HOUSING AUTHORITY
FROM THE COUNTY OF CEDAR, IOWA**

WHEREAS, Cedar County, Iowa is a member government that has adopted the Articles of Agreement of the Eastern Iowa Regional Housing Authority within the Counties of Cedar, Clinton, Delaware, Dubuque, Jackson and Jones Counties in Iowa; and

WHEREAS, said Agreement provides for the appointment of Commissioners to the Regional Housing Authority.

NOW, THEREFORE, pursuant to the provisions of Chapter 403A, Code of Iowa, the Board of Supervisors of Cedar County, Iowa hereby appoints the person(s) hereafter named to serve as Commissioner(s) of the Eastern Iowa Regional Housing Authority to serve for the term after their names respectively.

Commissioner: Laura Twing

Term: 2 years

BE IT FURTHER RESOLVED that this Resolution be filed in the office of the County Auditor and certified copies of such Resolution be forwarded by the County Auditor to the Eastern Iowa Regional Housing Authority.

PASSED AND APPROVED this 2nd day of February, 2016

Ayes: Agne, Bell, Gaul, Kaufmann, Smith

Discussion was held on purchasing a projector and projector screen for the Boardroom.

Moved by Gaul seconded by Agne to purchase a projector and projector screen for the Boardroom.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Sup. Kaufmann reviewed 2015 Veterans Grave projects. Four of the six projects have been completed. The Pioneer Commission is requesting funding of \$4,600.00 for the following cemeteries: Red Oak- \$350.00, Whitmer-\$500.00, South Bethel-\$550.00, Mason-Wallick-\$500.00 and Sand Hill- \$2,550.00.

Moved by Gaul seconded by Agne to approve funding of \$4,600 to the Pioneer Cemetery Commission for Veterans Grave Projects.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Clint Hampton met with the Board to discuss a tile repair on the Cedar County Farm. Hampton distributed and reviewed photos of the 6 x 8 hole. Sup. Bell reported that Gronewold Tiling and Excavating is aware of the problem and will be out to fix it. Discussion was held. Sup. Bell will contact Gronewold to remind him of the repair.

Moved by Bell seconded by Kaufmann to approve the Semi-Annual Settlement of the Board of Supervisors for the period of July 1, 2015 through December 31, 2015.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

The Board reviewed FY16/17 Budget/Funding requests.

Moved by Bell seconded by Kaufmann to increase the funding to Senior Center by \$1,000 which would set their FY16/17 funding at \$15,000.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held regarding the Fair Associations funding request.

Moved by Gaul seconded by Kaufmann to increase the funding to the Fair Association by \$1,000 which would set their FY16/17 funding at \$36,000.

The minutes of December 01, 2015 were reviewed. The minutes state that Shinker requested a \$1,500 increase in funding for the Fair Association. Sup. Bell and Sup. Kaufmann asked for clarification on the funding amount. Dave Shinker was called. Shinker stated that the Fair Association requested the same amount of \$35,000.

Sup. Gaul and Sup. Kaufmann rescinded the prior motion to increase funding to the Fair Association by \$1,000 which would set their FY16/17 funding at \$36,000.

Moved by Gaul seconded by Bell to leave the funding the same to the Fair Association which would set their FY16/17 funding at \$35,000.

Ayes: Kaufmann, Agne, Smith, Bell, Gaul

The minutes of December 01, 2015 will be amended.

Moved by Bell seconded by Gaul to increase the funding to the County Libraries by \$5,000 which would set their FY16/17 funding at \$105,000.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Gaul seconded by Agne to leave the funding the same for River Bend Transit which would set their FY16/17 funding at \$16,965.00.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Gaul seconded by Agne to increase the funding to the Pioneer Cemetery by \$5,000 which would set their FY16/17 funding at \$15,000.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held on the Cedar County Economic Development Commissions request for a 5% increase. Sup. Bell will verify with C.C.E.D.C.O Director Ness of the amount requested.

Moved by Bell seconded by Gaul to leave the funding the same for Wilton Development Corp which would set their FY16/17 funding at \$500.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Gaul seconded by Bell to increase funding to Volunteer Services by \$500 which would set their FY16/17 funding at \$23,500.

Ayes: Kaufmann, Agne, Gaul, Bell, Smith

Moved by Kaufmann seconded by Gaul to leave the funding the same for R.C. & D. which would set their FY16/17 funding at \$5,000.

Ayes: Agne, Gaul, Kaufmann, Bell, Smith

Moved by Bell seconded by Gaul to continue to allot \$925 for FY16/17 to The Workplace Learning Connection through the funding given to the Cedar County Economic Development Commission.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Gaul seconded by Agne to leave the funding the same for the Cedar County Historical Society which would set their FY16/17 funding at \$4,000.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Public Health Director Caes met with the Board for a FY16/17 budget review. Auditor Gritton was present. Discussion was held. A total of \$44,618 was decreased in expenditures. The part time registered nurse position will not be pursued at this time. Total revenues totaled \$96,393. Discussion was held regarding a copier room for the Courthouse. Further discussion on a copier room will be held with department heads for their input.

At 10:25 a.m. the Board took a five minute break till 10:30 a.m.

Sup. Bell received verification from C.C.E.D.C.O. Director Ness to leave the C.C.E.D.C.O. funding at \$79,176.

Moved by Kaufmann seconded by Bell to leave the funding the same for the C.C.E.D.C.O. which would set their FY16/17 funding at \$79,176.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held regarding FY16/17 budget figures.

At 10:38 a.m. Wethington arrived at the Board meeting for a FY16/17 budget review. Auditor Gritton was present. Discussion was held. Wethington will review and revise the budget with Auditor Gritton and report back to the Board.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Agne seconded by Bell to return to regular session at 1:07 p.m.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Gaul seconded by Agne to approve a new five day Class B Liquor License for Pheasants Forever effective March 11, 2016.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann met with the Board to review right-of way easement agreements for Bridge Replacement project #BROS-CO16 (92) – 8J-16.

Moved by Bell seconded by Kaufmann to purchase 0.41 acres of permanent easement for the amount of \$4,527.27 from Lee & Penny Meyers, Nelson & Marcia Meyers, Linda Tebussek, and Nelson Meyers as a Trustee for the Mary Dorcas Trust.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Kaufmann seconded by Bell to purchase 0.71 acres of permanent easement, 0.10 acres of temporary easement and miscellaneous CRP reimbursement for the amount of \$7,405.56 from Kyle Maurer.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Agne to purchase 0.47 acres of permanent easement for the amount of \$4,804.45 from Dennis & Donna Hansen.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Gaul to purchase 0.60 acres of permanent easement, 0.34 acres of temporary easement and miscellaneous CRP reimbursement for the amount of \$7,159.43.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Sheriff Wethington met with the Board for a FY16/17 budget review. Auditor Gritton was present. Discussion was held on contracting law enforcement services figures. Current costs of having a full time Deputy on the road is \$91,884. Total per capita would be increased approximately \$20.00 to total of \$62.38, which would increase revenues from \$87,384 to \$117,149. Other topics discussed were: charging for dispatch services, replacing squad cars every six years, decreasing amount of body cams and computer equipment. Wethington reported a total of \$62,000 was reduced for expenditures.

Discussion was held with Sheriff Wethington and Auditor Gritton on behalf of the elected officials requesting that the Board follow the Compensation Boards recommendations of salary increase for elected officials. Discussion was held.

The Board requested Auditor Gritton to revise the FY16/17 figures and to reflect the percentage change for all elected official positions.

Moved by Gaul seconded by Agne to adjourn at 1:40 p.m., to February 9, 2016.

Ayes: Gaul, Agne, Smith, Bell, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 9, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Plan Annual update from Randy Pedersen for a site in Iowa Township.

It was noted the following Handwritten Disbursement was issued on 02/05/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404352 for \$1,282.05-flex claims and \$6,026.12-self funded medical claims.

The Board noted correspondence from Public Health Director Caes regarding the retirement of Carolyn Wood, Office Manager, effective April 29, 2016.

The Board noted correspondence from Sheriff Wethington regarding the one year anniversary pay increase for Lisa Olney, Dispatcher, effective February 10, 2016.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of February 2, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Bell seconded by Gaul to approve Payroll Disbursements #164591- #164737 for the period ending 01/30/16 and to be paid on 02/05/16.

Ayes: Agne, Smith, Kaufmann, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith will be attending the Statewide Supervisors meeting in Des Moines on February 10th and 11th. Chairperson Smith will attend the Case Management/Mental Health/Disability Services meeting on February 11th while in Des Moines. Chairperson Smith will attend the 7th Judicial meeting scheduled for February 12th. Chairperson Smith's Thursday, February 11th office hours will be cancelled. Sup. Gaul will attend the Fair Board meeting on February 10th. Sup. Bell reported on the Men's Shed program.

Discussion will continue next week regarding an appointment to the Zoning Board of Adjustment.

Discussion was held regarding the FY16/17 budget. Auditor Gritton was present. Gritton distributed and reviewed the updated budget fund balances. Discussion was held regarding the levy rates and ending fund balances of the General Fund, General Supplemental Fund, and Rural Services. Sheriff Wethington explained the Deputy's overtime rates reflected in the Rural Services fund. Gritton reviewed the option to reduce the current levy of 3.33 (by 0.14) to 3.19. Sup. Kaufmann stated that with the reduction of commodity prices it would be fiscally responsible to reduce the levy for rural services. Sup. Bell stated one of the reasons the tax payers voted for the Local Option Sales and Services Tax is to get the reduction in the property tax. Sup. Bell continued that the Board needs to fulfill that commitment to the tax payers.

Discussion was held on salaries for elected officials, non-elected department heads, and non-union hourly employees. Gritton reviewed the Compensation Study and pay scale. Gritton explained that if the Compensation Boards recommendation for elected official's salaries is not followed eventually those employees that follow the pay scale will surpass the salary of the elected official. Discussion was held.

Moved by Gaul seconded by Agne to approve the Compensation Boards recommendation of increasing the elected officials salary by 5% and the County Attorney's by 6%.

Discussion was held.

Ayes: Gaul, Agne, Kaufmann, Smith

Nay: Bell

Sup. Kaufmann requested that Gritton calculate the levy increase with the elected officials salary increase. Gritton estimates that amount at less than a penny. Discussion was held regarding the salaries of the non-elected department heads and non-union hourly employees. Sup. Kaufmann asked what the Union had agreed to. Human Resources consultant Greufe will be contacted. Gritton will report back to the Board.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Bell seconded by Kaufmann to return to regular session at 10:31 a.m.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Bell seconded by Kaufmann to adopt Cedar County Ordinances #20-County Infractions, #27-Non-public Water Supply Wells (Construction), and #28- On-site Wastewater Treatment and Disposal Systems.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Agne to approve the amended purchase of 0.48 acres of permanent easement for the amount of \$4,906.68 to Dennis and Donna Hansen.

Ayes: Smith, Bell, Agne, Kaufmann, Gaul

Engineer Fangmann met with the Board to recommend the step wage increase, per union contract for Rick Gritton, Maintenance Worker II. Gritton will complete his six month orientation period on February 17, 2016.

Moved by Gaul seconded by Kaufmann to approve a step wage increase from \$16.58/hr. to \$17.61/hr. for Rick Gritton. Maintenance Worker II, effective February 17, 2016.

Ayes: Gaul, Agne, Smith, Bell, Kaufmann

Moved by Bell seconded by Agne to approve the hiring of Logan Howe for a Mechanic II position at \$16.80/hr. effective February 29, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Engineer Fangmann explained that due to the 135th Street bridge project being delayed; because of weather conditions, the 2016 five year road program will be revised to include that project.

Moved by Bell seconded by Gaul to approve the following revised Cedar County 2016 5-year road program resolution:

**Resolution to Revise Cedar County
2016 Five Year Road Program**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Cedar County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2016), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Accomplishment Year (\$1000's of dollars)		
					New amount	
L-FEMA201506--73-16 150 135th St FEMA	On 135TH, Over CREEK, S20 T82 R04	5 0	Bridges LOCAL		\$30	

Bridge TPMS ID: 33914	FEMA Bridge Replacement	104981					
Totals							\$30

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$380	\$410	\$30
Farm to Market Funds	\$390	\$390	\$0
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$1,880	\$1,880	\$0
Total construction cost (All funds)	\$2,650	\$2,680	\$30
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$700	\$730	\$30

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann requested that the Chairperson sign the corrected copy of the Final Voucher for the Y-14 box culvert project. The Iowa Department of Transportation issued a change order for the project since the land owner omitted a driveway from the project. No dollar amounts were changed. Chairperson Smith signed the corrected copy of the Final Voucher. Engineer Fangmann reported current road conditions. Discussion was held regarding the Secondary Roads budget. Sup. Bell suggested moving \$150,000 from the Gradall demo into a line item for a special road project. Engineer Fangmann isn't opposed to that idea. Fangmann is just concerned if the demo falls through the Gradall will still need to be replaced. Discussion was held. Sup. Kaufmann stated that the consensus of the Board is to direct some dollars for a special road project. Sup. Bell asked Engineer Fangmann about the qualifications of former employee Jerry Droll for the grading and inspection work at the Stanwood Drainage District. Engineer Fangmann stated the Droll has experience in grading and inspection work which he conveyed to Engineer Etler. However, Fangmann does not know of his experience with drainage grading.

Auditor Gritton met with the Board to discuss non- elected and non-union hourly employee salaries. Gritton reported that unofficially the union is looking at a 2 1/2% salary increase but is awaiting signatures. Discussion was held on the C.O.L.A. figures and the pay scale.

Moved by Bell to approve increasing the non- elected department heads and non-union hourly employee's salaries by 1 1/2 %.

Motion died due to a lack of a second.

Moved by Kaufmann seconded by Agne to approve increasing the non- elected department heads and non-union hourly employee's salaries by 2 %.

Ayes: Gaul, Agne, Kaufmann, Smith

Nay: Bell

Gritton reported the 0.01 levy reflects the salary increase with the elected officials and removing the increase for the Boards salary in the General Basic fund. Discussion was held regarding the Board going against the Compensation Boards salary recommendation of elected officials specifically the Board of Supervisors. Sup. Bell stated that this goes against the theory of the following the Compensation Boards recommendation. Further, Sup. Bell stated that this is why I voted to leave the compensation of the Board the same. Sup. Kaufmann reiterated that the Board position is not a full time position. Sup. Bell replied that the Compensation Board is aware of that when they make their recommendation. Sup. Bell suggested that the Board's representative on the Compensation Board discuss with the Board prior to the Compensation Board meeting. The Board's representatives will be contacted in late October or November for discussion. Sup. Kaufmann stated the Iowa legislature per code states that the Board of Supervisors can make decisions on elected official salaries separate from themselves.

Moved by Kaufmann to adjourn

Motion died due to a lack of a second

Discussion was held on rural levy rates.

Moved by Bell seconded by Agne to reduce the Rural Services levy rate from 3.33 to 3.19.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

The public hearing on proposed FY16/17 budget will be held on March 8, 2016 at 9:00 a.m.

Moved by Kaufmann seconded by Agne to adjourn at 11:08 a.m., to February 16, 2016.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 16, 2016 with the following members present: Gaul, Kaufmann, and Chairperson Smith. Supervisors Agne and Bell were absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Plan Annual Update from Greg Storjohann for a site in Inland Township.

It was noted the following Handwritten Disbursement was issued on 02/12/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404587 for \$760.30-flex claims and \$634.05-self funded medical claims.

The Board noted handwritten check #404588 for the amount of \$37.44 that was issued as an administrative correction.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Smith, Gaul, Kaufmann

Absent: Agne, Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Gaul to approve the amended Board Minutes of February 9, 2016.

Ayes: Kaufmann, Gaul, Smith

Absent: Agne, Bell

Moved by Gaul seconded by Kaufmann to approve Claim Disbursements #404353 - #404585.

Ayes: Kaufmann, Smith, Gaul

Absent: Agne, Bell

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith met with legislatures in Des Moines for discussion on Mental Health and Disability Services levy rates. Chairperson Smith gave an update on the Des Moines Water Works lawsuit. Chairperson Smith attended the 7th Judicial meeting held on Friday, February 12th. A presentation was given on Community Corrections re-entry programs. Sup. Gaul attended the Fair Board meeting on Wednesday, February 10th. Topics discussed were: building updates, fundraising campaigns, upcoming events, and updates to the website.

Discussion was held on an appointment to the Zoning Board of Adjustment. No interested party has agreed to serve on the Board. Selection will continue.

Sup. Kaufmann reported that the Historical Society has found four prints of past Cedar County Courthouses. Sup. Kaufmann suggested that the historical photos be displayed in the Board Room. Sup. Kaufmann will get estimates of framing the four photos.

The Board recessed at 8:43 a.m. till 9:00 a.m.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Gaul, Kaufmann

Absent: Agne, Bell

Moved by Kaufmann seconded by Gaul to return to regular session.

Ayes: Smith, Kaufmann, Gaul

Absent: Agne, Bell

Moved by Kaufmann seconded by Gaul to adjourn at 12:49 p.m., to February 23, 2016.

Ayes: Smith, Kaufmann, Gaul

Absent: Agne, Bell

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. February 23, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of January 2016 submitted by the Clerk's office.

Manure Management Annual Updates submitted by Tim Kahl for a site in Springfield Township.

Manure Management Annual Updates submitted by Colin Hermiston for a site in Inland Township and Cleona Township in Scott County.

Manure Management Annual Update revision with manure analysis submitted by P.J. Farms for a site in Springfield Township.

Manure Management Annual Update submitted by Jim Lilienthal for a site in Liberty Township in Scott County.

Correspondence from Safety Coordinators regarding contact information for the Courthouse Security Officer.

It was noted the following Handwritten Disbursement was issued on 02/19/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404597 for \$586.32-flex claims.

The Board noted correspondence from Sheriff Wethington regarding the part-time, temporary hiring of Jenny Tholen. Tholen will earn \$25.78/hr. at ten hours a week, effective January 6, 2016.

Moved by Kaufmann seconded by Gaul to approve the amended agenda to include two items to be discussed on allowing Kirk Anderson to access the Cedar County Farm tile and discussion with Emergency Management Director Malott regarding street renaming.

Ayes: Gaul, Agne, Kaufmann, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of February 16, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Discussion was held on allowing Kirk Anderson to access the Cedar County Farm tile.

Anderson is installing tile on the southwest corner of his farm and would like to permission to access the Cedar County Farm tile line at the southeast ditch. Costs associated with installing the tile will be the responsibility of Anderson.

Moved by Kaufmann seconded by Agne to allow Kirk Anderson to access the Cedar County Farm tile.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Emergency Management Director Malott met with the Board to discuss renaming streets. The northern part of the road in Treimer Estates will be named Crest Court. The Slach Commercial subdivision will be renamed to Leonard Lane. Discussion was held on replacing address number plates in the Pondview housing subdivision. Malott will draft a letter to Pondview homeowners notifying them of the address changes. Malott estimates that the costs to replace the number address are \$45-\$200. Discussion was held.

Moved by Agne seconded by Bell to approve Payroll Disbursements #164738-#164895 for the period ending 02/13/16 and to be paid on 02/19/16.

Ayes: Agne, Smith, Kaufmann, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended a Governing Board meeting on February 22nd. Senate file 2236 regarding mental health and disability services levy rates was discussed. Chairperson Smith reviewed the 7th Judicial

meeting held on February 12th. Chairperson Smith attended the County Courthouse and Public Building Security Committee meeting held on February 17th. Topics discussed included: panic buttons, changing reserved parking signage, installing bullet proof glass over Courthouse offices windows and installing a door by the coffee area of the Courtroom. Chairperson Smith reviewed the Supervisors Statewide Meeting held on February 11th. Sup. Agne reported on the Wilton Development Corporation meeting held on February 17th. Sup. Gaul will attend an E.I.R.U.S.S. meeting on February 24th and a Decat. meeting on February 26th. Sup. Bell reported that the Board room projector and projector screen may be installed by March 1st. Sup. Kaufmann will attend a Community Action meeting on February 25th.

Discussion was held on an appointment to the Zoning Board of Adjustment. No interested party has agreed to serve on the Board. Selection will continue.

Moved by Kaufmann seconded by Gaul to set the public hearing dates of March 8, 2016 and March 15, 2016 at 9:30 a.m. as the time to consider amending Cedar County Ordinance #3, an ordinance prescribing the General Assistance Program.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Agne to set the public hearing dates of March 22, 2016 and March 29, 2016 at 9:00 a.m. as the time to consider Cedar County Ordinance #58, an ordinance readopting the existing County code.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

The Board reviewed Wellmark health insurance renewal documentation for July 1, 2016 through June 30, 2017.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Wellmark health insurance renewal documentation for July 1, 2016 through June 30, 2017.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

The Board reviewed Benefits, Inc. Administration Services Proposal renewal for July 1, 2016 through June 30, 2017.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the Benefits, Inc. Administration Services Proposal.

Ayes: Kaufmann, Smith, Bell, Gaul, Agne

The Board reviewed a proposed Certification of Cost Allocation Plan based on the Fiscal Year ending June 30, 2015 to establish cost allocations or billings for use in FY2017, submitted by Cost Advisory Services.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Certification of Cost Allocation Plan.

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Moved by Gaul seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Agne seconded by Kaufmann to return to regular session at 9:09 a.m.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Discussion was held on a monitored Fire Alarm system for the D.H.S. Head Start Building. On a recent audit of the D.H.S. Head Start building it was found that a monitored fire alarm system was needed for the building. Community Action of Eastern Iowa is leasing the building from the County until October 31, 2017. Community Action will be responsible for all costs associated with installing the monitored fire alarm.

Moved by Agne seconded by Bell to authorize Community Action of Eastern Iowa to purchase a monitored Fire Alarm system for the D.H.S. Head Start Building.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

The Board recessed at 9:15 a.m. till 9:30 a.m.

At 9:30 a.m. the Board held a public hearing for a Construction Permit Application filed by Perry Schroeder for the removal of one older swine confinement building and one new 1,400 Head deep pit swine finishing confinement building at an existing swine confinement facility. The location of the operation is Section 33, of Springfield Township. Chairperson Smith read the legal notice. Environmental & Zoning Director Phil La Rue, Engineer Fangmann and Perry Schroeder were present. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing master matrix score of 490. Discussion was held.

Moved by Bell seconded by Gaul to recommend approval of the Construction Permit Application submitted by Perry Schroeder for the removal of one older swine confinement building and one new 1,400 Head deep pit swine finishing confinement building at an existing swine confinement facility.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Agne to close the public hearing at 9:34 a.m.

Ayes: Agne, Smith, Kaufmann, Bell, Gaul

Discussion was held regarding tanning beds, abandoned wells and nuisance animals.

La Rue reviewed a petition from Gary & Delores Robinson for a Minor Subdivision. Gary and Delores Robinson, Engineer Fangmann, and Attorney Russell Dircks were in attendance. Discussion was held. Fangmann reviewed the entrance easement access for Lot 1 and 2. The plat was amended to show the easement access. Although not required; LaRue recommended that a well agreement be attached to the petition. Attorney Dircks presented a signed well agreement which will be attached to the subdivision petition.

Moved by Bell seconded by Kaufmann to approve the petition subject to the well agreement being attached and to adopt the following resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of T & L First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said T & L Robinson First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 23rd day of February, A.D., 2016.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Sheriff Wethington met with the Board for discussion on contracting Law Enforcement Services, Dispatch Service Fees and Courthouse security. Wethington reviewed the newly created Jail Office Manager position. The Compensation Board will need to be contacted to review the job descriptions of the Jail Office Manager and Jail Supervisor. Discussion was held on contracting Law Enforcement with the cities of Lowden, Bennett, and Stanwood. A letter will be sent to the cities of Lowden, Bennett and Stanwood notifying them that effective FY17/18 the per capita charge for contracting law enforcement will increase from \$46.20 to \$63.00. Discussion was held on dispatch service contract fees. Emergency Management Director Malott was present. Wethington explained that dispatch fees could be charged to those towns that provide their own law enforcement by either charging a fee of \$20.00 per call or charge per capita. Further discussions regarding dispatch services and contract fees will be held with the Mayors of Cedar County. Discussion was held on call volume within the county. Malott explained that Highway 30 and Interstate 80 play a major factor in call volume.

Engineer Fangmann and Maintenance Superintendent Armstrong met with the Board to review skid loader specs for Secondary Roads. Fangmann has budgeted to purchase a new 2016 Track

Skid Loader. Specifications for the Skid Loader were reviewed. Armstrong reviewed skid loader options and tool attachments. Sup. Bell suggested that Fangmann include an option for demo machines into the bid.

Moved by Gaul seconded by Agne to adjourn at 10:40 a.m., to March 1, 2016.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 1, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Update submitted by John Sander for two sites in Springfield Township.

Manure Management Annual Update submitted by Hermiston Farms Inc. for a site in Inland Township.

Manure Management Annual Update submitted by Matt Pasvogel for a site in Sugar Creek Township and a site in Center Township.

Correspondence from the Iowa D.N.R. authorizing the use of Facility ID #67336, Kenny's Finisher Site in Cedar County.

Correspondence from Engineer Fangmann to Timothy Hahn regarding Right-of-way issues.

Correspondence from Case Management & Mental Health Disability Services regarding CM & MHDS membership.

It was noted the following Handwritten Disbursement was issued on 02/26/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404739 for \$123.50-flex claims and \$5,472.25-self funded medical claims.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann

Nay: Bell

Moved by Bell seconded by Kaufmann to approve the Board Minutes of February 23, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Gaul seconded by Kaufmann to approve Claim Disbursements #404598 - #404738.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Moved by Gaul seconded by Agne to approve renewals of Class C Liquor Licenses for Wahkonsa Country Club and Cedar Valley Golf Corp. with outdoor service area and Sunday sales.

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith will attend a 7th Judicial meeting on March 4th. Chairperson Smith gave an update on a sexual offender that will be supervised by the 7th Judicial District. Sup. Agne attended the Consortium meeting held on February 25th. Sup. Agne distributed 2016 Family Resource Guides. Sup. Gaul attended an E.I.R.U.S.S. meeting via phone conference. Sup. Gaul reviewed current E.I.R.U.S.S. projects. Sup. Gaul attended a Decat. meeting and reviewed Cedar County financials relating to Decat. services. Sup. Bell reported on the R.C. & D. meeting he attended. Topics discussed were: Scott Bishop being approved by the R.C. & D board for the at large position, the Men's Shed project, a Grant for Hardacre Theater, and a solar fair showcasing Cedar County solar arrays. Sup. Kaufmann reported on the Community Action meeting held on February 25th and reviewed Community Action's audit, fire alarm approval and an incident in the Davenport School District.

Discussion was held on an appointment to the Zoning Board of Adjustment. No interested party has agreed to serve on the Board. Selection will continue.

Moved by Agne seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Agne seconded by Bell to return to regular session.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

At 9:00 a.m. the Board held their monthly meeting with department heads. Those in attendance were: Engineer Fangmann, Emergency Management Director Malott, Auditor Gritton, Treasurer Jedlicka, Public Health Director Caes, Veterans Affairs Administrator Hamann, Conservation Director Dauber, Sheriff Wethington, County Attorney Renander, Assessor Marx, and Recorder Helmold. Discussion was held. Public Health received praise for the Tipton Iowa Students for Tobacco Education & Prevention (I-STEP) programs first place “dentist office” project.

Chairperson Smith addressed the public for comments. Mary Swan voiced concerns on Managed Care Organizations clinics and patient care.

Discussion was held on Safety Value Essentials and Safety Communications Essentials Training Sessions. Supervisors, Elected Officials and Department Heads will attend Safety Value Essentials training on Thursday, May 19th from 8:00 a.m. till 10:00 a.m. and Safety Communications Essentials Training on Wednesday, August 17th from 8:00 a.m. till 10:00 a.m in the large meeting room of the Courthouse.

Engineer Fangmann met with the Board to review the 2016 Maintenance Policy for application of Dust Control. First application of dust control will start on May 14th. Discussion was held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the 2016 Maintenance Policy for Application of Dust Control.

Ayes: Gaul, Bell, Agne, Smith, Kaufmann

Engineer Fangmann reviewed a Utility Permit Application for Central Iowa Power Cooperative. Discussion was held.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Central Iowa Power Cooperative for a project starting in Clarence heading south along Spicer Ave to 210th Street then east to Taylor Ave.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Engineer Fangmann reviewed a letter and bill he sent to Timothy Hahn regarding right-of way issues. Hahn has not installed appropriate control measures per the building permit requirements to keep sediment from being deposited on the county road. Fangmann is requesting \$190.82 to be reimbursed for the 27.26 ton of rock that was placed on the county road as a result of Hahn’s actions.

Moved by Kaufmann seconded by Bell to reconvene as the Stanwood Drainage District Board at 9:35 a.m.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Moved by Bell seconded by Agne to return to regular session at 9:50 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

The Board recessed at 9:50 a.m. till 10:00 a.m.

At 10:00 a.m. the Board convened as a Canvass Board to canvass votes cast in the Tipton Special Election held on February 23, 2016.

Thereupon the returns from the precincts were opened and examined with the following results determined:

LEANNE BOOTS- 389

TIM MALOTT- 218

Leanne Boots was determined to be elected to fill a vacancy as a council person.

The Board recessed at 10:08 a.m. until 1:00 p.m.

At 1:00 p.m. the Board reconvened.

Human Resources Consultant Greufe, Sheriff Wethington, and Chief Deputy Knoche met with the Board to strategize on Case No. 100704 – Cedar County/I.B.E.W. Local 204. Greufe requested to go into closed session pursuant to Iowa Code 20.17 (3)

Moved by Bell seconded by Gaul to go into closed session as allowed under Section 20.17(3), Code of Iowa at 1:00 p.m. (Exempt from recording)

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

At 1:45 p.m. Sup. Agne left the Board meeting.

Moved by Gaul seconded by Bell to return to regular session at 2:09 p.m.

Ayes: Smith, Kaufmann, Bell, Gaul

Absent: Agne

Greufe reviewed the Collective Bargaining Agreement between Cedar County (Sheriff's Office) and Communications Workers of America , AFL-CIO Local 7101. The Union voted to ratify the agreement. Once the Union members acquire all required signatures on the agreement, the agreement will be sent to the Board for approval. Greufe summarized the agreement changes which included: language updates and mandatory overtime procedures.

Moved by Bell seconded by Kaufmann to adjourn at 2:15 p.m., to March 8, 2016.

Ayes: Bell, Kaufmann, Gaul, Smith

Absent: Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 8, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from the Department of Natural Resources regarding the notice of intent to issue a permit for PJ Farm Inc. site, Facility ID #68054.

Correspondence from the Iowa Homeland Security and Emergency Management Department regarding the sub-grantee closeout notification.

Manure Management Annual Updates submitted by LuJen Farms, Inc. for a site in Iowa Township.

Manure Management Annual Updates submitted by Michael Lilienthal for a site in Farmington Township.

A report of additional fees collected for the month of February 2016 submitted by the Clerk's office.

Veteran Commission meeting approved February reports and approved January 27, 2016 meeting minutes.

The Board noted correspondence from Sheriff Wethington regarding the hiring of dispatchers Vicki Heick and Abby Weatherwax. Heick will earn \$15.05/hr effective March 2, 2016. Weatherwax will earn \$15.05/hr. effective March 13, 2016.

The Board noted check #404741 for the amount of \$736.20 that was issued as an administrative correction.

It was noted the following Handwritten Disbursement was issued on 03/04/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404740 for \$1,382.54-flex claims and \$3,659.85-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Chairperson Smith addressed the public for comments. Tipton Economic Development Corporation Director Linda Beck on behalf of the Chamber of Commerce invited the Board to a legislative forum being held on Saturday, April 9, 2016 at 9:30 a.m. at Prairie Hills.

Moved by Kaufmann seconded by Bell to approve the Board Minutes of March 1, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Agne seconded by Gaul to approve Payroll Disbursements #164896-#165042 for the period ending 02/27/16 and to be paid on 03/04/16.

Ayes: Kaufmann, Agne, Gaul, Bell, Smith

Chairperson Smith presented a years of service certificate to Secondary Roads Crew Leader Troy Stutzel for 15 years of service.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith gave an update on a sex offender released to community corrections in Scott County and the Residential Corrections Facility improvements that were discussed at the 7th Judicial meeting. Sup.

Kaufmann attended a Pioneer Cemetery Commission meeting. The Auditor's office has been in receipt of a \$6,000 check for the property sale on the Moneka Cemetery. The check will be earmarked for Moneka Cemetery projects. The Board will review any proposed Pioneer Cemetery projects prior to the money being distributed. The consensus of the Board is to allow the Pioneer Cemetery to install a fence around the County Home Cemetery. The fence line may need to be moved two feet to the North and East in order to fence around trees.

Discussion was held on an appointment to the Zoning Board of Adjustment. No interested party has agreed to serve on the Board. Selection will continue.

At 8:38 a.m. the Board recessed till 9:00 a.m.

Moved by Agne seconded by Kaufmann to open the public Hearing on proposed FY16/17 County Budget at 9:00 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Auditor Gritton, Recorder Helmold, Sheriff Wethington, and Case Management Director Tischuk were in attendance. Gritton reviewed levy rates. There were no written or verbal objections. Discussion was held on Secondary Roads capital projects.

Moved by Agne seconded by Kaufmann to close the public hearing at 9:12 a.m.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Chairperson Smith read the Elected Official Compensation Resolution.

Moved by Gaul seconded by Kaufmann to approve the following Elected Official Compensation Resolution:

WHEREAS, the Cedar County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cedar County Compensation Board met on December 14, 2015, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2016:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$52,011	5%	\$54,612
County Attorney	\$79,739	6%	\$84,523
Recorder	\$51,825	5%	\$54,416
Sheriff	\$67,014	5%	\$70,365
Supervisors	\$25,811	5%	\$27,102
Treasurer	\$51,821	5%	\$54,412

THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2016:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$54,612	5%
County Attorney	\$84,523	6%
Recorder	\$54,416	5%
Sheriff	\$70,365	5%
Supervisors	\$25,811	0%
Treasurer	\$54,412	5%

Approved this 8th day of March, 2016.

Ayes: Gaul, Agne, Kaufmann, Smith
Nay: Bell

Moved by Kaufmann seconded by Gaul to approve FY16/17 County Budget.

Ayes: Kaufmann, Gaul, Agne, Smith
Nay: Bell

Sup. Bell explained the reasoning for voting nay. During the Secondary Roads budget reviews, Sup. Bell brought it up a couple of times to designate some of the monies raised by the fuel tax to special road projects. Engineer Fangmann had stated that if there was extra money in that fund they would entertain the idea. However, Sup. Bell thinks to commit to the projects is a better way to go about it. Sup. Bell continued that it is fairer to our taxpayers and those that are paying for the fuel tax to do these projects and because of that I am voting no.

At 9:15 a.m. the Board recessed until 9:30 a.m.

Moved by Gaul seconded by Kaufmann to open the public hearing at 9:30 a.m.

Ayes; Smith, Agne, Gaul, Bell, Kaufmann

At 9:30 a.m. the Board held a public hearing to amend Cedar County Ordinance #3, an ordinance prescribing the General Assistance Program in Cedar County. General Assistance Administrator Hamann was present. Chairperson Smith read the legal notice. There were no written or verbal objections on file. Hamann reviewed proposed amendments to Ordinance #3.

Moved by Bell seconded by Agne to amend Cedar County Ordinance #3 and to waive the second hearing of March 15, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Gaul to close the public hearing at 9:33 a.m.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

At 9:34 a.m. the Board recessed until 10:00 a.m.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board.

Ayes: Smith, Kaufmann, Agne, Gaul, Bell

Moved by Gaul seconded by Bell to return to regular session at 11:23 a.m.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Gaul seconded by Kaufmann to adjourn at 11:24 a.m., to March, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 15, 2016 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Sup. Kaufmann will be ten minutes late. Members of the public were also present.

The Board viewed correspondence from various agencies.
Manure Management Annual Updates submitted by JF Pork, LLC. for a site in Springdale Township.

It was noted the following Handwritten Disbursement was issued on 03/11/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404958 for \$551.83-flex claims and \$122.95-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Mike Lucassen voiced concerns regarding West Rochester Road conditions in relation to Tim Hahn's alleged building permit violations. Discussion was held. Environmental & Zoning Director LaRue, Chairperson Smith and Sup. Gaul will go view the West Rochester Road conditions following the Board meeting.

Moved by Bell seconded by Agne to approve the Board Minutes of March 8, 2016.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Moved by Gaul seconded by Bell to approve Claim Disbursements #404742 - #404957.

Ayes: Gaul, Agne, Smith, Bell

Absent: Kaufmann

At 8:37 a.m. Sup. Kaufmann arrived at the Board meeting.

Chairperson Smith presented a years of service certificate to Cindy Bailey, Home Health Aide, for 10 years of service.

Moved by Gaul seconded by Kaufmann to approve a renewal of a Class C Beer Permit for Mel's Pit Stop.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Kaufmann seconded by Bell to approve handwritten warrants #404959 to Iowa APO in the amount of \$75.00 and #404960 to Visa in the amount of \$285.36.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Chairperson Smith gave an update on a tractor fire incident that occurred last fall that damaged a County Bridge. The tractor driver's insurance provider is declining to pay the damages and feels it is a manufacturing issue. Heartland Attorney Salmons has been notified and will represent the County. Discussion was held.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith and Sup. Agne attended I.S.A.C. Spring School March 10th through March 11th. Topics reviewed included: Mental Health levy rate caps, Fire Districts Coordinating Training and fiscal trends. Sup. Bell received an invite to the Regional Cultural Council meeting being held on April 8th. Sup. Bell will attend C.C.E.D.C.O. training later today. Sup. Kaufmann reported that the March Community Action meeting was postponed, but received an update from the director. Update included: hiring an Operations Manager and a final audit review. Sup. Agne and Sup. Bell will attend the legislative forum being held on April 9th at Prairie Hills. Sup. Bell will investigate additional Wellmark insurance services for County employees.

The Board reviewed applications submitted for the Zoning Board of Adjustment.

Moved by Gaul seconded by Kaufmann to appoint Tammi Goerdt to the Zoning Board of Adjustment.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Union Representative Christine DeFauw presented the Board a signed copy of the Collective Bargaining Agreement between Cedar County (Sheriff's Office) and Communications Workers of America. Human Resources Consultant Greufe will be contacted to acquire his signature.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Collective Bargaining Agreement between Cedar County (Sheriff's Office) and Communications Workers of America, AFL-CIO Local 7101 for the period of July 1, 2016 to June 30, 2019.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held regarding a step wage increase for Brad Bahnsen, Crew Leader, Secondary Roads. Bahnsen will complete his orientation period on March 21, 2016. Per union contract Bahnsen is eligible for a step wage increase from \$16.88/hr. to \$18.99/hr.

Moved by Bell seconded by Agne to approve a step wage increase for Brad Bahnsen, Crew Leader, from \$16.88/hr. to \$18.99/hr.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Bell seconded by Gaul to adopt Cedar County Ordinance #3-an ordinance prescribing the General Assistance program in Cedar County.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Kaufmann seconded by Agne to approve and authorize Chairperson Smith to sign the FY16/17 Contract for Library services for Cedar County.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Pete Swisher, Superintendent from the National Park Service met with the Board to discuss the National Park Centennial and events at the Herbert Hoover Historic Site. Topics/programs/events discussed were: Every Fourth Grader in a park, National Trails Day, Herbert Hoover's Hometown Days, Public Lands Day, Artist in Residence Program, Boy Scouts of America, National Parks Adventure IMAX film, Music on the Village Green, Movies in the Park, Lift Every Voice touring theater production, National Park Service Centennial Project Quilt, and HAM radio Operators. Discussion was held. Herbert Hoover Historic Site will undergo two major projects including pavement restoration and storm water mitigation. Swisher estimates the Herbert Hoover Historic site has 130,000 annual visitors.

At 9:18 a.m. the Board recessed until 10:00 a.m.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Gaul seconded by Agne to return to regular session.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Bell to adjourn at 10:43 a.m., to March 22, 2016.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 22, 2016 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Edward Pelzer for a site in Center Township.

Manure Management Annual Updates submitted by Sun Valley Family Farms, LLC. for a site in Pioneer Township.

Correspondence from the Iowa Department of Natural Resources regarding the Construction Permit CP-A2016-016, PJ Farms Inc. for Facility Id #68054.

It was noted the following Handwritten Disbursement was issued on 03/18/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #404961 for \$492.20-flex claims and \$4,655.06-self funded medical claims.

The Board noted check #404962 for the amount of \$3,834.10 and check #404963 for the amount of \$70.00 that were issued as administrative corrections.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Absent: Bell

Chairperson Smith addressed the public for comments. Mike Lucassen thanked the Board for touring West Rochester Road and viewing the Tim Hahn property.

Moved by Agne seconded by Kaufmann to approve the Board Minutes of March 15, 2016.

Ayes: Gaul, Kaufmann, Agne, Smith

Absent: Bell

Moved by Gaul seconded by Agne to approve Payroll Disbursements #165043 - #165202 for the period ending 03/12/16 and to be paid on 03/18/16.

Ayes: Agne, Smith, Gaul, Kaufmann

Absent: Bell

Moved by Gaul seconded by Agne to approve a 5-day Class C Liquor License including Sunday Sales for the Cedar County Fair effective April 16, 2016.

Ayes: Gaul, Kaufmann, Agne, Smith

Absent: Bell

Moved by Gaul seconded by Agne to approve a handwritten disbursement of \$100.00 to the Moneka Cemetery for Tree Removal completed on March 12, 2016.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Environmental and Zoning Director LaRue met with the Board to set public hearing dates to consider the following: Bruce Bickford, 2145 Delta Avenue, West Liberty, IA (Contract Buyer) and Jerry Lawrence, 2310 Baker Avenue, West Branch, IA (Owner) - Requesting a change in zoning from M-2 Heavy Industrial to R-2 Urban Residential for the purpose of constructing a single family dwelling on property located in the NW ¼, NW ¼, NW ¼, Section 32, T-79N, R-4W, in the unincorporated town of Downey, Springdale Township, consisting of 1.42 acres more or less. Discussion was held.

Moved by Agne seconded by Gaul to set April, 19, 2016 and April 26, 2016 at 9:00 a.m. as the public hearing dates to consider the following petition: Bruce Bickford, 2145 Delta Avenue, West Liberty, IA (Contract Buyer) and Jerry Lawrence, 2310 Baker Avenue, West Branch, IA (Owner) - Requesting a change in zoning from M-2 Heavy Industrial to R-2 Urban Residential for the purpose of constructing a single family dwelling on property located in the NW ¼, NW

¼, NW ¼, Section 32, T-79N, R-4W, in the unincorporated town of Downey, Springdale Township, consisting of 1.42 acres more or less.

Ayes: Kaufmann, Gaul, Agne, Smith

Absent: Bell

Discussion was held on lease renewal for Lot #9, located in the SW¼, Sec. 34, T80, R3. Dennis Ray was in attendance. Due to ongoing neighbor complaints between Dennis Ray and Bill Kofron the Board is considering revoking the lease for Lot #9. Discussion was held. The Board would like confirmation from Conservation Director Dauber that the Conservation Department would be willing to sow, mow, and maintain Lot #9. Ray stated that he would have no problem with the County maintaining Lot #9. At 8:43 a.m. Dauber was called. There was no answer. Discussion on maintaining Lot #9 will be continued till March 29th. Dauber will be contacted to be in attendance.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reported on the 7th Judicial Meeting and Governing Board meetings. Sup. Agne will attend the Heartland Insurance meeting on March 24th. Due to a time conflict Sup. Gaul will attend the Consortium meeting held on March 24th on Sup. Agne's behalf. Sup. Gaul will attend an E.C.I.A. and Board of Health meeting this week. Sup. Kaufmann attended a Pioneer Cemetery Commission meeting. The Commission approved working with an Eagle Scout for a project.

At 8:45 a.m. Emergency Management Director Malott gave the Board an update on the City of West Branch planning and zoning administrations intent to rename Industrial Drive to West Tidewater Drive. Further discussion and action on renaming Industrial Drive to West Tidewater Drive will be held on March 29, 2016.

Discussion was held on the Timothy Hahn alleged property/building permit violations, damage to Cathy Siders septic system and damages/debris on West Rochester Road. The Board viewed photos taken of the alleged property building permit violations, damage to Cathy Siders septic system and West Rochester Road damages. Mike Lucassen and Engineer Fangmann were present. Engineer Fangmann visited the Hahn property and observed the original countermeasures were no longer in place. Silt fencing has been removed, covered up and/or wiped out. Therefore, silt has been washed into the County roadway causing damage. Hahn was witnessed moving the silt material and depositing it onto the County right-of-way. Fangmann has sent Hahn a letter invoice to correct these violations and to reimburse the County for rock that was placed on the road. Hahn has not responded to the letter or invoice. Discussion was held. The consensus of the Board to have Engineer Fangmann proceed with nuisance violation procedure on the advisement of the County Attorney. Discussion continued.

At 9:00 a.m. the Board held a public hearing to consider approving Cedar County Ordinance #58- an ordinance readopting the existing County Code, Cedar County Iowa. Chairperson Smith read the legal notice.

Moved by Agne seconded by Kaufmann to open the public hearing at 9:00 a.m.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

There were no verbal or written objections on file.

Moved by Gaul seconded by Agne to close the public hearing at 9:02 a.m.

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

Moved by Kaufmann seconded by Gaul to approve Cedar County Ordinance #58- an ordinance readopting the existing County Code, Cedar County Iowa and waive the second hearing scheduled for March 29, 2016.

Ayes: Smith, Kaufmann, Gaul, Agne

Absent: Bell

Engineer Fangmann met with the Board to discuss the application/agreement for the Horizontal Curve Sign Program. The Horizontal Curve Sign Program is offered by the Iowa Department of Transportation. Up to \$10,000 is awarded for replacement and installation of Horizontal Curve

signage. Fangmann reviewed a map showing County Roads that have signs in need of replacement and/or upgrades. The Sign Crew will replace and/or upgrade 165 County Horizontal Curve signs for the estimated cost of \$7,983.40. Discussion was held.

Moved by Agne seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Application/Agreement for the Horizontal Curve Sign Program.

Ayes: Gaul, Kaufmann, Agne, Smith

Absent: Bell

Engineer Fangmann presented and reviewed a Utility Permit Application submitted by Liberty Communications.

Moved by Gaul seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Liberty Communications for a project starting in West Branch going east to F44 to Delta then along 310th St east to Franklin then to the County Line.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Engineer Fangmann reported that Cedar County has been selected for an I.D.O.T. Rural Road Safety Audit and Safety Plan Program. The I.D.O.T. will analyze the whole County Road system which includes: intersections, curves, and accident history and will make alternative safety suggestions. There will be no County costs for the program. Discussion was held.

Case Management Director Tischuk met with the Board to give an update on Case Management, Managed Care Organizations (MCO) and the Region. Tischuk has received verbal confirmation that Cedar County Case Management has a service agreement with AmeriGroup. Tischuk has not received the official signed service agreement with AmeriGroup. AmeriHealth has sent Tischuk notice that they have not received required documentation. Tischuk will resubmit the required documentation. Medicaid Modernization will start on April 1, 2016. Tischuk reviewed Case Management billing reimbursements. Currently, Case Management billing reimbursements go through a clearinghouse at no charge to the County. However, MCO's will bill the County \$163 per person. Case Management has been using CSN (Computer Service Network) for progress notes and may begin using CSN as a billing option. Estimated cost to use CSN billing would be \$163 per month. A group will meet monthly with CSN to review Case Management billing needs. Tischuk stated that it is unknown at this time how many people will be assigned per Case Manager. Discussion was held on encryption. MCO's require that laptops/emails are encrypted. MCO's do not allow handheld devices to be used. Discussion was held on the Governing Board meeting held on March 21, 2016. Phase I of Crisis Services which includes a 1-800 crisis hotline has started. Local churches, social service agencies, and Law Enforcement will receive 1-800 hotline cards to distribute. Anyone can utilize this service. Discussion was held on Mental Health Levy rates per capita. Senate File 2236 would establish a statewide standard for property tax levy's for mental health. The Regions FY16/17 budget has been approved by the Governing Board. Cedar County Law Enforcement and Court Services will be notified that Genesis Health Center now has staff monitored mental health beds available. The public address the Board regarding Managed Care Organizations. Discussion was held.

At 9:55 a.m. the Board recessed until 10:00 a.m.

At 10:00 a.m. the Board convened as a Canvass Board to canvass votes cast in the City of Clarence Special Election held on March 15, 2016.

Thereupon the returns from the precincts were opened and examined with the following results determined:

Rodney Dennis – 94

Steve Sparbel – 68

Matthew Hormann – 61

Rodney Dennis and Steve Sparbel were determined to be elected to fill at large vacancies as a council person.

Moved by Agne seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Kaufmann, Agne, Gaul

Absent: Bell

Moved by Gaul seconded by Agne to return to regular session at 11:32 a.m.

Ayes: Agne, Smith, Kaufmann, Gaul

Absent: Bell

Jim Dodds and Sterling Benz met with the Board to submit a petition to have either a solar red flashing traffic light or a solar red or yellow flashing traffic light installed at Hartman's corner on the north and south bound County road X-40 at the intersection of County road F-28. The petitioners requested that no stop signs be installed on F-28. Engineer Fangmann was present. Dodds received 102 signatures on the petition. Other suggestions submitted by the petitioners were to: install a total of four Dangerous Intersection Ahead warning signs (2 on X-40 and 2 on F-28), install a solar stop sign with red flashing lights that go around the perimeter of the stop sign on the North and South bound intersection of X-40, and to increase Law Enforcement presence at the intersection. Discussion was held. Engineer Fangmann reviewed the safety evaluation that was conducted on X-40 and F-28. The evaluation recommended the following: conducting a County wide safety evaluation, installing a larger sized sign with reflective sheeting, installing a cross traffic does not stop sign on the left side of X-40, use of reflective tape on the installed signs, and increase Law Enforcement presence. Fangmann cautioned the overuse of signage. Discussion was held. Engineer Fangmann suggested installing a round-about in an effort to slow drivers down entering into that intersection. Dodds replied that he would be 100% in support of that. Engineer Fangmann proposed the following recommendations: installing 45 degree flags, adhering reflective tape on the posts, increase Law Enforcement, and installing a supplemental yellow cross traffic does not stop on the preexisting stop signs to make them stand out more. Discussion was held. Engineer Fangmann will check with Prison Industries on the cost of a lighted stop sign. Sup. Kaufmann suggested that Sheriff Wethington compile a report on the amount traffic citations issued at that intersection. Fangmann will install 45 degree flags to the top of the current stop signs, adhere reflective tape on the posts, and will install a supplemental yellow on the preexisting stop signs to make them stand out more. Dodds and Benz agreed that this is a good start.

Moved by Gaul seconded by Agne to adjourn at 12:23 p.m., to March 29, 2016.

Ayes: Gaul, Agne, Kaufmann, Smith

Absent: Bell

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. March 29, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Update submitted by Doug Schroeder-Rose Ave. Pork for a site in Fairfield Township.

Manure Management Annual Update submitted by Devon Schott-Brus Finisher for a site in Red Oak Township.

Manure Management Annual Update submitted by Devon Schott-Fletcher Farm for a site in Center Township.

Manure Management Annual Update submitted by Ray Slach for site #4 in Springdale Township.

Manure Management Annual Update submitted by Ray Slach for sites #1-3 in Scott Township Johnson County.

Correspondence from Tom Probst regarding hog confinement building concerns near Cedar-Muscatine Road in West Liberty.

The Board noted check #405116 for the amount of \$1,092.00 to Progressive Rehabilitation that was issued as administrative correction.

The Board noted correspondence from Sheriff Wethington regarding Alex Koch's six month probationary period completion effective March 21, 2016 and the one-year anniversary and increase in pay scale from \$15.05/hr. to \$16.06/hr. for Dakotah Clements, effective March 2, 2016.

The Board noted correspondence from Andrea Wulf, Home Health Division Manager, regarding the hiring of part time Home Health Aide Samantha Handley. Handley will earn \$14.18/hr. effective March 23, 2016.

The Board noted the voluntary resignation submitted by G.I.S. Specialist, Gail Kettenbrink effective March 25, 2016.

It was noted the following Handwritten Disbursement was issued on 03/25/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405115 for \$1,671.88-flex claims and \$1,087.95-self funded medical claims.

Moved by Kaufmann seconded by Gaul to approve the amended agenda to include discussion/action on AmeriHealth Business Associate Agreement.

Ayes: Kaufmann, Agne, Gaul, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. Bill Kofron addressed the Board regarding the lease for Lot #9 located in the SW¼, Sec. 34, T80, R3. Jack Wonick was present. Discussion was held. Kofron would like to continue leasing and maintaining Lot #9. The Board will further discuss Lot #9 on April 5th with Conservation Director Dauber.

Emergency Management Assistant Coordinator Ratliff met with the Board to discuss the renaming of Industrial Drive to West Tidewater Drive located in the Slach subdivision in West Branch.

Moved by Bell seconded by Agne to rename Industrial Drive to West Tidewater Drive located in the Slach subdivision in West Branch.

Ayes; Bell, Kaufmann, Smith, Agne, Gaul

Moved by Agne seconded by Kaufmann to approve the Board Minutes of March 22, 2016.

Ayes: Gaul, Kaufmann, Agne, Smith, Bell

Moved by Kaufmann seconded by Gaul to approve Claim Disbursements #404964 - #405114.
Nays: Kaufmann, Bell, Gaul, Agne, Smith

Discussion was held on Warrant #405004 for the amount of \$1,388.70 to Eagle Point, Inc. for solar power design software and Warrant #405008 for the amount of \$307.90 to H & H Auto for a battery. Sheriff Wethington will be contacted for clarification on these claims.

Moved by Kaufmann seconded by Gaul to approve Claim Disbursements #404964- #405114 with the exception of Warrant #405004 and #405008.
Ayes: Gaul, Agne, Bell, Kaufmann, Smith

Mike Lucassen submitted pictures of the Timothy Hahn property to the Board.

Discussion was held on Solutions, Inc. creating two Virtual Private Network (VPN) connections on the county firewall for Case Management Director Tischuk and Case Management Supervisor Bobbie Conrad for access while offsite.

Moved by Bell seconded by Agne to approve and authorize Solutions, Inc. to create two Virtual Private Network connections on the county firewall for Julie Tischuk and Bobbie Conrad.
Ayes: Smith, Kaufmann, Agne, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith has attended several meetings regarding Mental Health and Disability Services levy rates. Sup. Agne attended the Consortium meeting held on March 24th. The Heartland Insurance meeting scheduled for March 24th was cancelled and was rescheduled for March 31st. Sup. Gaul reported on the Board of Health and E.C.I.A. meetings he attended. Sup. Bell reviewed the C.C.E.D.C.O. and R.C. & D. meetings he attended. Sup. Kaufmann will continue Community Action training, and Pioneer Cemetery clean-ups.

Engineer Fangmann met with the Board to discuss and review Skid Loader quotes. There were six bids submitted. Engineer Fangmann reviewed skid loader bids and specs. Engineer Fangmann recommended purchasing the New Holland C238 skid loader with air ride seat, hydraulic detachments and self-leveler options from Cove Equipment. Discussion was held.

Moved by Gaul to purchase a New Holland C238 skid Loader with air ride seats, hydraulic detachments, and self-leveler from Cove Equipment for the amount of \$64,451.

The motion died due to a lack of a second.

Moved by Bell seconded by Agne to purchase a New Holland C238 skid loader with hydraulic detachments and self-leveler for the amount of \$63,995.
Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held on the proposed Secondary Roads five year construction program and I.D.O.T. 2017 budget. Fangmann distributed and reviewed 2017-2021 Cedar County Five Year Construction Program maps. Discussion was held.

Moved by Agne seconded by Gaul to approve Cedar County Secondary Roads Five Year Construction Program and I.D.O.T. 2017 budget.
Ayes: Gaul, Agne, Kaufmann, Smith
Nay: Bell

Discussion was held on the 2016 Rock Program. Engineer Fangmann distributed 2016 Rock program maps. Due to the fuel tax increase an additional \$200,000 was used for rock surfacing. Each district is to receive an estimated 13,000 tons of rock at a rate of 300 to 400 ton per mile. The majority of rock grade used will be 1 inch. Some roads will get Class A grade rock. Discussion was held. Doug Klein questioned the timing of rock surfacing and the disarray of the evergreen trees along Charles Ave in Gower Township. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the request for rock quotes.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Discussion was held on hiring a Tech I and a Summer Intern for Secondary Roads. Due to the increase in construction projects Fangmann is requesting hiring a Tech I. Fangmann has budgeted for this position. Since a Tech I position is a union position Fangmann will post the position internally. If no qualified and/or interested party applies, Fangmann will pursue external applicants. The consensus of the Board is to have Fangmann hire a Tech I. Fangmann reviewed summer intern job duties which would include bridge scour analysis.

Engineer Fangmann gave a brief update on spot rock and box culvert projects.

Case Management Director Tischuk met with the Board to review a letter of support for Senate File 2236 and opposing House Study Bill 650. The five counties within the Region have or will be submitting similar letters to Legislation. Senate File 2236 and House Study Bill 650 refer to Mental Health and Disability Services property tax levy rates. Discussion was held. Tischuk will revise the letter and submit it to the Board for signatures.

Moved by Kaufmann seconded by Agne to approve the revised letter of support for Senate File 2236 and opposing House Study Bill 650 regarding Mental Health & Disability Services property tax levy rates.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Discussion was held on the AmeriHealth Business Associate Agreement. County Attorney Renander has reviewed the agreement. AmeriHealth requires Cyber Security Insurance and encryption for personal computers, laptops, emails and documents. Case Management has Cyber Security Insurance. Tischuk estimates encryption service to be \$5,000. Tischuk will move forward with purchasing encryption services that will benefit Case Management and Public Health. Sup. Bell suggested that Tischuk possibly include encryption for Veterans Affairs.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the Business Associate Agreement with AmeriHealth.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 10:27 a.m.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Agne seconded by Bell to return to regular session at 10:39 a.m.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Gaul seconded by Bell to adjourn at 10:40 a.m., to April 5, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 5, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the year ending March 31, 2016 submitted by the Auditor's office.

Veteran Commission meeting March reports and February minutes.

Correspondence from Chief Jail Inspector Langley regarding the Cedar County Jail Inspection. Manure Management Annual Updates submitted by Brian Crock-BC Pork for a site in Center Township.

Manure Management Annual Updates submitted by Lance Schiele for a site in Springdale Township.

The Board noted correspondence from Solid Waste Manager Crock regarding Cliff Taylor completing his six month probationary period effective March 28, 2016.

It was noted the following Handwritten Disbursement was issued on 04/01/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405141 for \$823.82-flex claims and \$6,012.41-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. Mike Lucassen questioned if the Board had an update on the Tim Hahn property. Brief discussion was held.

Moved by Bell seconded by Gaul to approve the Board Minutes of March 29, 2016.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Agne seconded by Bell to approve Payroll Disbursements #165203 - # 165356 for the period ending 03/26/16 and to be paid on 04/01/16.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Moved by Bell seconded by Gaul to approve Warrant #405004 for the amount of \$1,388.70 to Eagle Point, Inc. and Warrant #405008 for the amount of \$307.90 to H & H Auto.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Agne attended the Heartland Insurance Risk Pool meeting held on March 31st. Topics discussed were unemployment compensation administration and drainage districts. Emergency Management Director Malott asked Sup. Agne to get clarification from the Heartland Board on getting a credit since the County installed a fire suppression system at the Law Center. Sup. Gaul attended the E.I.R.U.S.S. meeting via phone. Sup. Gaul reviewed current E.I.R.U.S.S. projects. Sup. Bell reported on the R.C. & D. executive Board meeting. The executive director job description and position were discussed. Sup. Kaufmann continued clean-up work on Pioneer Cemeteries.

Moved by Bell seconded by Kaufmann to adopt Cedar County Ordinance #58- an ordinance readopting the existing County Code.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held concerning acceptance of the Independent Auditor's report for Cedar County for fiscal year ending 06/30/15. Auditor Gritton was present. Discussion was held. Topics discussed included GASB statement No. 68 relating to I.P.E.R.S and management of the mental health regions budget.

Moved by Bell seconded by Gaul to accept the Independent Auditor's Reports for Cedar County for the year ending June 30, 2015.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Discussion was held on Conservation maintaining lot #9, located in the SW 1/4, S34, T80, R3. Conservation Director Dauber, Dennis Ray, and Jack Wonick were in attendance. Dauber stated Conservation would be willing to mow Lot #9. Dauber will notify the Board the costs of mowing Lot #9 after researching the site. Discussion was held. The Board reviewed the Lease agreement for Lot #9. Assistant County Attorney Blank will be contacted to get clarification on terminating the Lease. Ray addressed the Board. Ray feels the issue is not in mowing the lot. Ray stated it is a personal conflict between himself and Kofron. Discussion was held.

At 9:00 a.m. the Board held their monthly meeting with department heads. Those in attendance were: Veterans Affairs Administrator Hamann, Assessor Marx, Recorder Helmold, Emergency Management Director Malott, Case Management Director Tischuk, Auditor Gritton, Environmental & Zoning Director LaRue, Engineer Fangmann, Treasurer Jedlicka, Conservation Director Dauber, County Attorney Renander, and Public Health Director Caes. Discussion was held. Topics discussed were: office space construction, tornado drill procedures, employee file liability, and Wellmark insurance fraud protection. Malott will check into obtaining working weather radios for the Courthouse.

Auditor Gritton met with the Board to discuss increasing election precinct official wages. Currently, precinct election officials earn \$7.25/hr. The precinct chairperson earns \$8.25/hr. for extra assigned responsibilities. Election precinct official wages have not changed in eight years. Auditor Gritton recommends increasing the precinct election officials wage to \$9.00/hr. and \$10.00/hr. The additional cost of \$2,100 for each primary and general election has been budgeted. Discussion was held. Sup. Bell suggested that Gritton establish a policy on budgeting election precinct official wages yearly.

Moved by Gaul seconded by Agne to approve increasing the election precinct official wages to \$9.00/hr. and \$10.00/hr. for the precinct chairperson.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Mike Foulks, Weed Commissioner met with the Board to review the 2016 Destruction of Noxious Weeds Resolution. Discussion was held. Foulks is working on a five year plan for the Living Road Trust Fund. An Advisory Committee may be formed which would include the Board, Engineer Fangmann, and Maintenance Superintendent Armstrong. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the following resolution:

2016 RESOLUTION FOR THE DESTRUCTION
OF NOXIOUS WEEDS

To All Property Owners:

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa; this 5th day of April, 2016,

That pursuant to the provisions of Chapter 317, 2016, Code of Iowa, it is hereby ordered:

1. That each owner and each person in possession or control of any lands in Cedar County, shall cut, burn, or otherwise destroy all noxious weeds thereon, as defined in this chapter, at such times in each year and in such manner as shall prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production.

Group 1, May 20 to June 5, 2016, for Leafy Spurge, Perennial Pepper Grass, Sour Dock, Smooth Dock, Sheep Sorrel, Teasel, Wild Sunflower.

Group 2, June 1-15, 2016, for Canadian Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle, and Marijuana.

Group 3, July 1-15, 2016, for Field Bindweed, Wild Carrot, European Morning Glory, Buckhorn and Multiflora Rose.

Group 4, July 15-30, 2016, for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butterprint, Puncture Vine, Cocklebur, Shattercane, and Bull Thistle.

2. That each owner and each person in the possession or control of any lands in Cedar County infested with any noxious weeds including Quack Grass, Perennial Sow Thistle, Canadian Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Pepper Grass, Russian Knapweed, shall adopt a program of weed destruction, described by the Weed Commissioner, which, in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if owners or persons in possession or control of any land in Cedar County fail to comply with the foregoing orders, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice or other costs, if any, to be assessed against said real estate.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Agne to return to regular session.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Kelly Deutmeyer, Executive Director, Jerry Schroeder, Economic Development Director, Jenna Soyer, Municipal Relations Coordinator, and Mark Schneider, Director of Community Development and Public Services met with the Board to give an annual E.C.I.A. presentation. Deutmeyer reviewed Cedar County E.C.I.A. projects, programs, and activities. Jerry Schroeder reviewed small business loan financing.

Chris Doherty met with the Board to discuss open burning concerns in Rochester. Doherty voiced concerns with Rochester businesses burning trash, mobile homes being burnt, and air pollution. Doherty has reported burning complaints to the D.N.R. and Sheriff's Department. Doherty feels that the County lacks oversight on open burning. Sup. Bell read burn ordinance #48 in relation to burn notification requirements and penalties. Discussion was held. The Board will seek information from the Sheriff on burn notification requirements and enforcement. Discussion was held on debris and trash damming at the culvert near Doherty's property. Engineer Fangmann was present. Doherty voiced concerns with water quality and water mitigation. Discussion was held.

Moved by Kaufmann seconded by Agne to reconvene as the Stanwood Drainage District Board.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Agne seconded by Kaufmann to return to regular session.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Moved by Gaul seconded by Agne to adjourn at 11:27 a.m., to April 12, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 12, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the period of 01/01/16-03/31/16 submitted by the Recorder.

A report of additional fees collected for the month of March 2016 submitted by the Clerk's office.

Signed AmeriHealth Business Associate Agreement Addendum.

The Board noted correspondence from Engineer Fangmann regarding Secondary Road Crews shifting to four ten hour days beginning May 2, 2016. Work hours will be 6:00 a.m. to 4:30 p.m., Monday through Friday.

The Board noted the notice of voluntary resignation submitted by Home Health Division Manager, Andrea Wulf effective, June 10, 2016.

The Board noted check #405311 to Beine & Roberts Law Firm in the amount of \$1,239.74 that was issued as an administrative correction.

The Board acknowledged a previously approved motion on March 22, 2016 regarding a 5-day Class C Liquor License including Sunday Sales for the Cedar County Fair effective April 16, 2016, the correct effective date is April 6, 2016.

It was noted the following Handwritten Disbursement was issued on 04/08/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405310 for \$1,707.53-flex claims and \$804.55-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Kaufmann, Gaul, Agne

Nay: Bell

Chairperson Smith addressed the public for comments. Larry Hodgden questioned if the Board would consider leasing ½ of Lot #9, located in the SW 1/4, S34, T80, R3, to Bill Kofron and the other ½ to Dennis Ray. Bill Kofron, Dennis Ray, and Conservation Director Dauber were in attendance. Kofron and Ray presented their arguments.

Moved by Bell seconded by Gaul to approve the Board Minutes of April 5, 2016.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Moved by Gaul seconded by Kaufmann to approve Claim Disbursements #405144 - #405309.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Agne to approve handwritten checks to John Deere Financial in the amount of \$75.96 and Alliant Energy in the amount of \$471.78.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reported on the 7th Judicial meeting held on April 8th. Topics reviewed were updates to the employee handbook and alternatives to the R.C.F. building. Sup. Agne and Sup. Bell attended a Legislative Forum held on April 9th at Prairie Hills. Sup. Gaul reported on the Decat. meeting held on April 11th. Topics discussed were Decat. financials, contracts and scholarship programs. Sup. Bell reported that R.C. & D. is currently taking applications for the Executive Director position. Sup. Kaufmann reported that the Solid Waste Commission will post for an upcoming position.

Discussion was held on lease renewal for Lot #9, located in the SW ¼, S34, T80, R3. The Board will delay making a decision on lease renewal for Lot #9 until more research and information is received. Sup. Gaul asked Kofron's and Ray's opinion on having the Board terminate the Lease for Lot #9 and having Conservation mow Lot #9. Kofron stated the he feels that it isn't right. Ray stated that he feels that it would break up the drama and hopes that is the way the Board decides to go. Discussion was held. Conservation Director Dauber has been to Lot #9 to view the site. Dauber cautioned that he does not want Conservation employees involved in a neighbor dispute while maintaining Lot #9. Dauber suggested that boundary lines be flagged on Lot #9 prior to Conservation mowing.

Discussion was held on appointment to E.C.I.C.O.G. Region 10 Transportation Technical Advisory Committee. (TTAC) Former Tipton City Administrator Chris Nobsch was a representative on TTAC. Since Nobsch is no longer employed by the City of Tipton, E.C.I.C.O.G. Transportation and Regional Development Director Mary Rump suggested that the Board find his replacement.

Moved by Bell seconded by Agne to appoint Steve Nash to the E.C.I.C.O.G. Region 10 Transportation Technical Advisory Committee.
Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Engineer Fangmann met with the Board to discuss 2016 rock quotes. Fangmann reviewed 2016 rock quotes. Total estimated cost for the 2016 rock resurfacing program is \$1,335,100.00. Discussion was held. Fangmann recommended awarding the districts to the low bidders, that being:

<u>Quarry</u>	<u>District</u>	<u>Price per ton</u>
Moyna Materials	1-2	\$9.30
Moyna Materials	7	\$10.50
Weber Stone	3	\$9.90
Wendling Quarries	4	\$9.95
Wendling Quarries	5-6	\$10.80
Wendling Quarries	8	\$9.85
Wendling Quarries	9-10	\$11.15

Moved by Bell seconded by Kaufmann to award the rock quotes to Moyna Materials for districts 1-2, 7; Weber Stone for district 3; and Wendling Quarries for districts 4-6 and 8-10.
Ayes: Smith, Bell, Kaufmann, Agne, Gaul

Moved by Bell seconded by Kaufmann to authorize Chairperson Smith to sign the contracts awarding the rock quotes to Moyna Materials, Weber Stone, and Wendling Quarries upon receipt.
Ayes; Gaul, Agne, Smith, Kaufmann, Bell

Engineer Fangmann reviewed proposed Ordinance #59- an ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Cedar County Secondary Road system. This Ordinance is required by F.E.M.A. Discussion was held on I.D.O.T. Instructional Memorandum No. 3.210. Engineer Fangmann reviewed Cedar County road and bridge standards.

Moved by Agne seconded by Gaul to set May 3, 2016 and May 10, 2016 at 9:30 a.m. as the times to consider Cedar County Ordinance #59-an ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Cedar County Secondary Road system.
Ayes: Kaufmann, Smith, Agne, Bell, Gaul

Discussion was held on purchasing right-of-way easements for FY 16/17. Engineer Fangmann distributed and reviewed Agricultural Sales from March 1, 2015 to April 1, 2016. Secondary Roads utilizes the appraisal waiver method to purchase right-of-way. Discussion was held.

Moved by Bell seconded by Gaul that the following policy be established for purchase of right-of way easements for FY16/17.

1. Bare land purchased at 4 times the assessed value.
2. Cedar County to replace existing fence.

3. Damages and other items to be considered on an individual basis.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Discussion was held on soliciting bids for the sale of a 1988 Case 455C Crawler Loader. Engineer Fangmann will post the bid in Cedar County businesses, County newspapers and on the County web site. Sealed bids will be received until 9:30 a.m. May 3, 2016 at the Cedar County Engineer's Office. The consensus of the Board is to have Engineer Fangmann proceed with soliciting bids for the sale of a 1988 Case 455C Crawler Loader.

Brief discussion was held on the bridge removal project at 210th St. east of Monroe Ave. The contractor, not Secondary Roads chooses when to close that road to start the project. Weather has delayed the project. The project is expected to resume sometime this week.

Engineer Fangmann presented and reviewed two Utility Permit Applications from Eastern Iowa Light and Power.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along Garfield Road to the property of Brandon & Jaquie Albrecht.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along 270th and 280th Street to Indian Ave in Iowa Township.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann briefed the Board on a bill that was submitted to Secondary Roads by a Stanwood Drainage District landowner. The landowner has installed a private crossing and feels it is Secondary Roads responsibility to pay for the crossing. Secondary Roads policy is that as long as there is a suitable outlet the landowner pays for the labor and the County pays for the pipe to cross the road. Engineer Fangmann had spoken to Engineer Etlar. Etlar advised that it is Secondary Roads responsibility to pay for the Main Lateral crossings that go over the roadway. However, this is private tile that has been installed going from one field to the other. Fangmann will seek advisement from Attorney Hudson.

Treasurer Jedlicka met with the Board regarding suspension of property taxes for property in Starrs Addition Lots 5 & 6 Block 59 Tipton, in the name of Neva Geinzer. A notice of decision was received by the Iowa Department of Human Services.

Moved by Bell seconded by Kaufmann to approve the request for suspension of taxes and adopt the following resolution:

WHEREAS, on April 12, 2016 documentation was reviewed by the Board of Supervisors from Neva Geinzer showing proof that she is receiving medical assistance as defined in Section 249A and pursuant to Section 427.9 of the Code of Iowa is deemed unable to contribute to the public revenue and that the taxes on the following described property owned by Neva Geinzer should be suspended pursuant to Section 427.9.

IT IS THEREFORE RESOLVED THAT PURSUANT TO Section 427.9 of the Iowa Code, the County Treasurer is ordered to suspend the collection of all the taxes, special assessments, and rates or charges, including interest, fees and costs assessed against the following property, to-wit: Starrs Addition Lots 5 & 6 Block 59 Tipton, in Cedar County. To include the payment for 2014 assessment taxes payable in FY2015-2016, owned by Neva Geinzer and remaining unpaid for such time as said person, Neva Geinzer remains the owner of the property and receives medical assistance as defined in Section 249A.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Agne seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:25 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Gaul seconded by Bell to return to regular session at 9:40 a.m.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Agne to reconvene as the Stanwood Drainage District Board at 9:41 a.m.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Agne seconded by Kaufmann to return to regular session at 9:51 a.m.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

At 9:52 a.m. the Board recessed until 10:03 a.m.

Sheriff Wethington and Chief Deputy Knoche met with the Board as requested to give an update on traffic control measures at Hartman's Corner (X40 and F28), law enforcement calls for service regarding Lot #9 in West Rochester and Rochester burning complaints. Sheriff Wethington reported that a Deputy in an unmarked squad car conducted traffic control at Hartman's corner. The Deputy observed 37 cars all making a complete stop at the intersection. However, Sheriff Wethington noted that the unmarked squad was in plain view of the drivers. Only one ticket was issued for failure to stop at the stop sign. Discussion was held on law enforcement calls regarding Lot #9 in West Rochester. Sheriff Wethington stated that Sheriff Deputies have responded to numerous calls between Kofron and Ray. Wethington suggested that the County not renew the lease for Lot #9 in an effort to reduce fighting between the two parties. Discussion was held on burning complaints in Rochester. Knoche reported that dispatch had only received one anonymous burning complaint located in Rochester. Most deputy observed fires in Rochester have been low ground level fires, with only leaves and boxes being burnt. Sheriff Wethington and Knoche will go to Rochester on today's date and meet with Chris Doherty. Brief discussion was held on the Tim Hahn property and housing a disabled inmate out of county.

Moved by Agne seconded by Kaufmann to adjourn at 10:20 a.m., to April 19, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 19, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Richard Shumaker for a site in Center Township.

Manure Management Annual Updates submitted by Randall Horman- R & S Horman Farms LTD. for a site in Spring Rock Township in Clinton County.

It was noted the following Handwritten Disbursement was issued on 04/15/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405314 for \$890.00-flex claims and \$2,296.41-self funded medical claims.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Gaul, Kaufmann, Agne, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. Mike Lucassen requested an update on the Tim Hahn alleged building permit violations. Lucassen claims that the court has delayed signing the court order. Discussion was held.

Chairperson Smith presented Denise Maiers a five years of service certificate. Public Health Director Caes will present Deana Drumbarger her five years of service certificate on the Boards behalf.

Moved by Bell seconded by Agne to approve the Board Minutes of April 12, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Gaul to approve Payroll Disbursements #165357-#165517 for the period ending 04/09/16 and to be paid on 04/15/16.

Ayes: Gaul, Agne, Kaufmann, Bell, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended a Highway 30 Coalition meeting held on April 15th. Discussion was held on the proposed 6 lane roadway project from Iowa City to West Branch vs. the Hwy 30 Cedar to Clinton four lane project. The Highway 30 Coalition met with the Governor regarding the Highway 30 expansion. The Coalition was told that Gov. Branstad wants Highway 30 back on the I.D.O.T. radar. A public hearing will be scheduled for May. Chairperson Smith attended a MS/DS Governing Board meeting on April 18th. Chairperson Smith reviewed Mental Health Levy Cap legislation. Discussion was held on Strategic Behavioral Health. A public hearing is scheduled for July. Chairperson Smith will testify at the hearing in support of Strategic Behavioral Health. Chairperson Smith will be the chair of the Region in 2017. Chairperson Smith requested the Boards consensus on having her tour the Strategic Behavioral Health Center in Colorado Springs, Colorado. Smith would like to tour the facility in May to learn more about the facility prior to the public hearing scheduled in July. Sup. Bell questioned if the Region could pay for Smith to attend. Smith replied, no. The Regions stance against paying for the facility tour is because they are lobbying for money, and because it may be construed as a gift. Sup. Bell feels that the Region should pay. Discussion was held. Chairperson stated that she could ask the Regions Governing Board again to have her tour the facility at their expense. Discussion/Action on Chairperson Smith touring the Strategic Behavioral Health Center in Colorado Springs, Colorado will be held on April 26, 2016. Sup. Agne distributed Heartland Insurance March minutes. Sup. Agne gave an update on the G.I.S. Specialist hiring process. Emergency Management Director Malott reported that a contract has been signed with Geo Comm for E.M.A. G.I.S. services. Malott stated that Midland has been hired till the end of May to bring GIS up to date. Geo Comm will be at the state set standard. Sup. Bell suggested that the Board have a discussion on the supervisory role overseeing G.I.S. prior to a conference board meeting. Sup. Gaul reported on the Fair Board meeting he attended on April 13th. Topics

discussed were upcoming events, construction projects, advertising for the County fair and rodeo events and fundraising. The Board was reminded about the Hardacre Theatre events being held on Saturday, April 23rd. Malott briefed the Board on E911 surcharge legislation. A letter will be sent to West Rochester residents notifying them of the requirements on maintaining the open space.

At 9:00 a.m. the Board held a Public Hearing on the following petition: Bruce Bickford, 2145 Delta Avenue, West Liberty, IA (Contract Buyer) and Jerry Lawrence, 2310 Baker Avenue, West Branch, IA (Owner) - Requesting a change in zoning from M-2 Heavy Industrial to R-2 Urban Residential for the purpose of constructing a single family dwelling on property located in the NW ¼, NW ¼, NW ¼, Section 32, T-79N, R-4W, in the un-incorporated town of Downey, Springdale Township, consisting of 1.42 acres more or less. Chairperson Smith read the legal notice. Environmental & Zoning Director LaRue, Engineer Fangmann and Bruce Bickford were in attendance. There were no written or verbal objections on file. Discussion was held.

Moved by Bell seconded by Gaul to approve the following petition: Bruce Bickford, 2145 Delta Avenue, West Liberty, IA (Contract Buyer) and Jerry Lawrence, 2310 Baker Avenue, West Branch, IA (Owner) - Requesting a change in zoning from M-2 Heavy Industrial to R-2 Urban Residential for the purpose of constructing a single family dwelling on property located in the NW ¼, NW ¼, NW ¼, Section 32, T-79N, R-4W, in the un-incorporated town of Downey, Springdale Township, consisting of 1.42 acres more or less and to waive the second public hearing scheduled for April 26, 2016.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Gaul seconded by Bell to return to regular session.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Sheriff Wethington, Chief Deputy Knoche, Deputy Jackson and Investigator Sorgenfrey met with the Board to discuss Sheriff Deputy wages, Compensation Study and Sheriff's Department employee's job descriptions. Deputies Koranda, Thompson, Kime and Auditor Gritton were in attendance. Jackson stated that the Sheriff's Deputies were not aware until February 2016 that they would be following the Compensation Study. On March 28th a meeting was held with Human Resources Consultant Greufe regarding the Compensation Study. The deputies are requesting an exception to the annual appeals process in order to make changes to the job descriptions. Sup. Bell reminded the deputies that the Compensation Study was in effect July 1, 2015. Sheriff Wethington responded the Compensation Study was implemented a year ago. However the Sheriff's Department didn't follow it for the first year. Sheriff Wethington admitted that there were communication issues. Sheriff Wethington stated that a special meeting will be held to review/create the Jail Administrator and Jail Office Manager job descriptions. Wethington suggested that the deputy's job description be reviewed at that time as well. Investigator Sorgenfry addressed the Board. Sorgenfry suggested that the Board give deputies credit for the education and experience they have. Discussion was held on the three newly hired Deputies pay scales. Deputies Koch, Thompson, and Kime were promised (upon hire) that they would be getting pay scale step increases every year. With the Compensation Study now being implemented Knoche feels that these Deputies wages should be adjusted to reflect their experience and education. At 9:26 Human Resources Consultant Greufe returned a phone call to the Board. Greufe suggested that since the Compensation Study Team is already meeting to evaluate the Jail Administrator and Jail Office manager positions they include evaluating the Deputies job descriptions as well. Regarding the newly hired Deputies pay scale Greufe stated that it goes back to the Sheriff's confusion on how the Compensation Study affected the Sheriff's Department. Had the Sheriff known that upon hire he could adjust the Deputies pay scale, based on education and experience, he could have done that at that time. Greufe suggested that 1. Reevaluate the positions. 2. Have a meeting with the Sheriff to determine what was promised upon hire. 3. Look at where the Deputies fall in the pay band and then 4. Reevaluate the wages. The above listed suggestions will have to be completed by July 1, 2016 for implementation. Discussion was held on the Compensation Team. The Sheriff's Department and the Secondary Roads Unions were notified about voluntary participation on the Compensation Team. No Union member from either Union was interested in being on the Compensation Team.

Discussion was held. Greufe recommends that the Board waive the once a year appeals process in order to be fair to the employees.

Moved by Kaufmann seconded by Gaul to waive the once a year appeals process, have the Compensation Team meet to review the job descriptions of the Sheriff Deputies, Investigator Sergeant, Investigator, Jail Supervisor, and Jail Office Manager and have the Compensation Team submit their recommendations to the Auditors office by the implementation date of July 1, 2016.

Brief discussion was held on how implementation would affect the Sheriff's budget.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Gaul to reconvene as the Stanwood Drainage District Board at 9:46 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Bell to return to regular session at 9:52 a.m.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Engineer Fangmann met with the Board for discussion on a Heavy Duty Rotary Mower. Fangmann would like to purchase a Heavy Duty Rotary Mower to maintain thick brush in the County right-of-way. Discussion was held.

Moved by Gaul seconded by Agne to purchase a Diamond Mowers 72" Rotary Skid Steer mower for the amount of \$6,683.00.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Brief discussion was held on current skid loader equipment and operation of heavy duty rotary mower equipment.

Engineer Fangmann presented and reviewed a Utility Permit Application from Twin Peaks Field Services representing Enterprise Products. (Mid-America Pipeline Company)

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign a Utility Permit Application from Twin Peaks Field Services representing Enterprise Products. (Mid-America Pipeline Company) for a project located on the east side of Washington Ave. south of 260th St.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Fangmann provided an update on the 2016 rock program, increased signage at Hartman's and Springdale corners and painting of Secondary Road trucks.

Sup. Bell requested that Environmental & Zoning Director LaRue and County Attorney Renander provide an update on the Tim Hahn property. Sheriff Wethington, Chief Deputy Knoche and Engineer Fangmann were in attendance. Sheriff Wethington and Chief Deputy Knoche gave a brief update on the East Rochester burning complaints. Wethington and Knoche met with the complainant Chris Doherty and clarified the Cedar County burn ordinance. Discussion was held on the Tim Hahn property. LaRue met with Mike Lucassen on today's date and reminded Lucassen that they (Kathy Siders) need to pursue this complaint through an attorney. Discussion was held. Engineer Fangmann has submitted documentation regarding County right of way violations to Assistant County Attorney Blank. LaRue will be willing to meet with the D.N.R. onsite regarding the raw sewage if Tim Hahn pursues the D.N.R. LaRue stated that this is a civil matter at this time and is seeking suggestions on how to proceed. Renander questioned if the Board wanted to send a cease and desist letter to Hahn, or file a civil nuisance violation or to file a criminal violation against Hahn. Renander will research Iowa code 318.3. Discussion was held on property ownership in West Rochester. Sup. Bell stated that this is a public health hazard to have raw sewage on the top of the ground. LaRue stated that once it is determined that there is a cesspool he will address the nuisance. Sup. Bell cautioned that this could trigger a D.N.R. order to the County that could cost the County a lot more money than what it would take care of this situation now. Sup. Bell reminded the Board that this is why E.I.R.U.S.S. was established. Further, Bell stated that the Board needs to pursue this now before it escalates and someone gets hurt. Knoche agreed. Knoche responded that the Sheriff's

department has already responded to numerous complaints regarding this issue. Discussion was held. LaRue will investigate the Hahn property to note any nuisance violations and charge Hahn accordingly. The County Attorney's office will draft a letter to Tim Hahn addressing violations observed/submitted by the County Engineer and Environmental and Zoning Director LaRue.

Discussion was held regarding the septic system on Tony Wagner's property that is currently for sale. LaRue reported that the location of the septic system may cause issues if a new home is built on that property. LaRue has never said that someone could not build on that site. However, LaRue did say that it could be expensive and there are many unknown questions regarding the well. A water sample has never been done on the site. LaRue will meet with Wagner on Friday to obtain a water sample. Discussion continued.

Moved by Agne seconded by Gaul to adjourn at 10:45 a.m., to April 26, 2016.

Ayes:

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. April 26, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from Iowa Homeland Security and Emergency management regarding the three year monitoring requirement for open space-Cedar County HMGP DR-1763.

Correspondence from Kevin Kelly regarding Veterans Affairs Commission Appointments.

Response letter to Kevin Kelly submitted by Veterans Affairs Commission Chair Greg Bell regarding Veterans Affairs Commission Appointments.

Notice of Consultation to be held between the City of West Branch, Iowa and all affected taxing entities concerning proposed amended and restated West Branch urban renewal plan for the City of West Branch, Iowa.

Manure Management Annual Updates submitted by Richard Shumaker for a site in Center Township.

Manure Management Annual Updates submitted by Curt & Andrea Engler for a site in Springfield Township.

Manure Management Annual Updates submitted by Dircks Farms, Inc. for two sites in Dayton Township.

The Board noted correspondence from Case Management Director Tischuk regarding Case Manager Scott Beck returning to full time status effective April 25, 2016.

It was noted the following Handwritten Disbursement was issued on 04/22/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405480 for \$468.25-flex claims and \$5,645.56-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. Mike Lucassen requested an update on the Tim Hahn alleged building permit violations. Discussion was held.

Moved by Kaufmann seconded by Bell to approve the corrected Board Minutes of April 19, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Gaul seconded by Kaufmann to approve Claim Disbursements #405316 - #405479 and #405481-#405503.

Ayes: Bell, Kaufmann, Agne, Gail, Smith

Discussion was held on Chairperson Smith touring Strategic Behavioral Health Center in Colorado Springs, Colorado. Case Management Director Tischuk was in attendance. Tischuk reported Scott County paid for their Region representatives to tour the Colorado facility in 2015. The Regions stance is to remain neutral since they support all open providers. This vote has not come before the Governing Board. Discussion was held. Chairperson Smith reviewed costs associated with traveling to the facility. A round trip flight from Moline to Colorado Springs is estimated at \$425.00. A one night hotel stay will be needed. No rental car will be necessary. Sup. Bell suggested that Chairperson Smith have a discussion with the Governing Board to decide on payment. Sup. Kaufmann suggested that due to time constraints and the possibility that flight prices could increase, Chairperson Smith obtain the plane tickets and then have the Region or the County reimburse her.

Moved by Agne seconded by Kaufmann to budget up to \$600.00 on a flight and hotel for Chairperson Smith to travel to Colorado Springs, Colorado to tour Strategic Behavioral Health. Chairperson Smith may be reimbursed from either the Region (if the Governing Board approves) or the County.

Ayes: Bell, Kaufmann, Agne, Gaul, Smith

Tischuk will notify the Governing Board to place discussion on reimbursing Chairperson Smith for travel expenses to tour Strategic Behavioral Health on their May agenda.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the Hardacre Theater dedication ceremony held on Saturday April 23rd. Sup. Agne gave an update on G.I.S. hiring. Sup. Kaufmann reviewed an email from Community Action regarding the possibility of purchasing the Tipton facility in November 2017. Sup. Kaufmann will attend the Solid Waste Executive Board meeting scheduled for April 28th.

Kevin Kofron, Kofron Builders Inc. met with the Board to discuss proposed office space construction. Kofron reviewed scale drawings of proposed office space construction. Discussion was held. Kofron understands that payment will not be until after July 1, 2016 but would like to order materials and start on the project before then. Discussion was held.

Moved by Gaul seconded by Kaufmann to approve the job estimate of \$18,477.00 submitted on April 25, 2016 by Kofron Builders Inc. for office space construction. Kofron will submit a revised estimate to include a 90 day scope of work.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held regarding G.I.S. supervision. Auditor Gritton, Assessor Marx and Clerk Smith were in attendance. Auditor Gritton reviewed G.I.S. supervision that started in 2010. Initially, G.I.S. was supervised by the Auditor. However, due to the lack of G.I.S. knowledge the Auditor was unable to accurately review G.I.S. work duties to ensure accuracy. G.I.S. supervision was then moved to the Assessor's office. Sup. Bell reviewed resignation letters submitted by former G.I.S. employees. The current G.I.S. job description includes Assessor related job duties that may delude G.I.S. responsibilities. Discussion was held. Marx reviewed current G.I.S. job duties. Marx stated that the G.I.S. position has evolved and agreed that the job description needs to be revised. Malott reported that he could supervise 911 mapping as it relates to G.I.S. However, the other aspects of G.I.S. he has no specialized experience to be an effective supervisor. Discussion continued. Chairperson Smith suggested that Gritton, Marx and Malott research with comparable counties to see where G.I.S. is housed, how they are supervised, and how G.I.S. job duties relate to those offices. Sup. Bell suggested that a committee be formed of multiple department heads to oversee G.I.S. Further discussion regarding G.I.S. supervision will be held on May 17th.

Auditor Gritton met with the Board regarding a transfer resolution from General Basic (R.E.A.P) to Conservation Land Acquisition Trust & Capital Improvement Fund.

Moved by Bell seconded by Agne to approve the following resolution:

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund (Reap) to the Land Acquisition Fund (71000) during the 2015-2016 budget year, and

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

A transfer in the amount of \$15,865 from the General Basic Fund- Reap Account to the Land Acquisition Fund.

The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on April 26, 2016, the vote thereon being as follows:

Ayes: Smith, Kaufmann, Gaul, Agne, Bell

Emergency Management Director Malott met with the Board regarding disaster spending limits. Malott reviewed the Incident Commander's Role. In responding to a disaster the Incident Commander has financial authority to make decisions on the counties behalf. Malott suggests

the Board set a spending limit for the Incident Commander, since the County is responsible for expenses. The delegation of authority may be in writing or verbal. Malott prefers the delegation be in writing. Discussion was held. Malott suggests setting a spending limit of \$10,000 for a County, Governor or higher declared disaster. Once the \$10,000 limit is reached all further financial decisions will be approved by the Board. Discussion continued.

Moved by Gaul seconded by Kaufmann to set a zero dollar spending limit for non-county declared disasters and set a spending limit of \$10,000 for a County or higher declared disasters. Ayes: Smith, Kaufmann, Agne, Gaul, Bell

Discussion was held regarding designation of representative on the E.M.A. Board.

Moved by Bell seconded by Agne to approve the following resolution to appoint a member and alternate member to the Cedar County Emergency Management Commission:

Whereas, the county boards of supervisors and city councils in each county shall cooperate with the Iowa Homeland Security and Emergency Management Department to establish a local emergency management commission to carry out the provisions Iowa Code Chapter 29C; and

Whereas, the commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county; and

Whereas, a commission member may designate an alternate (elected official) to represent the designated entity; and

Whereas, for any activity related to approval or amendment of the Commission's budget as addressed in section 29C.17, subsection 2, or chapter 24 of the Code of Iowa, participation shall be by a commission member or a designated alternate that is an elected official from the same designated entity; and

Whereas, the commission members shall be the operational liaisons between their jurisdiction and the commission; and

Whereas, the commission shall meet regularly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments; and

Whereas, the commission shall coordinate emergency services support in the event of a disaster;

Now, Therefore, Be It Resolved that Jon Bell be appointed as the Emergency Management Commission Member; and

Be it Further Resolved that Steve Agne be appointed as an Alternate Member; and

Be it Further Resolved that the Member or Alternate Member(s) attend the Commission meetings on behalf of Cedar County.

Ayes: Agne, Bell, Gaul, Kaufmann, Smith

Malott gave an update on the newly installed 911 phone system at the law center. Discussion was held.

Tony Wagner met with the Board regarding the septic system located on his property that is for sale. Environmental & Zoning Director LaRue was in attendance. Wagner claims that due to LaRue's statements regarding possible placement and costs associated with installation of a new septic system it has negatively affected the potential sale of the property. LaRue responded that he has never told any potential buyer that they couldn't build on that site. However, LaRue did say that there are too many unknowns regarding the well and the placement of the septic system. Discussion was held.

Chief Deputy Knoche met with the Board requesting the Boards authorization for Jail Supervisor Schroeder and Jail Office Manager Tholen to sign checks at the jail. A resolution will be drafted for the Board to sign.

Discussion was held at the Boards request regarding the Tim Hahn property. Knoche, LaRue, Engineer Fangmann and Assistant County Attorney Blank were in attendance. Knoche reported Sheriff Deputies have responded to several calls in West Rochester regarding the Tim Hahn alleged building violations. Blank reported that the alleged infractions are a combination of civil and criminal. Blank explained that under the nuisance statue a notice must be sent and the person has to have the chance to remedy the alleged violation. A letter to Hahn addressing the soil erosion runoff onto the County roadway was sent after Secondary Roads had placed more rock onto the roadway. Alleged violations against Hahn include working within the County right-of-way, illegally dumping, and non –compliance of soil erosion counter measures. Discussion was held. The consensus of the Board is to have the County Attorney’s office proceed aggressively with charging Hahn as it is causing a potentially eminent danger to the taxpayers of Cedar County.

Discussion was held on potential county purchase of land in West Rochester. Chairperson Smith read Section 21.5.1(j), Code of Iowa.

Moved by Bell seconded by Kaufmann to go into closed session under Section 21.5.1(j), Code of Iowa, to discuss the purchase of real estate.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Bell seconded by Gaul to return to regular session at 11:03 a.m.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Kaufmann seconded by Bell to direct the County Attorney’s office to proceed with land acquisition.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Discussion was held on lease renewal for Lot #9, located in the SW ¼, of S34, T80, R3. The County Attorney will need to send the notice of termination at least 30 days prior to the lease renewal term of July 1, 2016.

Moved by Agne seconded by Gaul to terminate the lease for Lot #9 located in the SW ¼, of S34, T80, R3 for 2016-2017. The Board will review the lease agreement next year.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

The consensus of the Board is to have Conservation mow and maintain Lot #9. Conservation will determine how often to mow the site.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board at 11:09 a.m.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Gaul seconded by Kaufmann to return to regular session at 11:15 a.m.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Agne seconded by Bell to adjourn at 11:17 a.m., to May 3, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 3, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Supervisor Kaufmann notified Chairperson Smith that he would be approximately five minutes late. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Veteran Affairs Commission approved April reports and March minutes.

Manure Management Annual Updates submitted by Perry Schroeder-PJ Farms Inc. for a site in Springfield Township.

Manure Management Annual Updates submitted by Dale Vincent for a site in Springdale Township.

The Board noted correspondence from Conservation Director Dauber regarding the seasonal hiring of Lyle Fitch at \$10.00/hr. effective April 25, 2016 and Drew Moeller at \$10.00/hr. effective May 2, 2016.

It was noted the following Handwritten Disbursement was issued on 04/29/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405512 for \$1,528.19-flex claims and \$4,691.81-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Gaul seconded by Bell to approve the Board Minutes of April 26, 2016.

Ayes: Bell, Gaul, Agne, Smith

Absent: Kaufmann

Moved by Agne seconded by Bell to approve Payroll Disbursements #165518-#165668 for the period ending 04/23/16 and to be paid on 04/29/16.

Ayes: Agne, Bell, Gaul, Smith

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith discussed the status of the Regions budget. Chairperson Smith viewed the Stanwood Drainage District and West Rochester sites. Sup. Agne distributed the Consortium meeting minutes. Sup. Agne gave an update on the G.I.S. interview process. Sup. Bell also viewed the Stanwood Drainage District site. Sup. Bell reported on the R.C. & D. meeting. Topics reviewed were the Executive Director and summer intern positions, Solar Flair Fair, and adoption of the revised by-laws.

At 8:35 a.m. Sup. Kaufmann arrived at the Board meeting.

Sup. Kaufmann reported on Community Action training. Sup. Kaufmann stated that the Solid Waste Commission meeting was cancelled due to the hiring candidate backing out.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign the Delegation of Authority.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Sheriff Wethington and Jail Supervisor Schroeder met with the Board to discuss authorizing James Schroeder and Jenni Tholen to sign Commissary checks. Currently, Tholen and Schroeder are unable to sign checks issued to inmates upon their release.

Moved by Bell seconded by Gaul to approve the following resolution:

BE IT RESOLVED, that the Board of Supervisors of Cedar County, Iowa approves the following employees to be authorized to sign checks for the Sheriff Commissary checking account located at Liberty Trust & Savings Bank, Tipton.

Jenni Tholen

James Schroeder

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Discussion was held on a Moneka Cemetery invoice. A fence with an entrance gate was installed.

Moved by Bell seconded by Agne to approve payment of \$2,082.00 to Jay Proesch for installation of a fence and a gate around Moneka Cemetery.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Discussion was held on a letter of support for FY16 Section 5339(b) Grants for Buses and Bus Facilities Competitive Grant Program.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign a letter of support for FY16 Section 5339(b) Grants for Buses and Bus Facilities Competitive Grant Program.

Ayes: Bell, Kaufmann, Gaul, Agne, Smith

Veterans Affairs Administrator Hamann met with the Board to discuss Veterans Affairs and General Assistance office coverage. Hamann reported that in her absence it is difficult to find office coverage. Due to staff shortages in Public Health Hamann is unable to utilize part time employee Denise Maiers who is also employed part time in public health. Hamann voiced concerns with Veterans going to other offices seeking information. Hamann reviewed a current situation where a Veterans family member became irate since she was not available. Discussion was held.

At 9:05 a.m. the Board held their monthly meeting with department heads. Those in attendance were: County Attorney Renander, Engineer Fangmann, Veterans Affairs Administrator Hamann, Assessor Marx, Recorder Helmold, Auditor Gritton, Environmental & Zoning Director LaRue, Sheriff Wethington, Conservation Director Dauber, Treasurer Jedlicka and Public Health Director Caes. Kim Mente and Bonnie Butler were recognized for their nationally ranked I-Step program regarding tobacco prevention awareness. Discussion was held on Courthouse security protocol.

At 9:30 a.m. the Board held a public hearing to consider approving Cedar County Ordinance #59- an ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Cedar County Secondary Road system. Engineer Fangmann reviewed Ordinance #59. There were no written or verbal objections on file. Discussion was held.

Moved by Bell seconded by Agne to approve Ordinance #59-an ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Cedar County Secondary Road system and waive the second hearing scheduled for May 10th.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Engineer Fangmann reviewed bids received for the sale of a 1988 Case 455c Crawler Loader. Mike Kaufmann, James Sissel, William Zach and Mike Whitmer were present. The following sealed bids were received:

<u>Bidder</u>	<u>Amount</u>
Mike Kaufmann	\$1,000
James Sissel	\$4,501
William Zach	\$2,500
Mike Whitmer	\$9,500

Public bidding opened with James Sissel's bid of \$9,600. Bids increased by \$100 increments. Final bid of \$11,100 was bid by William Zach.

Moved by Agne seconded by Gaul to accept the bid by William Zach in the amount of \$11,100 for the 1988 Case 455c Crawler Loader.

Ayes: Kaufmann, Smith, Agne, Gaul

Abstain: Bell

Engineer Fangmann reviewed the 2016 bridge inspection contract with Calhoun – Burns and Associates, Inc. The proposal is for inspection of 133 structures at a total cost of \$21,440 or \$161.20 per bridge.

Moved by Kaufmann seconded by Bell to approve and authorize Chairperson Smith to sign the 2016 bridge inspection contract with Calhoun-Burns and Associates, Inc.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Moved by Agne seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Gaul seconded by Bell to return to regular session at 9:58 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

The Board recessed until 10:15 a.m.

Auditor Gritton met with the Board to open & review proposals for audit services relating to the annual audit for the FY16, FY17, and FY18, commencing with the fiscal year ending June 30, 2016. One proposal was received, opened and read as follows:

Hunt & Associates- FY15/16-\$26,500 FY16/17-\$27,750 FY17/18-\$29,000

Moved by Kaufmann seconded by Agne to accept and authorize Chairperson Smith to sign the proposal for audit services relating to the annual audit for the FY16, FY17, and FY18, submitted by Hunt & Associates.

Ayes: Bell, Kaufmann, Agne, Gaul, Smith

Auditor Gritton met with the Board for discussion on a proposed FY15/16 County Budget Amendment. Engineer Fangmann, Sheriff Wethington, Conservation Director Dauber and Public Health Director Caes were present. Auditor Gritton reviewed proposed departmental budget amendments. Discussion was held.

Moved by Bell seconded by Gaul to set May 24, 2016 at 9:30 a.m. as the public hearing date to consider the proposed FY15/16 County Budget Amendment.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Gaul seconded by Agne to adjourn at 10:33 a.m., to May 10, 2016.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 10, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees submitted by the Clerk's office for the month of April 2016.
Manure Management Annual Updates submitted by Kevin Anderson-Anderson Farms for two sites in Fairfield Township.

It was noted the following Handwritten Disbursement was issued on 05/06/2016 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405671 for \$2,360.74-flex claims and \$5,664.84-self funded medical claims.

The Board noted correspondence from Solid Waste Manager Crock regarding the temporary part time hiring of Paul Utley, Transfer Station Operator at \$17.42 /hr. effective May 10, 2016.

The Board noted correspondence from Assessor Marx regarding the 2016 Board of Review (John Dornfeld, Sue Hall, and Ken Paper) pay rates. Board of Review members will be paid \$75.00 for a morning or afternoon session or \$150.00 per day. The Board of Review appointed Gail Kettenbrink as their secretary. Kettenbrink will earn the same pay rate as the Board of Review members.

The Board noted correspondence from Assessor Marx regarding Kayla McCambridge's 6 month probation completion effective May 9, 2016.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Kaufmann, Gaul, Agne

Nay: Bell

Chairperson Smith addressed the public for comments. Dennis Ray thanked the Board for terminating the lease for Lot #9 located in the SW 1/4, S34, T80, R3. Ray requested to be present for any further discussion on renewing the lease for Lot #9 located in the SW 1/4, S34, T80, R3. Douglas Klein suggested that the Board instruct the Veterans Affairs Commission to investigate Veteran Affairs office hour coverage and then have them make recommendations to the Board.

Chairperson Smith presented Larry Grace, Maintenance Worker II, with a 30 years of service award.

Moved by Gaul seconded by Agne to approve the Board Minutes of May 3, 2016.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #405525 - #405670.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Moved by Gaul seconded by Agne to approve a 6 month Class B Beer Permit including Sunday sales and outdoor service area for the Cedar County Fair.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Kaufmann to approve handwritten disbursements #405672 - #405673.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Gaul seconded by Agne to approve the work request submitted by Public Health Director Caes for the removal of a counter in the reception area.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the annual Wilton Chamber of Commerce luncheon on May 9th. Chairperson Smith and Sup. Bell attended the Volunteer Services dinner and program on May 9th. Sup. Agne will attend the Heartland Insurance meeting on May 12th. Sup. Gaul will attend the Fair Board meeting on May 11th.

Moved by Agne seconded by Bell to adopt Cedar County Ordinance #59. An ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Cedar County Secondary road system.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Kaufmann to set May 31, 2016 at 9:00 a.m. as the public hearing date to consider a construction permit application submitted by Michael Lilienthal for a confinement feeding operation in Farmington Township.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Moved by Gaul seconded by Bell to convene as the Stanwood Drainage District Board at 8:39 a.m.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Moved by Bell seconded by Kaufmann to return to regular session at 9:42 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann presented and reviewed a Utility Permit Application from West Liberty Telephone Company Inc.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign a Utility Permit Application from West Liberty Telephone Company Inc. for a project along Baker Ave. in Cass Township.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Brief discussion was held on West Rochester road conditions and rock resurfacing progress.

Moved by Gaul seconded by Kaufmann to adjourn at 9:49 a.m., to May 17, 2016.

Ayes: Kaufmann, Smith, Agne, Bell, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 17, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by JT Farmington Pork, LLC. for a site in Farmington Township.

Manure Management Annual Updates submitted by JT Center Pork 3 LLC. for a site in Center Township.

Manure Management Annual Updates submitted by Jean Driscoll-Fohne Inc. for a site in Red Oak Township.

The Board noted correspondence from Public Health Director Caes regarding the hiring of Erica Christian, Office Manager at \$16.11/hr. effective May 16, 2016 and Patricia Hadden, Home Health Manager at \$25.72/hr. effective May 9, 2016.

It was noted the following Handwritten Disbursement was issued on 05/13/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405674 for \$565.21-flex claims and \$485.40-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Smith, Kaufmann, Gaul, Agne

Nay: Bell

Chairperson Smith addressed the public for comments. Chris Doherty addressed the board with open burning laws. Doherty requested to be on the Boards May 24th agenda at 10:00 a.m. to further discuss open burning laws and rules/regulations

Moved by Kaufmann seconded by Bell to approve the Board Minutes of May 10, 2016.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Moved by Bell seconded by Gaul to approve Payroll Disbursements #165669- #165821 for the period ending 05/07/16 and to be paid on 05/13/16.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Gaul seconded by Agne to approve a work request submitted by Public Health Director Caes to mount a shelf in the office area for a radio and I.T. box.

Ayes: Smith, Kaufmann, Bell, Agne, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the 7th Judicial meeting held on May 13th. Discussion was held on the newly created after care joint task force. Chairperson Smith attended a Courthouse security meeting held on May 12th. Topics reviewed were: panic buttons, office space construction and gun free zones. Chairperson Smith attended the MH/DS Governing Board meeting held on May 16th. The Governing Board took no action on paying for Chairperson Smith's travel expenses to tour Strategic Behavioral Health in Colorado Springs, Colorado. It will be Cedar County's responsibility to pay for Chairperson Smith's travel expenses. Discussion was held on the emergency services phone number, and the Robert Young facility bed space availability. Sup. Agne reported on the Heartland Insurance meeting held on May 12th. Topics discussed were: safety issues and the upcoming presentation on renewal rates. Sup. Agne will attend the Wilton Development Corp. meeting on May 18th. Sup. Gaul attended the Fair Board meeting held on May 11th. Sup. Gaul distributed upcoming Fair events/activities and financial reports. Sup. Gaul gave an update on construction projects, advertising, and the website. Sup. Bell attended the C.C.E.D.C.O. meeting held on May 10th. Topics reviewed were: the Brian Perry goal setting session, a social media seminar, the Labor Shed study report, and a countywide housing study. Sup. Kaufmann reported on the Community Action meeting. Matching volunteer hours were discussed. Sup. Kaufmann stated that Public Health Preparedness Division Manager Bonnie Butler, approached him about procedures associated with applying for grants through M.E.C.C.A.

Discussion was held on FY16/17 C.O.B.R.A. rates.

Moved by Bell seconded by Kaufmann to set the monthly FY16-17 COBRA rates as follows:

Single \$575.22

Two-Person \$1,079.32

Family \$1,709.10

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

At 8:51 a.m. the Board recessed until 9:00 a.m.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Agne seconded by Bell to return to regular session at 11:25 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

At 11:25 a.m. Sup. Kaufmann left the meeting.

Auditor Gritton, Assessor Marx, and Emergency Management Director Malott met with the Board as requested for discussion on G.I.S. supervision. Gritton, Marx and Malott reviewed G.I.S. departmental housing comparables. In comparing with other counties G.I.S. is housed within several departments. However, G.I.S. is most often housed with an I.T. department. Discussion was held. The consensus of the Board is to have Human Resources Consultant Greufe review the G.I.S. job description and meet with the Board.

Moved by Agne seconded by Bell to adjourn at 11:38 a.m., to May 24, 2016.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 24, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from State of Iowa Public Employment Relations Board regarding votes cast for I.B.E.W. Local 204.

Manure Management Annual Updates submitted by John Wiese for a site in Inland Township.

Manure Management Annual Updates submitted by Sun Valley Family Farms 2 for a site in Center Township.

The Board noted correspondence from Sheriff Wethington regarding the one year anniversary pay step increase for Doris Moore from 15.05/hr. to \$16.06/hr. effective May 19, 2016, and Deputy Thompson completing her six month probation period effective May 9, 2016.

It was noted the following Handwritten Disbursement was issued on 05/20/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405873 for \$250.00-flex claims and \$262.45-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Kaufmann, Agne, Gaul, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. Emergency Management Director Malott gave an update on readdressing.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of May 17, 2016.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Kaufmann seconded by Bell to approve Claim Disbursements #405675 - #405872.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the River Bend Transit meeting held on May 18th. Topic reviewed was Managed Care Organization reimbursements. Chairperson Smith and Sup. Agne attended Safety Value Essentials training on May 19th. Chairperson Smith gave a brief update on office space construction. The Recorder's office will be closed on June 17th to move into the new office space. Sup. Agne attended the Wilton Development Corp. meeting held on May 18th. Discussion was held on current projects. Sup. Agne distributed the Heartland Insurance meeting minutes. Sup. Gaul attended the E.C.I.A. meeting via telephone conference. Sup. Gaul reviewed the appointment of new board members and budget amendments. Sup. Gaul attended the Board of Health meeting on May 20th. Topics reviewed were: diabetic grant status, increase in immunizations fees, and the allowance of public health vehicles to be driven from home. Sup. Bell reported on the R.C. & D. meeting. Topics reported on were: treasurer duties, paid summer internship, July planning session, and the status of the Men's Shed Grant. Sup. Bell attended the patriotic mural dedication ceremony on May 22nd. Sup. Kaufmann reviewed Pioneer Cemetery projects. Sup. Kaufmann will attend the Community Action meeting on May 26th.

Discussion was held on FY16/17 C.O.B.R.A. rates.

Moved by Bell seconded by Gaul to amend the May 17, 2016 motion setting the FY 16/17 C.O.B.R.A. rates to the following:

Single	\$ 581.01
Two-Person	\$1,090.37
Family	\$1,726.71

Moved by Bell seconded by Kaufmann to set June 14, 2016 at 9:00 as the public hearing date to consider a construction permit application submitted by JT Center Pork 2+ LLC for a confinement feeding operation in Center Township.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Tim Garca from Elert & Associates met with the Board to discuss phone and security systems. Garca reviewed a power point presentation. Discussion was held on Voice over Internet Protocol. (VoIP) Elert & Associates would consult with the County to establish a budget, design RFP procedures and provide follow-up recommendations. Discussion was held.

Engineer Fangmann met with the Board to review quotes for a new articulated motor grader. Informal quotes will be received by the Engineer's office until 12:00 p.m. on June 3rd. Cedar County may exercise a trade option of Unit 430 a 2006 John Deere 770D. Discussion was held. The consensus of the Board is to have Engineer Fangmann proceed with requesting quotes for a new articulated motor grader.

Engineer Fangmann reviewed summer intern Derek Nebergall's qualifications.

Moved by Gaul seconded by Bell to approve the hiring of summer intern Derek Nebergall at \$10.00/hr. effective May 25, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Brief discussion was held on the Secondary Roads Tech. II hiring status.

Engineer Fangmann reviewed bridge inspection analysis conducted by Calhoun-Burns & Associates Inc. Discussion was held on Bridge Embargos.

Moved by Bell seconded by Agne to approve the following Bridge Embargo Resolution:

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 103560 on Hoover Highway in Section 33, T81N, R1W of Springfield Township be limited as follows:

Load Limit 6 Tons & One Truck on Bridge Sign Series

Bridge number 105010 on Delta Avenue in Section 22, T82N, R4W of Pioneer Township be limited as follows:

Load Limit 3 Tons

Bridge number 103471 on Spicer Avenue in Section 19, T81N, R1W of Springfield Township be limited as follows:

Bridge Closure

Passed and approved this 24th day of May, 2016.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Fangmann reviewed the road closure on Oxford Junction Road from Highway 30 to the Cedar/Jones County Line starting on Monday, June 13th. Engineer Fangmann gave an update on the rock program status.

At 9:40 a.m. the Board held a public hearing on the proposed FY15/16 County Budget Amendment. Department heads in attendance were: Engineer Fangmann, Sheriff Wethington, Conservation Director Dauber, Case Management Director Tischuk and Auditor Gritton. Chairperson Smith read the legal notice. Auditor Gritton reviewed the proposed FY 15/16 budget amendment. Larry Hodgden voiced concerns and raised questions regarding the proposed June 30 ending fund balance of \$3,343,863. Discussion was held. Douglas Kline questioned the excess of revenues and expenditures in the amount of \$1,355,835. Discussion was held.

Moved by Agne seconded by Gaul to approve and adopt the proposed FY15/16 County Budget amendment, as presented, and authorize Chairperson Smith to sign documentation pertaining to the amendment.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Bell to approve the following Appropriation Resolution:
BE IT RESOLVED this 24th day of May 2016, to change the Appropriation made July 1, 2015 for the following department for Fiscal year 2015-2016.

Auditor – From \$380,023 to \$388,123
(189,934 Fund 01000; 198,189 Fund 02000)

County Attorney - From \$342,504 to \$345,482
(252,635 Fund 01000; 92,847 Fund 02000)

Data Processing – From \$161,144 to \$182,144
(182,144 Fund 01000)

Sheriff Drug Forfeiture – From \$11,621 to \$16,621
(16,621 Fund 31000)

Sheriff Prisoner Room & Board – From \$11,000 to \$17,000
(17,000 Fund 01000)

Sheriff Reserve Officers – From \$7,295 to \$20,395
(20,395 Fund 33000)

Local Health – From \$560,377 to \$593,977
(411,577 Fund 01000; 179,400 Fund 02000; 3,000 Fund 29000)

Homemakers – From \$507,060 to \$515,560
(385,676 Fund 01000; 129,884 Fund 02000)

Mental Health – From \$837,200 to \$1,292,844
(1,292,844 Fund 10000)

District Court – From \$67,550 to 80,550
(8,750 Fund 01000; 71,800 Fund 02000)

Conservation – From \$417,856 to \$436,356
(342,414 Fund 01000; 36,342 Fund 02000; 2,600 Fund 26000)

55,000 Fund 71000)

Reap – From \$20,450 to \$36,815
(36,315 Fund 01000; 500 Fund 02000)

Secondary Roads - \$6,698,600 to \$7,278,600
(7,278,600 Fund 20000)

Pioneer Cemetery – From \$10,000 to 18,000
(18,000 Fund 06000)

Non-Departmental - \$2,796,898 to \$2,862,920
(310,694 Fund 01000; 218,756 Fund 02000; 2,177,470 Fund 11000;
103,000 Fund 27000; 40,000 Fund 28000; 13,000 Fund 28002)

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Environmental Specialist Senior Kurt Levetzow met with the Board to give a presentation on State of Iowa Open Burning regulations. Chris Doherty, County Attorney Renander, Sheriff Wethington, Chief Deputy Knoche, Emergency Management Director Malott, Conservation Director Dauber, Environmental and Zoning Director LaRue and Auditor Gritton were in attendance. Levetzow stated open burning in Iowa is illegal, unless specifically exempted in the open burning regulations. Local ordinances can be more stringent than regulations found in the Iowa Administrative Code 567-chapters 23 and 100, but not less stringent. Levetzow reviewed chapter 23 open burning exemptions. Discussion was held. A field agent within the D.N.R. had reviewed Cedar County Burn Ordinance #48, and suggested removing building destruction debris from section three of the ordinance. Sup. Bell responded Ordinance #48 establishes notification requirements for open burning not what can and can't be burnt. Discussion was held. Lavetzow suggested that if the Board considers amending Ordinance #48 they consider limiting the size of fire and the kind of firewood used. Lavetzow instructed Doherty to call the D.N.R. for any other open burning complaints and/or questions.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 10:55 a.m.

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Moved by Gaul seconded by Agne to return to regular session at 12:23 p.m.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Agne seconded by Gaul to adjourn at 12:25 p.m., to May 31, 2016.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

TIPTON, IOWA

May 26, 2016

The Cedar County Board of Supervisors met in emergency session at 7:00 p.m. May 26, 2016 with the following members present Gaul, Kaufmann, and Chairperson Smith. Supervisors Agne and Bell were absent. Sue Hall was in attendance.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board.

Ayes: Smith, Gaul, Kaufmann

Absent: Agne, Bell

Moved by Kaufmann seconded by Gaul to return to regular session.

Ayes: Gaul, Kaufmann, Smith

Absent: Agne, Bell

Moved by Gaul seconded by Kaufmann to adjourn at 7:04 p.m., to May 31, 2016.

Ayes: Smith, Kaufmann, Gaul

Absent: Agne, Bell

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. May 31, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Donovan Yoder-Kenny's Finisher for a site in Iowa Township.

A letter submitted by Michael Gorman from Goodwin Law Office requesting the Board reconsider approval of the Classification Report of Laterals No. 1 & 2 Drainage District No. 1.

The Board noted the correct voluntary resignation date of June 1, 2016 for Home Health Division Manager, Andrea Wulf.

It was noted the following Handwritten Disbursement was issued on 05/27/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #405874 for \$393.25-flex claims and \$2,719.28-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Chris Doherty voiced concerns with open burning enforcement.

At 8:32 a.m. Sup. Kaufmann arrived.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of May 24, 2016 & May 26, 2016.

Ayes: Kaufmann, Agne, Gaul, Bell, Smith

Moved by Agne seconded by Bell to approve Payroll Disbursements #165822 - #165986 for the period ending 05/21/16 and to be paid on 05/27/16.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul reported on the E.C.I.C.O.G. meeting held on May 26th. Trail funding was discussed. Sup. Gaul reviewed tours of Moyna Materials and the Buchanan House Winery. Sup. Kaufmann reported on the Community Action meeting held on May 26th. Topics reviewed were Head Start and D.H.S. office space.

At 8:37 a.m. the Board toured the future Recorder's office construction progress.

The Board returned to the Board room at 8:42 a.m.

Moved by Gaul seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Gaul seconded by Kaufmann to return to regular session at 9:00 a.m.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

At 9:00 a.m. the Board held a public hearing for a Construction Permit Application filed by Michael Lilienthal for one new 2480 head deep pit swine finisher confinement building at an existing swine confinement. The location of the operation is Section 1, of Farmington Township. Chairperson Smith read the legal notice. Environmental & Zoning Director Phil La Rue, and Michael, Joe, and Keith Lilienthal were present. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing master matrix score of 460.

Moved by Bell seconded by Kaufmann to recommend approval of the Construction Permit Application submitted by Michael Lilienthal for one new 2480 head deep pit swine finisher confinement building at an existing swine confinement.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Emergency Management Director Malott gave a brief report on the stream gages located on the Cedar River at Cedar Bluff that are being discontinued by the United States Geological Survey. (USGS) Malott will research a funding source to keep the stream gages in operation.

Case Management Director Tischuk met with the Board to give an update on Case Management and the Region. Tischuk distributed and reviewed FY 15/16 estimated Revenue/Expenditures by month reports. Tischuk distributed Crisis Services hotline cards. Discussion was held on mental health levy rates. Tischuk gave an update on Managed Care Organizations. Discussion was held.

Moved by Gaul seconded by Kaufmann to adjourn at 9:45 a.m., to June 7, 2016.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

TIPTON, IOWA

June 7, 2016

The Cedar County Board of Supervisors met in session at 7:00 a.m. June 7, 2016 at Ditto's in Stanwood to tour the Main Open Ditch work progress with the following members present: Agne, Gaul, Kaufmann, and Chairperson Pro Tem Bell. Chairperson Smith was absent. Royce and Keith Lehrman, David and Dale Siebels, and Administrative Assistant Wright were present.

At 8:30 a.m. the Board reconvened in the Boardroom. Members of the public were present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Scott Wolf for a site in Cleona Township in Scott County.

The Board noted correspondence from Sheriff Wethington regarding the voluntary resignation of Vicki Heick, Dispatcher effective June 4, 2016.

It was noted the following Handwritten Disbursement was issued on 06/03/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406030 for \$559.69-flex claims and \$3,916.10-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the amended agenda.

Ayes: Kaufmann, Bell, Agne

Nay: Gaul

Absent: Smith

Chairperson Pro Tem Bell addressed the public for comments. There were none.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of May 31, 2016.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Agne to approve Claim Disbursements #405899 - #406028.

Ayes: All

Absent: Smith

Moved by Gaul seconded by Kaufmann to approve the following handwritten disbursements: Kris Slutts for the amount of \$18.14 as an administrative correction, Kunde Outdoor Equipment for the amount of \$98.80 as an administrative correction and Alliant Energy for the amount of \$190.67.

Ayes: All

Absent: Smith

Moved by Agne seconded by Kaufmann to approve a Class B wine permit and Class C beer permit including Sunday sales for Kum & Go #267 and to approve the following Cigarette Permits for FY15/16 Renewals:

JMD Oil Inc
1957 Garfield Ave
West Liberty, IA 52776

Kum & Go #267
2050 Hwy 38
Tipton, IA 52772

Mel's Pit Stop
2000 Hwy #130
Bennett, IA 52721

Pilot Travel Center #496
2086 Atalissa Rd

Atalissa, IA 52720

Ayes: All
Absent: Smith

Moved by Kaufmann seconded by Gaul to approve the work request submitted by Chris Wiebel, Tech II.

Ayes: All
Absent: Smith

The Board reported on Outreach/Committee Meetings they attended. Sup. Kaufmann reported on the Farm Bureau meeting held on June 6th. Topics reviewed were Legislative changes. Sup. Agne distributed the Consortium meeting minutes.

Moved by Kaufmann seconded by Gaul to convene as the Stanwood Drainage District Board.

Ayes: All
Absent: Smith

Moved by Kaufmann seconded by Agne to return to regular session at 9:04 a.m.

Ayes: All
Absent: Smith

At 9:05 a.m. the Board held their monthly meeting with department heads. Those in attendance were: County Attorney Renander, Assessor Marx, Recorder Helmold, Engineer Fangmann, Sheriff Wethington, Treasurer Jedlicka, Public Health Director Caes, Veterans Affairs Administrator Hamann, and Conservation Director Dauber. Discussion was held.

At 9:25 a.m. the Board recessed until 9:30 a.m.

Judy Funk with Heartland Insurance Risk Pool met with the Board regarding the FY16/17 contract renewal. The Heartland Board approved a premium credit for Cedar County of \$33,494 that will be applied to the premium due for the FY 16/17 renewal. The Transfer Station, C.C.E.D.C.O., E-911 and Emergency Management will receive premium credits totaling \$674.00. Funk reviewed projected FY16/17 renewal comparisons, general liability worksheet, workers compensation renewal calculations, and MOD Analysis. Discussion was held.

Moved by Agne seconded by Kaufmann to renew the FY16/17 contract with Heartland Insurance Risk Pool.

Ayes: All
Absent: Smith

At 10:00 a.m. Human Resources Consultant Greufe met with the Board to discuss Union Negotiation strategy. Greufe requested to go into closed session pursuant to Iowa Code 20.17 (3).

Moved by Kaufmann seconded by Agne to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording)

Ayes: Kaufmann, Gaul, Agne, Bell
Absent: Smith

Moved by Kaufmann seconded by Gaul to return to regular session.

Ayes: Kaufmann, Agne, Gaul, Bell
Absent: Smith

Discussion was held on the G.I.S. job description. Greufe and Assessor Marx were present. There was one addition to the G.I.S. essential duties and responsibilities regarding maintenance of the E-911 system. The G.I.S. Specialist job description was reviewed. Discussion was held. The amended G.I.S. specialist job description will be reviewed by the Conference Board for their approval.

Auditor Gritton met with the Board to discuss Business Property Tax credits for taxes payable FY16/17. Gritton reviewed Business property tax credit procedure. The Board reviewed binders

of allowed Business Property Tax Credits and disallowed Business Property Tax Credits. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve the allowed Business Property Tax credits and disapprove the disallowed Business Property Tax credits for taxes payable FY16/17.

Ayes: All

Absent: Smith

Discussion was held on parcel #004010113010060 located in Oak Ridge Estates to be abated. Auditor Gritton explained the property and the homeowner's tax sale. The Homeowners Association, in 2015 paid all the back taxes due to the parcel going to tax sale. Discussion was held. Attorney Beine was contacted by Auditor Gritton. Beine has attempted to acquire signatures for a Quit Claim Deed between Dean Woods and the Homeowners Association without success. Once the Quit Claim Deed is signed the Homeowners Association will own the street. This is one-time abatement. The Assessor has since corrected this parcel.

Moved by Gaul seconded by Kaufmann to approve parcel #004010113010060 be abated from the 2014/2015 tax roll.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Agne to reconvene as the Stanwood Drainage District Board at 10:56 a.m.

Ayes: All

Absent: Smith

Moved by Gaul seconded by Agne to return to regular session at 11:07 a.m.

Ayes: All

Absent: Smith

Environmental & Zoning Director LaRue was present. Sup. Agne asked LaRue to review procedures for hog confinement construction. Brief discussion was held. LaRue questioned how to proceed with a cattle operation located in Durant.

Engineer Fangmann met with the Board to review quotes for a new motor grader. Engineer Fangmann reviewed motor grader options and trade in values of unit 430. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve purchase of a Cat 140M3 motor grader for the amount of \$240,950 from Altorfer Inc.

Ayes: All

Absent: Smith

Engineer Fangmann reviewed qualifications of Kyle Mente. Engineer Fangmann recommended hiring Kyle Mente for the Engineering Tech I position.

Moved by Gaul seconded by Agne to approve the hiring of Kyle Mente for an Engineering Tech I position at \$18.42/hr. effective June 20, 2016.

Ayes: All

Absent: Smith

Discussion was held on funding for the Cedar River gage #05464780 located at Cedar Bluff. The United States Geological Survey (USGS) has discontinued river gage #05464780 at Cedar Bluff. Secondary Roads utilizes data from this gage to make public safety determinations on county infrastructures. The annual cost for a full service discharge stream gage is \$14,940. A purchasing agreement will need to be in place in order for gage #05464780 to remain at Cedar Bluff. Discussion was held. Funding for gage #05464780 would be 60/40. Cedar County would pay \$8,960 and the USGS would pay \$5,980 for gage #05464780. Engineer Fangmann stated that Secondary Roads would be willing to contribute ½ of Cedar County portion (\$4,480) and either EMA or the Sheriff's departments covering the other ½. (\$4,480) Engineer Fangmann and EMA Director Malott will seek other funding sources to fund river gage #05464780 in the future.

Moved by Agne seconded by Kaufmann to approve a funding commitment of \$8,960 for FY/17 for river gage #05464780 located at Cedar Bluff.

Ayes: All

Absent: Smith

Engineer Fangmann recommended approval of the step wage increase for Jarod Timmerman, Maintenance Worker I. Timmerman has successfully completed his six month probationary period.

Moved by Kaufmann seconded by Agne to approve a step wage increase from \$16.34/hr. to \$17.37/hr. for Jarod Timmerman, Maintenance Worker I, effective June 8, 2016.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Agne to adjourn at 11:35 a.m., to June 14, 2016.

Ayes: All

Absent: Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 14, 2016 with the following members present: Agne, Bell, Kaufmann, and Chairperson Smith. Sup. Gaul was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Dircks Farms, Inc. for a site in Dayton Township.

Manure Management Annual Updates submitted by Dircks Farm Inc. – East 200 Finishers for a site in Dayton Township.

Report of additional fees collected for the month of May submitted by the Clerk's office.

Veteran Affairs Commission approved May reports and approved April 27, 2016 meeting minutes.

Notice of Intent to issue a permit for the Michael Lilienthal Site, Facility ID #59739 submitted by the Department of Natural Resources.

It was noted the following Handwritten Disbursement was issued on 06/10/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406034 for \$133.42-flex claims.

The Board noted correspondence from Sheriff Wethington regarding the three-year anniversary step in pay scale from 16.89/hr. to \$17.68/hr. for Rebecca Ries effective June 11, 2016.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Kaufmann

Nay: Bell

Absent: Gaul

Moved by Agne seconded by Bell to approve the Board Minutes of June 7, 2016.

Ayes: Kaufmann, Agne, Bell, Smith

Absent: Gaul

Moved by Bell seconded by Kaufmann to approve Payroll Disbursements #165987-#166146 for the period ending 06/04/16 and to be paid on 06/10/16.

Ayes: Agne, Bell, Kaufmann, Smith

Absent: Gaul

Chairperson Smith addressed the public for comments. There were none.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reported on the 7th Judicial meeting held on June 10th. Topics reviewed were: District Director Waylyn McCullough's performance review, Community Service sentencing contract, part time cook position and medical reimbursements. Chairperson Smith reviewed the Colorado Springs Strategic Behavioral Health facility tour. Sup. Bell reported Crimestoppers has been approached by Police Chief Randolph for contributions for a reward in the apprehension and conviction of vandals damaging the Durant parks. Sup. Kaufmann reviewed Veteran grave program funding.

Custodians Denny Carney and John Barnum met with the Board to give an update on office space construction. Barnum distributed a scheduled timeline of office space construction and moving. Discussion was held.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board.

Ayes: Bell, Kaufmann, Smith, Agne

Absent: Gaul

Moved by Kaufmann seconded by Agne to return to regular session.

Ayes: Bell, Kaufmann, Smith, Agne

Absent: Gaul

At 9:00 a.m. the Board held a public hearing for a Construction Permit Application filed by JT Center Pork 2+ LLC for one new 2400 head deep pit swine finisher confinement building at an existing swine confinement facility. The location of the operation is Section 22 of Center Township. Chairperson Smith read the legal notice. Environmental & Zoning Director Phil La Rue, Randy Shumaker, Murry Mente, Carrie Keppy, and Tom & Joni Dittmer were present. There were no written or verbal objections on file. LaRue reviewed the Master Matrix evaluation. The proposed site received a passing master matrix score of 440.

Moved by Bell seconded by Kaufmann to recommend approval of the Construction Permit Application submitted by Center Pork 2+ LLC for one new 2400 head deep pit swine finisher confinement building at an existing swine confinement facility.

Ayes: Agne, Bell, Kaufmann, Smith

Absent: Gaul

Moved by Bell seconded by Kaufmann to reconvene as the Stanwood Drainage District Board at 9:05 a.m.

Ayes: Smith, Kaufmann, Agne, Bell

Absent: Gaul

Moved by Agne seconded by Kaufmann to return to regular session at 9:18 a.m.

Ayes: Bell, Kaufmann, Smith, Agne

Absent: Gaul

Connie Knutsen, Medical Examiner Investigator met with the Board to discuss the new Chief Medical Examiner position and associated fees. Dr. Joshua Pruitt has accepted the role of Chief Medical Examiner for Cedar County. Knutsen reviewed Dr. Pruitt's qualifications. Discussion was held. St. Luke's Pathology physicians will continue to perform Cedar County autopsies. Dr. Pruitt has agreed to charge a fee of \$200.00 per case. Cedar County averages 25 cases per year.

Moved by Bell seconded by Agne to approve Dr. Joshua Pruitt as Chief Medical Examiner for Cedar County and to approve charging a fee of \$200.00 per case.

Ayes: Kaufmann, Smith, Agne, Bell

Absent: Gaul

Discussion was held on the Cedar County Medical Examiner's Team.

Moved by Agne seconded by Kaufmann to approve the following revised appointments to the Cedar County Medical Examiner's Team:

Joshua Pruitt, MD-Chief Medical Examiner

Connie Knutsen, MEI-Director of ME Investigations

Michael Dauber, MEI-Medical Examiner Investigator

Henry Bentley, MEI-Medical Examiner Investigator

Ayes: Smith, Kaufmann, Agne, Bell

Absent: Gaul

Auditor Gritton met with the Board to review Solutions FY16/17 support agreement and Information Technology Services agreement statement of work between Solutions, Inc. and Cedar County. Gritton reviewed a memo submitted by Assistant County Attorney Blank regarding FY16/17 Solutions contracts. Discussion was held.

Moved by Kaufmann seconded by Bell to approve and authorize Chairperson Smith to sign the FY16/17 Support Agreement and Information Technology Services Agreement Statement of Work between "Solutions", Inc. and Cedar County.

Ayes: Bell, Kaufmann, Agne, Smith

Absent: Gaul

At 9:43 a.m. the Board recessed until 10:30 a.m.

At 10:30 a.m., the Board convened as a Canvass Board to canvass votes cast in the Primary Election held on June 7, 2016. Auditor Gritton was in attendance.

The following candidates were declared as the nominee to the respective listed office and will appear on the GENERAL ELECTION BALLOT November 8, 2016:

COUNTY BOARD OF SUPERVISORS:

Steve Agne, Jon Bell, Jeff Kaufmann- Republicans
Douglas Klein, David Shinker- Democrats

COUNTY AUDITOR

Cari Gritton, Republican
No candidate received enough votes to win the Democrat nomination.

COUNTY SHERIFF:

Warren Wethington, Republican
No candidate received enough votes to win the Democrat nomination.

Moved by Agne seconded by Bell to adjourn at 10:51 a.m., to June 21, 2016.

Ayes: Bell, Kaufmann, Smith, Agne

Absent: Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 21, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by Jeff Salsbery for a site in Center Township.

It was noted the following Handwritten Disbursement was issued on 06/17/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406336 for \$1,670.08-flex claims and \$2,377.15-self funded medical claims.

The Board noted correspondence from Assessor Marx regarding the appointment of Barbara Smith as Deputy Assessor. Hourly wage will be 19.37/hr. effective June 1, 2016.

The Board noted correspondence from Sheriff Wethington regarding the hiring of Christian Cardenas, Corrections Officer, at \$15.05/hr. effective June 6, 2016.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

At 8:31 a.m. the Board toured the Records office.

At 8:35 a.m. the Board reconvened in the Board room.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of June 14, 2016.

Ayes: Bell, Kaufmann, Agne, Smith

Abstain: Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reported on the Case Management and Mental Health Disability Services Board of Directors Meeting held on June 16th. Chairperson Smith attended the Region Governing Board meeting on June 20th. A presentation by Genesis Health Systems was reviewed. Sup. Agne reviewed the Wilton Development Corp. meeting held on June 15th. Sup. Bell reported on the C.C.E.D.C.O. meeting. Topics reviewed were: upcoming events/seminars and the Executive Directors report. Sup. Bell attended the R.C. & D. meeting. Topics discussed were: changes to the mailing address and banks, upcoming events, and Grant inquiries.

Moved by Bell seconded by Agne to approve Claim Disbursements #406035 - #406335.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Environmental and Zoning Director LaRue met with the Board to set public hearing dates to consider the following petitions: Richard & Lori Hanna, 1230 Plato Rd, West Branch, IA (Owners)-Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a second single family dwelling on property located in the NW ¼, NE ¼, Section 4, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.00 acres of a 19.91 acre tract and Willy & Vickie Bendixen, 313 Sunset Dr., Stanwood, IA (Contract Buyers) and Harry & Marcia Driscoll, 683 Dixon Ave., Mechanicsville, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, SE 1/4, Section 3, T-81N, R-4W, in Linn Township. Said petition is to rezone 1.98 acres of a proposed 3.93 acre tract. Discussion was held.

Moved by Bell seconded by Gaul to set July 19, 2016 at 9:00 a.m. as the public hearing dates to consider the following petitions:

Richard & Lori Hanna, 1230 Plato Rd, West Branch, IA (Owners)-Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a second single family dwelling on property located in the NW ¼, NE ¼, Section 4, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.00 acres of a 19.91 acre tract.

Willy & Vickie Bendixen, 313 Sunset Dr., Stanwood, IA (Contract Buyers) and Harry & Marcia Driscoll, 683 Dixon Ave., Mechanicsville, IA (Owners) - Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, SE 1/4, Section 3, T-81N, R-4W, in Linn Township. Said petition is to rezone 1.98 acres of a proposed 3.93 acre tract.
Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Discussion was held on the Regional Cultural Council (RCC) Representatives. Sup. Bell reviewed Regional Cultural Council representative requirements and purpose. The purpose of the RCC is to address issues with the preservation, protection, interpretation and promotion of Eastern Iowa's art, culture, and history at a regional scale. Discussion was held. Greg Brown, Sandy Harmel, and Jen Van Oort will be contacted for possible appointments to the RCC.

Auditor Gritton met with the Board regarding FY16/17 Resolutions.

Moved by Kaufmann seconded by Gaul to approve the following resolution regarding issuance of weekly County checks for EFT flex & self-funded health claims:

WHEREAS, Iowa Code Section 331.506, requires the County Auditor to prepare and sign county checks only after issuance of the check has been approved by the Board of Supervisors by recorded vote; and

WHEREAS, the Board of Supervisors normally approves claims on a weekly basis during a regular Tuesday board meeting; and

WHEREAS, the Board of Supervisors has entered into an agreement with Benefits, Inc. to administer a partially self-funded health insurance, and flex plan for Cedar County, effective July 1, 2016; and

WHEREAS, Benefits, Inc. will provide a check register of claims due to providers to the Cedar County Auditor each Wednesday via e-mail for approval and authorization; and

WHEREAS, Benefits, Inc. will not issue payment to vendors identified on the approved and authorized check register of claims, until they are in receipt of a county check in the amount approved; and

WHEREAS, the Board of Supervisors has determined it is in the best interest of the county to process and expedite payment in a timely manner,

IT IS HEREBY RESOLVED, the County Auditor is authorized and directed by the Board of Supervisors to execute a county check to Benefits, Inc. each week, in the amount approved by the Cedar County Auditor. Documentation reflecting each check issued shall be provided to the Board of Supervisors in a timely manner for notation in the official minutes of a board meeting.

Passed and approved this 21st day of June 2016.

Ayes: Smith, Bell, Kaufmann, Agne, Gaul

Moved by Agne seconded by Bell to approve the following Appropriations Resolution:

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2016, in accordance with Section 331.434, subsection 6, Code of Iowa.

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 21, 2016, the vote thereon being as follows:

Ayes: Kaufmann, Smith, Agne, Bell, Gaul

Moved by Bell seconded by Kaufmann to approve the following Transfer Resolution:

WHEREAS, it is desired to make transfers during fiscal year 2016-2017, from Rural Services Basic Fund to Solid Waste Fund in accordance with Section, 331.428 of the Code of Iowa;

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

- 1) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of October, 2016.
- 2) A transfer in the amount of \$25,000 shall be made from the Rural Services Basic Fund to the Solid Waste Fund during the month of April, 2017.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of this operating transfer.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 21, 2016, the vote thereon being as follows:

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Gaul seconded by Bell to approve the following Interfund Operating Transfer Resolution:

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 2016-2017 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa, NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2016 shall not exceed the sum \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2016 shall not exceed the sum of \$2,257,066.

Section 2. Within 30 days of being notified of the apportionment of current property taxes, to the General Basic or Rural Services Basic Fund, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund's total current property tax levy.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on June 21, 2016, the vote thereon being as follows:

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Agne to approve of the following Property Tax Credits/Exemptions Resolution:

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2016 through June 30, 2017, which moneys are sufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead Tax Credit - 100%, Elderly and Disabled Tax Credit - 100%, Military Service Property Tax Exemption - 100%,

Now, therefore, be it resolved pursuant to Iowa Code Section 25B.7 that the property tax credits/exemptions in Cedar County for fiscal year July 1, 2016 through June 30, 2017 shall be funded as follows:

Homestead Credit	100%
Disabled Veteran's Homestead Credit	100%
Low-Income, Elderly, Disabled Credit	100%
Military Exemption	100%

Passed and approved this 21st day of June 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Engineer Fangmann met with the Board regarding a Bridge Embargo Resolution for Bridge #103560 located on Y14 (Hoover Highway) in Section 33, T81N, R1W of Springfield Township. Due to new repairs the Bridge embargo would increase from 6 tons to 20 tons. Discussion was held.

Moved by Bell seconded by Agne to approve the following Bridge Embargo Resolution:

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 103560 on Hoover Highway in Section 33, T81N, R1W of Springfield Township be limited as follows:

Load Limit 20 Tons & One Truck on Bridge Sign Series

Passed and approved this 21st day of June, 2016.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Engineer Fangmann reviewed and recommended a step wage increase for Maintenance Worker II, James Fuller.

Moved by Bell seconded by Gaul to approve a step wage increase from \$16.58 /hr. to \$17.61/hr. for James Fuller effective June 30, 2016.

Ayes: Gaul, Kaufmann, Agne, Bell, Smith

Engineer Fangmann reviewed permanent right-of way easement contracts for Project #L-201602—73-16. Discussion was held.

Moved by Bell seconded by Kaufmann to approve purchase 0.15 acres of permanent easement for the amount of \$1,578.00 from Paul & Deanna Weismann.

Ayes: Kaufmann, Gaul, Agne, Bell, Smith

Moved by Gaul seconded by Bell to approve purchase of 0.11 acres of permanent easement for the amount of \$1,114.71 from Mark & Debra Anderson.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Engineer Fangmann presented and reviewed two Utility Permit Applications from Eastern Iowa Light and Power.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along Old Muscatine Road in Springdale Township.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project along Taylor Road to 110th.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Engineer Fangmann gave a brief update on rock resurfacing. Discussion was held.

At 9:18 a.m. Human Resources Consultant Greufe met with the Board via teleconference regarding findings from the Compensation Board Committee meeting relating to pay bands for Deputy Sheriff, Jail Office Manager, Jail Supervisor and Deputy Sheriff job descriptions. The Compensation Board Committee recommended the following pay band adjustments:

	<u>Current Pay Band</u>	<u>Proposed Pay Band</u>
Jail Supervisor	15	17
Investigator Sergeant	17	17 (no change)
Investigator	16	17
Deputy Sheriff	16	17
Office Manager	(new position)	15

The proposed pay bands would be effective July 1, 2016. Sup. Bell suggested that the newly created Office Manager job description be specified as Jail Office Manager. Discussion was held. The Deputy Sheriff training and experience requirements changed to a high school diploma or equivalent required plus two years of college and two years' experience or equivalent. If an employee is already employed with the required education and experience they would stay within the pay band they are at currently. Since the Union is now in place the Board has no option to move those employees around within the pay bands. The Union will have to decide where they fall within the pay bands. Discussion was held on Deputy's Thompson, and Koch education and experience relating to their salaries. Greufe explained an employee could start at a higher pay band based on their education and experience upon hire. The Board cannot adjust the pay scale now for those that are already employed with education and experience. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve the proposed pay bands of Jail Supervisor, Investigator Sergeant, Investigator, Deputy Sheriff and Jail Office Manager, recommended by the Compensation Board Committee.

Ayes: Smith, Kaufmann, Gaul, Bell, Agne

Greufe will contact the Union regarding Deputy's Thompson and Koch salaries.

Deputy Auditor Hamdorf met with the Board to present and review FY16/17 Salary Letters. Discussion was held.

Moved by Kaufmann seconded by Agne to approve FY16/17 Salary Letters with the exception of Deputy Thompson and Deputy Koch.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

At 9:50 a.m. the Board recessed until 10:00 a.m.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 10:00 a.m.

Ayes: Smith, Agne, Kaufmann, Bell

Absent: Gaul

At 10:04 a.m. Sup. Gaul returned to the Board meeting.

Moved by Gaul seconded by Agne to return to regular session at 11:32 a.m.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Sup. Kaufmann reviewed an upcoming dedication ceremony that will be held at Mason-Walick Cemetery in September.

Moved by Agne seconded by Kaufmann to adjourn at 11:33 a.m., to June 28, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. June 28, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from the Iowa Department of Natural Resources authorizing the use of Facility ID#68054-PJ Farms Inc. Site.

Construction Permit-Michael Lilienthal Facility ID#59739 submitted by the Iowa Department of Natural Resources.

Correspondence with an Order Setting Scheduling Conference and Setting Intervention Date concerning the Rock Island Clean Line.

Manure Management Annual Updates submitted by Alex Achenbach-Achenbach Farm for a site in Cass Township.

Manure Management Annual Updates submitted by Ray Slach-Site #6 for a site in Springdale Township.

Manure Management Annual Updates submitted by David Meyer for a site in Farmington Township.

Manure Management Annual Updates submitted by Lee & Lori Crock for a site in Greenfield Township in Jones County.

A report of additional fee collected for the quarter ending June 30, 2016 submitted by the Auditor's office.

The Board noted correspondence from Conservation Director Dauber regarding a rate change for Lyle Fitch to \$12.00/hr. effective June 13, 2016.

It was noted the following Handwritten Disbursement was issued on 06/24/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406337 for \$198.35-flex claims and \$792.34-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Absent: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Agne seconded by Kaufmann to approve the Board Minutes of June 21, 2016.

Ayes: Kaufmann, Gaul, Agne, Smith

Absent: Bell

At 8:32 a.m. Sup. Bell arrived at the Board meeting.

Moved by Agne seconded by Gaul to approve Payroll Disbursements # 166147-#166311 for the period ending 06/18/16 and to be paid on 06/24/16.

Ayes: Gaul, Agne, Bell, Kaufmann, Smith

Moved by Bell seconded by Agne to approve Compensation time payouts #166312-#166319 to be paid on 06/24/16.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith distributed a power point presentation submitted by Genesis Behavioral Health. The Board was invite to a Genesis Behavioral Health service open house on July 1st. Chairperson Smith met with the West Branch Times on June 24th to discuss housing within Cedar County. Sup. Gaul will attend the E.C.I.C.O.G. meeting on June 30th and the Fair Board meeting on June 28th. Sup. Bell reminded the Board about the June 30th Iowa-works seminar regarding hiring ex-convicts. The seminar includes a tour of Anamosa Prison. Sup. Kaufmann reported that a Solid Waste Commission meeting is tentatively scheduled for July 25th. Sup. Kaufmann will attend a U.S. Highway 30 Coalition meeting via teleconference on June 30th.

Case Management Director Tischuk met with the Board to give an update on the Governing Board and Case management. Tischuk reviewed Governing Board topics that included: financial reporting FY17/18 budget constraints, FY/15 audit, crisis hotline use, and mobile crisis services. Discussion was held. Tischuk reviewed Case Management billing. Case Management may submit paper claims until electronic software issues are fixed. Currently, Case Management is taking referrals from other counties.

Discussion was held on the H.I.P.P.A. Service Agreement with I.S.A.C. Tischuk reviewed the H.I.P.P.A. service agreement.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the H.I.P.P.A. service agreement with I.S.A.C.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Discussion was held regarding the use of the small meeting room for Vocational Rehabilitation. Vocational Rehabilitation has requested the occasional use of the small meeting room as a temporary office space. The consensus of the Board is to allow Vocational Rehabilitation use of the small meeting room as long as the room is scheduled in advance through the Auditors office.

Veteran Affairs Administrator Hamann met with the Board to review the Veteran Affairs Commissions recommendation of appointments to the Commission. Hamann reviewed criteria and qualifications of appointees. Discussion was held.

Moved by Kaufmann seconded by Agne to approve the appointments of Robin Housley and Michael Male to the Veterans Affairs Commission.
Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Conservation Director Dauber met with the Board to review a proposed resolution concerning a transfer from the General Basic Fund to the Conservation Land Acquisition Trust & Capital Improvement Fund. Discussion was held. Dauber requested \$20,000 to be transferred into the Conservation Land Acquisition Trust & Capital Improvement Fund for Bennett Park improvements. Dauber will seek additional grants for upgrades to park shelters.

Moved by Bell seconded by Kaufmann to approve the following resolution:

BE IT RESOLVED this 28th day of June 2016 that the following transfers are to be made in accordance with Section 331.432 of the Code of Iowa.

From General Basic (Conservation Department) to Conservation Land Acquisition Trust & Capital Improvement Fund - **\$20,000.00**

Total transfer to Conservation Land Acquisition Trust & Capital Improvement Fund - **\$20,000.00**

This transfer is authorized by a Resolution adopted by the Cedar County Board of Supervisors on December 15, 1995.

The Auditor is hereby directed to correct her books accordingly and to notify the Treasurer of these operating transfers.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Auditor Gritton met with the Board regarding FY15/16 Appropriations Resolution. Public Health exceeded their budgeted amount. When the budget was amended, for payout of retirement, the funding was allocated to department 34. However, those funds needed to be allocated between departments 34, 35, and 36. Since this is the same service area, Auditor Gritton requested that \$9000.00 be moved from the Local Health department to the Public Health department.

Moved by Kaufmann seconded by Gaul to approve the following Appropriations Resolution:

BE IT RESOLVED this 28th day of June 2016, to change the Appropriation made July 1, 2015 for the following department for Fiscal year 2015-2016.

Local Health – From \$593,977 to \$584,977
(402,577 Fund 01000; 179,400 Fund 02000; 3000 Fund 29000)
Public Health – From \$200,751 to \$209,751
(168,263 Fund 01000; 41,488 Fund 02000)

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Agne to approve handwritten warrant in the amount of \$41,600.00, to Fraseur Co., Inc.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

County Attorney Renander met with the Board regarding the County Attorney's new office. Renander voiced concerns regarding client confidentiality due to non-existing sound proofing on the South wall and ceiling in the new County Attorney's office. Renander reviewed possible solutions for additional soundproofing. Renander will seek information/options from Contractor Kofron.

At 9:39 a.m. Sup. Agne left the Board meeting.

Engineer Fangmann met with the Board to review purchasing a pre-owned Gradall. Fangmann had budgeted purchasing a new Gradall in FY/17. Fangmann has found and researched a pre-owned 2013 Gradall. Fangmann reviewed the 2013 Gradall options. The 2013 Gradall is under the budgeted amount of \$450,000. Discussion was held. Fangmann will confirm the weight and length of the pre-owned Gradall.

Moved by Gaul seconded by Kaufmann to approve purchase of a used Gradall not to exceed the amount of \$300,000.

Nay: Bell, Kaufmann, Gaul, Smith

Absent: Agne

The prior motion was voted down.

Moved by Gaul seconded by Bell to approve purchase of a used Gradall not to exceed the amount of \$290,000.00.

Ayes: Smith, Kaufmann, Bell, Gaul

Absent: Agne

Engineer Fangmann reviewed a Utility Permit application submitted by WTC Communication, Inc.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application submitted by WTC Communication, Inc. for a project along 300th St. in Sugar Creek Township.

Ayes: Gaul, Smith, Kaufmann, Bell

Absent: Agne

Brief discussion was held on tree removal within the County right-of-way.

Discussion was held on the Regional Cultural Council and proposed representatives,

Moved by Bell seconded by Kaufmann to appoint Cedar County Representatives Greg Brown, Jen VanOort and alternate Sandy Harmel to the Regional Cultural Council.

Ayes: Bell, Gaul, Kaufmann, Smith

Absent: Agne

Moved by Bell seconded by to Gaul to approve and authorize Chairperson Smith to sign the FY16/17 Contract for Specialized Transportation Service By and Between River Bend Transit and Cedar County Board of Supervisors

Ayes: Smith, Kaufmann, Bell, Gaul

Absent: Agne

Discussion was held on FY16/17 hiring freeze. Public Health Director Caes was present. A memo will be sent to Department Heads.

Moved by Bell seconded by Kaufmann to approve the FY16/17 hiring freeze.

Ayes: Gaul, Smith, Kaufmann, Bell

Absent: Agne

Moved by Kaufmann seconded by Bell to convene as the Stanwood Drainage District Board at 10:00 a.m.

Ayes: Smith, Bell, Kaufmann, Gaul

Absent: Agne

Moved by Gaul seconded by Bell to return to regular session at 10:35 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul

Absent: Agne

Moved by Kaufmann seconded by Bell to adjourn at 10:36 a.m., to July 5, 2016.

Ayes: Gaul, Bell, Kaufmann, Smith

Absent: Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 5, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A notice of Intent to Issue a Permit to JT Center Pork 2+ LLC Facility #68688 submitted by the Department of Natural Resources.

Veteran Affairs Commission approved June reports and approved May 2016 minutes.

Manure Management Annual Updates submitted by Pioneer W/F LLC. for a site in Farmington Township.

Manure Management Annual Updates submitted by Tom & Joni Dittmer-T/J West for a site in Farmington Township.

Manure Management Annual Updates submitted by Jeff Graves for a site in Farmington Township.

Manure Management Annual Updates submitted by Nick & Emily Snider-Snider Farms-Site #1 for a site in Scott Township in Johnson County.

Manure Management Annual Updates submitted by Cliff Bowie-LuJen Farms, Inc. Site 2 for a site in Iowa Township.

It was noted the following Handwritten Disbursement was issued on 06/30/2016 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406497 for \$524.40-flex claims and \$2,756.28-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Agne seconded by Kaufmann to approve the Board Minutes of June 28, 2016.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #406347 - #406496.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Bell seconded by Kaufmann to approve handwritten disbursement #406498 to Office Depot in the amount of \$559,229.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith distributed the Regions annual financial report for 2015. Sup. Gaul attended the E.C.I.C.O.G. meeting on June 30th. Sup. Gaul attended the E.I.R.U.S.S. meeting via phone conference on June 29th. Sup. Gaul reported on current projects financials. Sup. Bell attended the Iowa-works seminar regarding hiring ex-convicts on June 30th. Sup. Bell reviewed the tour of Anamosa prison workshops. Sup. Kaufmann attended a Highway 30 Coalition meeting via phone conference on June 30th. Topics reviewed were: designation of the new chairperson Adam Schweers, updates to www.hwy30coalition.com, and meeting scheduling.

Kevin Kofron met with the Board to review Change Order #1. Auditor Gritton and Custodian Carney were present. Change order #1 includes upgrades to the North wall in the newly constructed County Attorney's office. Change order #1 was reviewed. Discussion was held. Requested amount of change order #1 is \$3,392.00. Kofron stated that a standard studded wall is the cheapest way to accomplish reducing sound. Sup. Bell responded a lot could have been avoided if the County Attorney office had planned properly. Sup. Bell continued that this lack of planning will cost the taxpayers more money.

Moved by Kaufmann seconded by Agne to approve and authorize Chairperson Smith to sign Change Order #1 submitted by Kofron Builder, Inc. for project #3755.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held on a proposal for the County Attorney office ceiling upgrades. Kofron reviewed a job estimate that includes upgrades to the existing ceiling tiles and light fixtures in an effort to control sound. Total estimate for upgrades to the existing ceiling tile and light fixtures is \$9,799. Discussion was held on containing noise levels within the County Attorney's office. Suggestions for noise containment included installing white noise within the Clerk's office, installing a sound barrier within the existing ceiling tiles, and extending the sound proof wall to the roof. Kofron estimated 3-4 weeks for delivery of acoustical tile. Discussion was held. Chairperson Smith stated that due to time constraints the Board will proceed with the Department Head meeting and then further discuss the proposal for ceiling upgrades.

At 9:11 a.m. the Board held their monthly department head meeting. Those in attendance were: County Attorney Renander, Auditor Gritton, Case Management Director Tischuk, Conservation Director Dauber, Veterans Affairs Administrator Hamann, Engineer Fangmann, Assessor Marx, Public Health Director Caes, Recorder Helmold and Sheriff Wethington. Discussion was held.

Discussion was held on the proposal for ceiling tile upgrades. Auditor Gritton was present. The consensus of the Board is to proceed with change order #1, and have Kofron review sound levels once the wall is constructed.

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 9:37 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Kaufmann to return to regular session at 9:51 a.m.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Assistant County Attorney Blank met with the Board to review a bill for guardianship. Auditor Gritton was present. Assistant County Attorney Blank reviewed the 2015 guardian ad litem civil case. Attorney Lisa Jones was appointed as the guardian ad litem. Jones is requesting payment of \$5,981 for guardian ad litem services relating to the civil case. Discussion was held. Blank has filed a request for hearing regarding claims for court appointed fees. The hearing has yet to be set by the Court. Blank will review prior hourly guardian ad litem rates for comparison and report back to the Board.

At 10:13 a.m. Kofron entered the Board meeting. The Board reviewed the County Attorney office soundproofing requests. Discussion was held.

Moved by Gaul seconded by Agne to adjourn at 10:17 a.m., to July 12, 2016.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 12, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Report of additional fees collected for the month of June submitted by the Clerk's office.

Report of additional fees collected for the period of 04/01/16 thru 06/30/16 submitted by the Recorder's office.

Application to Intervene submitted by Samantha Norris regarding the Rock Island Clean Line.

Procedures for Remote Participation in Scheduling Conference submitted by the Iowa Utilities Board regarding the Rock Island Clean Line.

It was noted the following Handwritten Disbursement was issued on 07/08/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406500 for \$553.79-flex claims and \$3,996.71-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. Larry Hodgden suggested that the Board consider posting agenda packets on the County website. Hodgden would like the Board to consider projecting the agenda documents onto the projector screen during Board meetings.

Moved by Gaul seconded by Bell to approve the Board Minutes of July 5, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Agne seconded by Bell to approve Payroll Disbursements #166320-#166482 for the period ending 07/02/16 and to be paid on 07/08/16.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the 7th Judicial meeting held on July 8th. Topics reviewed were: a memo of understanding with the U.S. Marshals Service and Quad Cities mental health courts. Sup. Agne distributed the July 14th Heartland Insurance meeting agenda. Sup. Bell suggested that Sup. Agne obtain information regarding additional operating expenses in the case of a County emergency situation. Sup. Gaul reported that he received a phone call from Bill Kofron regarding Dennis Ray mowing Lot #9 in West Rochester. Discussion was held. Sup. Gaul suggested that Lot #9 be fenced in to avoid any County liability. Conservation Director Dauber will be contacted to arrange a date to further discuss Lot #9 maintenance with the Board.

Discussion was held on Eastern Iowa Tourism Association Membership.

Moved by Bell seconded by Kaufmann to approve payment of \$500.00 for FY17 Eastern Iowa Tourism Association Membership.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

Discussion was held regarding the salaries of Deputy Allie Thompson and Deputy Alex Koch. Human Resource Consultant Greufe recommended moving forward and placing Thompson and Koch in the pay bands. Discussion was held.

Moved by Kaufmann seconded by Agne to approve the salary letters of Allie Thompson and Alex Koch.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Kevin Kofron met with the Board to review a proposal for ceiling upgrades. Kofron stated that the newly constructed wall within the County Attorney's office has reduced sound decibels. Kofron conducted a sound test. Auditor Gritton, County Attorney Renander and Assistant

County Attorney were present for the sound testing. Renander and Blank agreed that the newly created wall reduced sound. Therefore, no further action will be needed to acquire additional soundproofing upgrades for the ceiling within the County Attorney's office. Discussion was held.

At 8:45 the Board recessed until 9:00 a.m.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:00 a.m.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Bell seconded by Kaufmann to return to regular session at 11:30 a.m.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

The Board reviewed a petition filed by Murry & Renee Mente for a minor subdivision. Attorney Surls, Murry Mente and Engineer Fangmann were in attendance. Attorney Surls and Mente reviewed the petition.

Moved by Bell seconded by Gaul to approve the following Minor Plat resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of M. G. Mente First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said M. G. Mente First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 12th day of July, A.D., 2016.

Discussion was held. Engineer Fangmann recommended that a 40 foot wide access easement be established from the proposed Lot 1 to Old Muscatine Road along the center line of Section 33 Range 2W Township 80N and illustrated on the final plat. Attorney Surls stated that he had drafted a proposed right-of-way easement that would be recorded.

Moved by Bell seconded by Gaul to amend the motion to include accepting the proposed right-of-way easement contingent upon the completion of the plat illustrating the 40 foot easement.

Ayes: Agne, Bell, Gaul, Kaufmann, Smith

Sup. Bell stated that the Board needed to vote on the motion as amended. Discussion was held.

Moved by Kaufmann to approve the newly amended motion.

Discussion was held.

The motion was rescinded.

Discussion was held. The Board voted on the motion as amended. Chairperson Smith called the roll.

Ayes: Kaufmann, Gaul, Bell, Agne, Smith

The Board reviewed a petition filed by Wehde for a minor subdivision. Attorney Beine and Ruel Wehde were in attendance. Attorney Beine reviewed the petition.

Moved by Bell seconded by Gaul to approve the following Minor Plat resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Wehde's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Wehde's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 12th day of July, A.D., 2016.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann presented and reviewed two Utility Permits.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Alliant Energy for a project along Taylor Ave. (Y14) from 290th St. to 2090 Taylor Ave.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light & Power for a project along Cedar Valley Road.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Engineer Fangmann gave an update on current projects and skid loader delivery delays. Discussion was held on liquidated damages.

Moved by Gaul seconded by Agne to adjourn at 11:49 a.m., to July 19, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 19, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Construction Permit for JT Center Pork 2+LLC submitted by the Department of Natural Resources.

Manure Management Annual Updates submitted by Alex Achenbach for a site in Cass Township.

Manure Management Annual Updates submitted by Prestage Farms of Iowa, LLC.-PI-374 for a site in Red Oak Township.

Manure Management Annual Updates submitted by Slach 7, LLC-Slach Site #6 for a site in Springdale Township.

The Board noted correspondence from Sheriff Wethington regarding Cedar County Sheriff's Office "banking" comp hours. Effective July 12, 2016 Sheriff's office employees will no longer be able to bank comp hours. Sheriff's office employees will be paid time and ½ for overtime hours generated during the pay period.

The Board noted correspondence from Sheriff Wethington regarding the one anniversary step in pay scale from \$15.63/hr. to \$16.46/hr. for Cindy Darling effective July 28, 2016.

The Board noted correspondence from Assessor Marx regarding the hiring of G.I.S. Specialist Nathan Teut. Teut will earn \$21.82/hr. effective July 18, 2016.

It was noted the following Handwritten Disbursement was issued on 07/15/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406677 for \$206.77-flex claims and \$906.81-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Discussion was held regarding scheduling times on the agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. Assessor Marx introduced G.I.S. Specialist Nathan Teut. Mary Swan made statements favoring times on the agenda.

Moved by Bell seconded by Agne to approve the Board Minutes of July 12, 2016.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve Claim Disbursements #406501 - #406676.

Ayes: Agne, Smith, Gaul, Bell

Absent: Kaufmann

Discussion was held on Handwritten Disbursement to Alliant Energy. Conservation Director Dauber was present. Discussion was held.

Moved by Bell seconded by Agne to approve a handwritten disbursement to Alliant Energy for the amount of \$104.99.

Ayes: Bell, Gaul, Agne, Smith

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve a work request form submitted by Assessor Marx.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reported on the Eastern Iowa MH/DS Region Governing Board meeting held on July 17th. Topics reviewed were: FY17 provider contracts, financial reports and mobile crisis services. Chairperson Smith reminded the Board of the Robert Young tour scheduled for August 5th. Sup. Agne reported on the Heartland Insurance meeting. Discussion was held on County emergency insurance coverage. Sup. Gaul attended the Board of Health meeting on July 15th. Topics reviewed were: Directors report, increase in rates, dress code enforcement and Advisory Committee appointments. Sup. Bell reviewed the E911 and EMA meetings held on July 14th. Sup. Bell reported that corrective costs associated with G.I.S. are estimated at \$15,600. Other topics reviewed were: delaying Pond View readdressing, and text to 911. Sup. Bell reviewed new tower coverage maps. The E911 Board approved to install a new tower that will be located at the I.D.O.T. station near the Tipton exit on Interstate 80. Sup. Bell reviewed the EMA meeting topics which included: Stanwood EMS status, EMA state audit delay, training, communications trailer requirements, and the Durant school emergency plan.

Discussion was held on Lot #9 located in West Rochester maintenance and mowing. Conservation Director Dauber was present. Sup. Gaul received a phone call from Bill Kofron reporting that Dennis Ray is continuing to mow Lot #9 and has removed the no trespassing signs. Director Dauber stated that fencing in Lot #9 would hinder Conservation's ability to mow the site. Discussion was held. Director Dauber will meet with the County Attorney to draft a cease and desist letter to Dennis Ray. Emergency Management Director Malott stated that signage was removed three years ago from the F.E.M.A. lots. Discussion was held.

At 9:00 a.m. the Board held a public hearing on the following petitions: Richard & Lori Hanna, 1230 Plato Rd, West Branch, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a second single family dwelling on property located in the NW ¼, NE ¼, Section 4, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.00 acres of a 19.91 acre tract and Willy & Vicki Bendixen, 313 Sunset Dr., Stanwood, IA (Contract Buyers) and Harry & Marcia Driscoll, 683 Dixon Ave., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, SE ¼, Section 3, T-81N, R-4W, in Linn Township. Said petition is to rezone 1.98 acres of a proposed 3.93 acre tract. Chairperson Smith read the legal notice. Environmental & Zoning Director LaRue, Engineer Fangmann, Richard Hanna, and Vicki Bendixen were in attendance. There were no written or verbal objections on file for either petition. Discussion was held.

Moved by Bell seconded by Agne to approve the following petition: Richard & Lori Hanna, 1230 Plato Rd, West Branch, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a second single family dwelling on property located in the NW ¼, NE ¼, Section 4, T-80N, R-4W, in Gower Township. Said petition is to rezone 1.00 acres of a 19.91 acre tract and to waive the second public hearing set for July 26, 2016.

Ayes: Smith, Agne, Bell, Gaul

Absent: Kaufmann

The Board reviewed the Willy & Vicki Bendixen petition. Engineer Fangmann reported that the Bendixen property entrance is located at 170th street which is considered a Level B road. The petitioners will be responsible for all granular surfacing, blading, and snow removal of this roadway. Discussion was held.

Moved by Bell seconded by Gaul to approve the following petition: Willy & Vicki Bendixen, 313 Sunset Dr., Stanwood, IA (Contract Buyers) and Harry & Marcia Driscoll, 683 Dixon Ave., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential for the purpose of constructing a single family dwelling on property located in the SW ¼, SE ¼, SE ¼, Section 3, T-81N, R-4W, in Linn Township. Said petition is to rezone 1.98 acres of a proposed 3.93 acre tract and to waive the second public hearing set for July 26, 2016.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Discussion was held regarding an Agreement between Prelude Behavioral Services and Cedar County. County Attorney Renander had reviewed the agreement and advised the Board to sign.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign the Agreement between Prelude Behavioral Services and Cedar County.

Ayes: Bell, Agne, Gaul, Smith

Absent: Kaufmann

Moved by Agne seconded by Bell to convene as the Stanwood Drainage District Board at 9:15 a.m.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Moved by Agne seconded by Gaul to return to regular session at 9:43 a.m.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Engineer Fangmann met with the Board to discuss and review the final plans and set the letting date for project #L-201602—73-16 on 60 300th St. Section 18, T79N, R4W. Discussion was held.

Moved by Bell seconded by Agne to approve the final plans for project #L-201602—73-16 on 60 300th St. Section 18, T79N, R4W, and to set the bid letting date/time as August 30, 2016 at 9:00 a.m.

Ayes: Smith, Agne, Bell, Gaul

Absent: Kaufmann

Discussion was held on the final plans for project #LFM-201414—7X-16 on 994 Spicer Ave. over Rock Creek, Section 19, T81N, R1W.

Moved by Bell seconded by Gaul to approve the final plans for project # LFM-201414—7X-16 on 994 Spicer Ave. over Rock Creek, Section 19, T81N, R1W, and to set the bid letting date/time as August 30, 2016 at 9:00 a.m.

Ayes: Gaul, Agne, Smith, Bell

Absent: Kaufmann

Engineer Fangmann gave a brief update on current projects. Discussion was held.

Public Health Director Caes met with the Board requesting approval to post for a part time position. Caes reported that a full time R.N. may be leaving so the part time position may become a full time position. Discussion was held. If a full time position becomes available Caes will return to the Board to get approval.

Moved by Gaul seconded by Bell to approve and allow Director Caes to post for a part time position.

Ayes: Smith, Agne, Gaul, Bell

Absent: Kaufmann

At 10:00 a.m. Sheriff Wethington entered the Board meeting.

Discussion was held on a claim submitted by the Sheriff's office regarding Shield software. Other topics discussed were: ceasing "banking" compensation time, solar power efficiency and panic buttons.

Moved by Bell seconded by Agne to adjourn at 10:15 a.m., to July 26, 2016.

Ayes: Gaul, Agne, Smith, Bell

Absent: Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

Stanwood Drainage District

July 21, 2016

At 6:30 p.m. the Board convened as the Stanwood Drainage District Board for a Completion Hearing to discuss damages claims associated with Lateral No. 1 and Lateral No. 2 in the Drainage District No. 1, Cedar County, Iowa. Supervisors Smith, Gaul, Bell and Agne were present. Supervisor Kaufmann was absent. Also in attendance were: Engineer Brian Crawford, Engineer Dan Crawford, Attorney James Hudson, Kirk Weih, Rick Pruess, Duane Dierks, Robert Dircks, Teresa Wendt, Sue Hall, Mary Swan and Larry Hodgden. Chairperson Smith turned the meeting over to Attorney Hudson. Hudson made a statement regarding Completion Hearing procedures. Attorney Hudson instructed those in attendance to submit any written claims to the Board. Failure to submit a written claim on today's date will result in the landowner not being able to submit an appeal to District Court. Discussion was held on yield documentation used for computing crop damages. 2015 Crop Insurance rates may not be the most accurate rates to be used for computing crop loss. Engineer Dan Crawford stated that the decision regarding yield rates to be used is determined by the Board. Discussion was held. Hudson explained that landowners can submit damages regarding obliterated crops, crop loss due to flooding which reduced yields and damages caused by compaction. Hudson explained that the common method in determining compaction is within the covered area where it is trenched. Future compaction should be paid now. Crop loss is anticipated in that trenching area. Tillage may have to be done. Iowa State University tillage rates may be used for compensation. The trench area is the 10 foot area where most of compaction occurred. Discussion was held on yield rates to be used for computing crop loss. Kirk Weih suggested that the total acres of the crop damage tabulation submitted by Crawford Engineering be totaled and an average bushel be established. Landowners Weih, Dircks, Dierks, and Wendt agreed to use the yield rate of 220 for corn and the yield rate of 60 for soybeans and use the 2015 spring prices of \$4.15/corn and \$9.73/soybeans to be used for computing crop damages within the work area.

Moved by Bell seconded by Agne and by consensus of the landowners present to approve the yield amounts of 220/corn and 60/soybeans to compute crop damages of obliterated crops.

Ayes: Gaul, Smith, Agne, Bell

Absent: Kaufmann

Yield documentation will be added to the crop damage file. Mapped yields provided help to determine a basis for average yields. Crawford Engineering will provide a tabulation of crop damages.

Discussion was held on water damages claims. Each landowner would have to determine how many acres were affected in the area where there was surface water backed up. Then the land owner would have to determine the reduced yield amount. This is not across the whole district; it only affects those land owners that had water damage. Discussion was held.

Discussion was held on tillage reimbursement. Attorney Hudson again suggested that I.S.U. tillage rates be used. Further, Hudson stated that landowners should be compensated for restoration. Discussion was held. The I.S.U. tillage rates were reviewed. V-ripping (over 15 in deep)/acre rate is \$20.15. V-ripping with a tandem disk/acre rate is \$23.15. Weih suggested that the trustees consider using a tillage rate of \$25.00/per acre times the affected acres. Hudson advised that the amount of tillage passes also be considered. Discussion was held.

Sup. Bell suggested that the Board consider the water damages claims regarding surface water backup first and then consider tillage restoration after.

Moved by Bell seconded by Agne that the acres outside of the obliterated area that were affected by surface water backup that are submitted and are determined to be reasonable, use the same yield/bushel rate and then go by the percentage of the affected acres. The formula to be used would be the acres times reduced yield times price per bushel.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

Compaction was discussed. Voelker Family Farms reported an increased amount of compaction due to B.W.C. using their farm as a “runway” of their equipment.

Moved by Agne seconded by Bell to approve 2 tillage runs/passes at the rate of \$25.00 per acre for Voelker Family Farm, Inc. and K Farms, the rest of the corridor will receive the rate of 1 tillage run/pass at \$25.00 per acre.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Discussion was held on compaction compensation within the construction corridor.

Moved by Bell seconded by Gaul to approve the following formula to be used in determining compaction compensation within the construction corridor: 10% of the area affected times 1.83 times yield of 200 times price per bushel.

Ayes: Smith, Agne, Gaul, Bell

Absent: Kaufmann

Discussion was held on water damage claims. The following rates were determined:

<u>Property Owner</u>	<u>Acres</u>	<u>Bushel/acre</u>	<u>Price per bushel</u>
Voelker Family Farms, Inc.	194	60	\$4.15
K Farms Inc.	31.82	22.37	\$4.15
K Farms Inc.	117	8.77	\$9.73
Three Corners Farms LLC.	157	10	\$4.15
Phyllis Wendt Irrevocable Trust	3	220	\$4.15

Moved by Bell seconded by Agne to use the rate of 194 acres tillable for Voelker Family Farms water damage claim.

Ayes: Smith, Gaul, Agne, Bell

Absent: Kaufmann

Moved by Gaul seconded by Agne to use the rate of 157 acres tillable for Three Corners Farms, LLC. water damage claim.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

Moved by Agne seconded by Bell to use the rate of 3 acres tillable for Phyllis Wendt Irrevocable Trust’s water damage claim.

Ayes; Gaul, Smith, Agne, Bell

Absent: Kaufmann

Moved by Bell seconded by Agne to use the rate of 31.82 acres at a corn yield loss of 22.37 and the rate of 117 acres at a soybean yield loss of 8.77 for K Farms Inc. water damage claim.

Discussion was held. Robert Dircks submitted map to justify this claim.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

Discussion was held on Claims submitted. Engineer Brian Crawford reviewed Claim #1- Phyllis Wendt Irrevocable Trust. Claim #1 referenced Lateral C-3 that was installed as reinforced concrete rather than the perforated HDPE tile that was specified in the design plans. Gronewold Tiling and Excavating installed 6” tile parallel to the drainage district main. Gronewold submitted an invoice in November 2015 for the amount of \$4,502.10. Due to a 1.5% service charge per month total amount due is \$4,996.63. If the invoice is paid prior to July 26th, no additional interest will accrue. Crawford explained that there were ambiguities on the design submitted by Engineer Etlar. Discussion was held. Sup. Bell suggested the Board take action on the claims and then determine who is at fault later in the meeting.

Moved by Bell seconded by Agne to approve payment of \$4,996.63 to Gronewold Tiling and Excavating and to have the claim to be paid prior to July 26, 2016.

Ayes: Gaul, Smith, Agne, Bell

Absent: Kaufmann

Engineer Brian Crawford reviewed Claim #2- R & D Dirks Land LLP. Claim #2 referenced during B.W.C. installation of Lateral C-2 the contractor encountered an 8" tile within the alignment of the new lateral and obliterated portions of the 8" tile. Crawford Engineering's stance is that exploring alternate routes for the laterals installation may have increased costs including project delays, additional crop damages, additional materials and fabrication/installation of additional custom fixtures. Brian Crawford believes that this claim should be considered an unavoidable necessity. In November 2015, Gronewold Tiling and Excavating installed a 6" reduced to 5" tile parallel to the drainage district main in Robert Dircks field. Gronewold submitted an invoice for the amount of \$3,334.78. Due to a 1.5% service charge per month total amount due is \$3,647.42. If the invoice is paid prior to July 26th, no additional interest will accrue. Discussion was held. Robert Dircks feels that the tile was flagged and B.W.C. ignored those flags. Further, Robert Dircks stated he does not want the District to pay for this error.

Moved by Gaul seconded by Agne to approve payment of \$3,647.42 to Gronewold Tiling and Excavating.

Ayes: Smith, Gaul, Agne, Bell

Absent: Kaufmann

Discussion was held on liquidated damages. Attorney Hudson explained that if the Board determines that damages were the Contractor's fault then the Board withholds the Contractor's retainage. If the Board decides that the damages are because of unavoidable necessity then it is at the district's expense. Sup. Bell questioned what if the Board determines that Engineer Etlar is at fault. If the Board decides to go this route they can sue the Engineer's firm under professional liability insurance. However, Hudson advised not to go down this road. A Drainage District can be sued under their contract not for drainage law. Attorney Hudson stated that he will need to review the connection between the reasons for the delay and the actual damages. This is not just a punishment to "stick it" to the Contractor. There has to be some kind of justification for the penalty. If the Board determines crop loss, delay of planting, and/or reduction in real estate was caused by B.W.C. not completing the project by December 15, 2015 then that would be justifiable liquidated damages against B.W.C. Sup. Bell again suggested that the Board take action on the claims and then determine who is at fault later in the meeting.

Engineer Brian Crawford reviewed Claim #3- Donna L. Oldorf Revocable Trust. (Hertz Farm Management) Claim #3 referenced an improper connection to the new district main located at the end of Lateral B5 that was corrected by Eastern Iowa Drainage on December 4, 2015. Discussion was held.

Moved by Bell seconded by Gaul to approve payment of \$830.75 to Donna L. Oldorf Revocable Trust.

Ayes: Agne, Smith, Gaul, Bell

Absent: Kaufmann

Engineer Dan Crawford reviewed Robert Dircks Claim #1. Claim #1 referenced the 16" north-south existing Lateral 2 county tile. The Lateral 2 tile was replaced by Lateral B. The 16" tile was shallow and in poor condition. The existing lateral was connected to the new Lateral B at intersecting locations. Parts of this lateral were abandoned because of the new Lateral B installation. However, portions of the 16" tile remain in use. Robert Dircks submitted a claim in the amount of \$4,154.80 for installation of an 8" and 6" tile by Eastern Iowa Drainage. In addition to this subsurface tile claim Crawford reported that 800' of an 8" east-west tile were obliterated because of unavoidable necessity during installation of Lateral B-2. Robert Dircks submitted a claim in the amount of \$3,450.15 for installation of 6" perforated tile by Eastern Iowa Drainage. This claim is for 1,437 lineal feet of replacement tile. Crawford recommends paying \$1,921.00 for this claim. (800 / 1,437 x \$3,450) Discussion was held. Dan Crawford reported that there are portions of the north-south tile that is still functional. However, based off of aerial photos provided by Robert Dircks, Dan Crawford agrees that there are places along that tile line that will need to be replaced. Dircks had submitted a claim in the amount of \$6,418.00 to correct the destruction of the old main line. Duane Dierks stated that Voelker Family Farms has damages as a result of the north-south tile being obliterated or not hooked up as well. Discussion was held. Attorney Hudson advised that Engineer Crawford go back and inspect the district tile, see what is wrong and then fix it. Crawford reported that B.W.C. had previously inspected this area and found only two places where the tile was not hooked in. Crawford

recommends that the Drainage District use funds to install tile along the county main to remedy this issue. Hudson again advised the Engineer to investigate the problem areas, write a letter explaining corrective measures to be taken and then have it reviewed at a future Board meeting. Duane Dierks stated that he has a \$2,400 bill from Eastern Iowa Drainage for tile that he had installed to correct the north-south tile. Dierks will submit the invoice.

Moved by Bell seconded by Agne to approve payment of \$1,921.00 to K Farms.

Ayes: Smith, Agne, Bell, Gaul

Absent: Kaufmann

Sup. Bell suggested that the amount of \$4,154.80 and \$6,418 submitted by Robert Dircks and the anticipated invoice from Duane Dierks for tile installation be addressed now. Crawford responded that these charges should not be against B.W.C.

Moved by Bell seconded by Gaul to approve payment in the amount of \$4,154.80 and \$6,418 to K Farms for tile installation and to approve the approximated payment of \$2,400 upon submittal by Duane Dierks.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

Claim #3- #5 submitted by Robert Dircks were reviewed. These claims referred to crop damages. These claims have already been addressed. Discussion was held on the crop damage claims submitted by Jeremy Poduska and Brad Dierks.

Discussion was held on Lateral A weed control. River Valley Coop has been contacted to spray. Once the bill is submitted the claim will be addressed with liquidated damages.

Discussion was held regarding responsibility of payment for each Claim. Claim #1- Phyllis Wendt Irrevocable Trust was reviewed. Brian Crawford requested that the Board acknowledge that there were ambiguities with the plan. Attorney read an email sent from Engineer Etlar in October 2015. Questions were raised on the designed plan submitted by Etlar. Discussion was held.

Moved by Gaul seconded by Bell that Claim #1 on behalf of the Phyllis Wendt Irrevocable Trust in the amount of \$4,996.63 be paid by the contractor B.W.C.

Ayes: Bell, Gaul, Smith, Agne

Absent: Kaufmann

Claim #2 regarding R & D Dirks Land LLP was reviewed. Discussion was held. Brian Crawford's opinion is this claim is at the expense of the district because it was an unavoidable necessity. The district would have accrued more expenses if the contractor would have stopped the project to inspect where private tile was installed. Robert Dircks disagreed. Dircks stated that per Etlar that the Contract and Crawford Engineering were instructed to find the tile and this did not happen. Brian Crawford stated that there were no notes or change orders reflecting this.

Moved by Gaul seconded by Agne that Claim #2 submitted by R& D Dirks Land LLP. in the amount of \$3,647.42 be paid by the drainage district.

Discussion was held.

Ayes: Smith, Gaul, Agne

Nay: Bell

Absent: Kaufmann

Claim #3 regarding the Donna L. Oldorf Revocable Trust (Hertz Farm Management) was reviewed. Discussion was held.

Moved by Gaul seconded by Bell that Claim #3 submitted by Hertz Farm Management on behalf of Donna L. Oldorf Revocable Trust in the amount of \$830.75 be paid by the Contractor B.W.C.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

Claim # 4 submitted by Robert Dircks (K Farms) regarding the 800' of an 8" east-west tile that were obliterated because of unavoidable necessity during installation of Lateral B-2 was reviewed. Discussion was held.

Moved by Gaul seconded by Agne that Claim #4 submitted by Robert Dircks in the amount of \$1,921 be paid by the Drainage District.

Ayes; Agne, Smith, Gaul

Nay: Bell

Absent: Kaufmann

Discussion was held on designs flaws submitted by Engineer Etler. Attorney Hudson suggested that a letter be sent to Engineer Etler for him to review and respond. Liquidated damages were discussed. Total estimated liquidated damages against B.W.C. for not having the project completed by December 15, 2015 is \$78,500. Hudson stated that the general rule is that damages need to be justifiable as damage, not just a penalty. Hudson stated that the following would be considered justifiable liquidated damages claims: any Engineering/Attorney costs/fees submitted after the completion date, crop damages, interest costs for late assessments, and increase/decreases in property value within the drainage district. The Contractors 10% retainage will cover the costs of the damages. Discussion was held. Discussion regarding liquidated damages will be held at another time.

Discussion was held on withheld claims from Hudson Law Firm and Bolton and Menk. Claims were reviewed. Attorney Hudson advised that Engineers Etler and Crawford review invoices for fees/services relating to damages based on the delay by B.W.C. These claims will go against B.W.C.'s retainage.

Moved by Agne seconded by Gaul to approve payment of \$1,345.25 to Hudson Law Firm.

Ayes: Gaul, Smith, Agne, Bell

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve payment of \$3,523.00 to Bolton-Menk.

Ayes: Gaul, Smith, Agne, Bell

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve payment of \$139,198.28 to B.W.C.

Ayes: Smith, Agne, Gaul, Bell

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the General Form Status Inquiry completed by Engineer Etler on 07/08/16.

Ayes; Gaul, Smith, Agne, Bell

Absent: Kaufmann

Moved by Bell seconded by Agne to adjourn at 10:22 p.m.

Ayes: Bell, Agne, Smith, Gaul

Absent: Kaufmann

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. July 26, 2016 with the following members present: Bell, Gaul, Kaufmann, and Chairperson Smith. Sup. Agne was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

An invitation to a Veteran Stone Dedication Ceremony on Thursday, September 8, 2016 at 6:00 p.m. at the Mason-Wallick Cemetery,
Manure Management Annual Updates submitted by Tom Whetstone for a site in Sugar Creek Township.

It was noted the following Handwritten Disbursement was issued on 07/22/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406679 for \$542.52-flex claims and \$1,765.56-self funded medical claims.

The Board noted correspondence from Engineer Fangmann regarding the voluntary resignation of Dan Driscoll effective 08/19/16.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Smith, Kaufmann, Gaul

Nay: Bell

Absent: Agne

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Gaul to approve the Board Minutes of July 19, 2016.

Ayes: Smith, Gaul, Bell

Abstain: Kaufmann

Absent: Agne

Moved by Bell seconded by Kaufmann to approve Payroll Disbursements #166483- #166648 for the period ending 07/16/16 and to be paid on 07/22/16.

Ayes: Smith, Bell, Gaul, Kaufmann

Absent: Agne

Moved by Gaul seconded by Kaufmann to approve a Class C beer permit including Sunday sales for Pilot Travel Center #496.

Ayes: Bell, Gaul, Kaufmann, Smith

Absent: Agne

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the River Bend Transit meeting on July 20th. Chairperson Smith reviewed a short term loan for purchasing 14 buses and a paid time off program. Chairperson Smith will attend a Mental Health and Disability Services planning session on July 27th. Chairperson Smith will tour the Robert Young facilities in Iowa and Illinois on Friday, July 29th. Sup. Gaul will attend the E.C.I.C.O.G. meeting on July 28th. Sup. Kaufmann attended the Solid Waste Executive Committee meeting on July 25th. Sup. Kaufmann will attend the Community Action meeting on July 28th.

Auditor Gritton met with the Board to review property tax Homestead Credits, Disabled Veterans Credits and Military Exemptions. Applications were reviewed. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the allowance and disallowance of Homestead Credits, Military Exemptions and Disabled Veteran Credits, as presented.

Ayes: Kaufmann, Bell, Gaul, Smith

Discussion was held on current Courthouse projects. Auditor Gritton reported that the following projects have been completed: small meeting room flooring has been tiled, breakroom carpet replacement, and L.E.D. lighting. L.E.D. lighting will be replaced as needed by our custodians.

Upcoming projects include replacement of flooring in the Judge's chambers and in the Courtroom near the Attorney tables. The newly constructed Attorney's office should be completed by the end of August. Discussion was held.

Auditor Gritton reported that the Veterans Affairs Commission has requested to move to the first floor. Discussion was held. Veterans Affairs Administrator Hamann will be contacted to get on the Boards agenda for further discussion.

The Board recessed until 9:00 a.m.

The Board reviewed a petition filed by Scott M. Gordon, Jeffrey D. Gordon and Rebecca J Graves for a minor subdivision. Environmental & Zoning Director LaRue, Attorney Jennifer Conden and Bill Vetter were in attendance. Attorney Conden and Vetter reviewed the petition. There were no written or verbal objections on file. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the following Minor Plat resolution:

RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Sessler's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Sessler's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 26th day of July, A.D., 2016.

Ayes: Gaul, Bell, Kaufmann, Smith

Absent: Agne

Environmental and Zoning Director LaRue requested that the public hearing dates of August 16, 2016 and August 23, 2016 at 9:00 a.m. be set to review a map amendment and change in zoning from R-2 to C-1 for Loren & Steve Gritton. The Zoning Commission recommended a conditional zoning agreement. Discussion was held.

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board at 9:04 a.m.

Ayes: Smith, Kaufmann, Gaul, Bell

Absent: Agne

Moved by Kaufmann seconded by Bell to return to regular session at 9:39 a.m.

Ayes: Kaufmann, Gaul, Bell, Smith

Absent: Agne

The Board recessed until 10:00 a.m.

Engineer Fangmann met with the Board to discuss a stop sign resolution. Engineer Fangmann read the stop sign resolution. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve the following Stop Sign Resolution:

RESOLUTION FOR THE ESTABLISHMENT OF STOP SIGNS

WHEREAS, under the provisions of Section 321.255 and 321.236 (1e) (6) of the 2016 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs,

AND WHEREAS, the County Board and County Engineer may designate certain roads as through roads with the erection of stop and/or yield signs at specified locations furnishing access thereto or designation of any intersection as a stop or yield intersection and erect like signs at one

or more locations of access to such intersections.

AND WHEREAS, the intersection listed is contained within a school zone.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Cedar County on this 26th, day of July, 2016, recognize as official the location of a stop sign at the intersection described below:

1. A STOP sign at the intersection near the southwest one-quarter corner of Section 31, T79N, R1W designated as the intersection of Cedar Muscatine County Line Road and Cypress Street (City of Wilton), causing westbound (Cedar Muscatine County Line Road) traffic to stop.

Ayes: Smith, Bell, Gaul, Kaufmann

Absent: Agne

Discussion was held regarding the purchase of a new excavator. Engineer Fangmann reviewed the excavator quote for a new Gradall XL 4100. Purchase price for a Gradall XL 4100 is \$34,406.41. Estimated trade in price for Unit 529 is \$22,000. Total price for the Gradall XL 4100 Excavator with the trade in of Unit 529 is \$327,406.41. Engineer Fangmann reported the FY17 budgeted amount for an Excavator was \$420,000. Discussion was held.

Moved by Gaul seconded by Kaufmann to approve purchase of a Gradall XL 4100 for the amount of \$327,406.41.

Ayes: Gaul, Kaufmann, Smith

Nay: Bell

Absent: Agne

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Alliant Energy for a project along 290th St. to 177 290th St.

Ayes: Smith, Kaufmann, Bell, Gaul

Absent: Agne

Engineer Fangmann reviewed the following topics: staffing, current projects, utility permit fees, Hayes Ave. and the Delta Ave. Bridge. Discussion was held.

Moved by Gaul seconded by Kaufmann to adjourn at 10:25 a.m., to August 2, 2016.

Ayes: Bell, Gaul, Kaufmann, Smith

Absent: Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

Stanwood Drainage District

July 26, 2016

Moved by Bell seconded by Gaul to convene as the Stanwood Drainage District Board at 9:06 a.m.

Ayes: Smith, Kaufmann, Gaul, Bell

Absent: Agne

The Board acknowledged:

Stanwood Drainage District claims #275952-#275978.

Eastern Iowa Drainage Service Estimate #1100 for the amount of \$14,300 submitted by Duane Dierks.

Jason Charlier and Doug Klima met with the Board to give an update on the Main Open Ditch work progress. Surveyors have staked the Siebels and Lehrman fields for berms work limits. Charlier reported that there are some areas along the Siebels land that would go outside of the work limits. Towards the railroad bridge Klima would have to go outside of the work limits to regrade the fields. Sup. Bell suggested that the plans be amended to include filter strips along the permanent easement where berms are not feasible. The proposed permanent easement is 100 feet. Discussion was held. McClure Engineering will contact Engineer Etlar requesting filter strips in areas that berms are not feasible. Discussion was held on reestablishing the clear zone along Jackson Ave. Charlier reviewed an email from Engineer Etlar submitted by Engineer Fangmann. Klima had spoken to the Army Corps. of Engineers regarding relocating the open ditch. The Corps. review process could take four to five months. However, since this involves a road safety issue it may be expedited. Discussion was held on Lateral A spraying. River Valley Coop has been contacted. Due to wet weather conditions River Valley has not been able to inspect the site.

The Board reviewed payment #2 submitted by McClure Engineering for Klima Drainage.

Moved by Bell seconded by Kaufmann to approve payment of \$23,394.46 to Klima Drainage for payment #2.

Ayes: Bell, Gaul, Kaufmann, Smith

Absent: Agne

Discussion was held on weed control on the Main Open Ditch and Lateral A. Lateral A weed control will be assessed as damages against B.W.C. McClure Engineering will direct Klima to spray or mow the Main Open Ditch weeds.

Moved by Bell seconded by Gaul to approve the Board minutes of July 19, 2016.

Ayes: Smith, Gaul, Bell, Kaufmann

Absent: Agne

Moved by Gaul seconded by Kaufmann to approve payment of \$50.12 to Pitney Bowes for June 27, 2016 – July 25, 2016 postage.

Ayes: Bell, Kaufmann, Gaul, Smith

Absent: Agne

Discussion was held on the estimate of \$14,300 submitted by Duane Dierks for installation of 8” and 6” of perforated tile along the old county tile line that was destroyed. The Board requested that Dierks submit a map clarifying where the proposed tile will be installed. Sup. Bell suggested that if the Board pays for the installation of the additional tile that the tile does not belong to the Drainage District. After this tile is installed the Drainage District is only responsible for the main line.

Discussion was held on liquidated damages. Crawford Engineering has estimated liquidated damages against B.W.C. in the amount \$78,500. Sup. Bell stated that the Board has documentation justifying these damages. Discussion was held. Attorney Hudson and Engineer Crawford will be contacted regarding liquidated damages protocol.

Moved by Kaufmann seconded by Bell to return to regular session at 9:39 a.m.
Ayes: Kaufmann, Gaul, Bell, Smith
Absent: Agne

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 2, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Veteran Affairs Commission approved July reports and approved June 2016 meeting minutes. Manure Management Annual Updates submitted by John Black-Broadview Acres-Ward Farm for a site in Springdale Township.

It was noted the following Handwritten Disbursement was issued on 07/29/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406833 for \$1,088.85-flex claims and \$3,508.73-self funded medical claims.

The Board noted correspondence from Sheriff Wethington regarding a payroll change for Christian Cardenas, from \$15.05/hr. to \$15.43/hr. effective August 6, 2016.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of July 26, 2016.

Ayes: Bell, Gaul, Kaufmann, Smith

Abstain: Agne

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #406707 - #406832.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith will tour the Robert Young Center on August 5th. Sup. Gaul reported on the E.I.R.U.S.S. meeting held on July 27th. Sup. Gaul gave an update on current E.I.R.U.S.S. projects. Sup. Bell attended the R.C. & D. meeting held on July 28th. Topics reviewed were: the Directors report, upcoming workshops and strategic planning sessions and updates to the website. Sup. Kaufmann attended the Community Action meeting via phone. Due to technical difficulties the meeting was adjourned. An update and further information will be sent to members.

Discussion was held regarding an Attorney bill for guardianship. Attorney Lisa Jones has requested payment of \$5,981 for guardian ad litem services relating to a civil case. Assistant County Attorney Blank filed a request for hearing regarding claims for court appointed fees. An email from Blank was reviewed. Blank suggested that the Board move forward with the hearing or withdraw the request for the hearing and pay the claim as is or make Attorney Jones an offer to compromise on her fee. The fee structure rate of \$200 per hour is standard. Discussion was held. The consensus of the Board is to proceed with the department head meeting and then further discuss the guardian bill with Assistant Blank. Blank will provide a copy of the guardian bill for the Board to review.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Case Management Director Tischuk, Emergency Management Director Malott, Treasurer Jedlicka, Engineer Fangmann, County Attorney Renander, Assessor Marx, Veterans Affairs Administrator Hamann, Recorder Helmold, and Conservation Director Dauber. Discussion was held.

Moved by Bell seconded by Agne to set August 16, 2016 and August 23, 2016 at 9:00 a.m. as the public hearing time/date to consider the following petition: **Loren & Steve Gritton, 1706 Madison St., Tipton, IA (Owners)** - Requesting a change in zoning from R-2 Urban Residential to C-1 Local Commercial for the purpose of constructing a building for the operation of a garage door sales and service business on property located on Lots 4 & 5, Block 20, in the

unincorporated Town of Rochester, in the NW1/4, SE ¼, Section 2, T-79N, R3W, in Rochester Township, consisting of 0.41 acres more or less.

Ayes: Agne, Bell, Kaufmann, Gaul, Smith

Engineer Fangmann met with the Board to review the Iowa D.O.T. I-80 Planning Study Evaluation of Overhead Structures. Overpass/interchanges along the I-80 corridor were reviewed. Interchanges within Cedar County rate very well. Fangmann reviewed the point system. Priority 1=highest priority, Priority 2=Moderate, Priority 3=Average, Priority 2=Low, and Priority 5=Lowest. The following Overhead Structures within Cedar County Priority scored as follows: Delta Ave.-3, Inca Ave. – 4, Old Muscatine-3, Vermont-3, Y14-Taylor Ave-2. The estimated cost to replace a typical overhead structure is 1.3 million. Discussion was held.

Veteran Affairs Administrator Hamann and Veteran Affairs Commissioner Greg Bell met with the Board regarding relocation of the Veterans Affairs Office. Veteran Affairs Commissioners Marlin Hillyer and Michael Male were in attendance. Also in attendance were: Emergency Management Director Malott, Recorder Helmold and Assessor Marx. The Veteran Affairs Commission is requesting to relocate to the first floor for convenience, visibility, and accessibility for Veterans. Hamann reported that there is \$6,500 allocated for relocation/remodeling. Hamann proposed to relocate within the Assessor's office. Hamann voiced H.I.P.P.A concerns with the current location of Veterans Affairs. Discussion was held on part time position allocated funds. The part time funding is for General Assistance coverage only, not Veteran Affairs. Proposed construction would include: deconstruction of the current cabinets, removal of the sink, constructing a wall, moving the door, and re-cabling. Hamann stated that relocating to the Assessor's office would allow Veteran's easier access to the Recorder, Treasurer and Assessor offices. Discussion was held. Emergency Management Director Malott voiced concerns regarding discretion, confidentiality, and security with the proposed office relocation. Malott agreed that the current office needs soundproofing. However, Malott feels that office space within the Assessor's office should be utilized by E911. E911 and G.I.S. work directly with each other. Greg Bell stated that the main issue is safety. Discussion was held. The consensus of the Board is to have Hamann seek quotes for remodeling and soundproofing the proposed office and for soundproofing the current office.

Assistant County Attorney Blank met with the Board to review the Guardian ad litem invoice. Blank stated that the guardian ad litem rate of \$200 per hour is standard. The Board reviewed the itemized invoice. Discussion was held. Blank had spoken to Judge Werling regarding establishing a list of court appointed guardian ad litem for Cedar County and setting a standard rate structure. Judge Werling stated no other county within the 7th Judicial District have lists or rate structures for guardian ad litem. Judge Werling suggested that Blank speak to Judge Nancy Tabor about establishing a district wide policy on appointing guardian ad litem and establishing a fee structure. Discussion was held. Blank reviewed guardian ad litem appointment procedure. Chairperson Smith and Blank will meet with Attorney Lisa Jones to negotiate an amount for the guardian services.

Moved by Kaufmann seconded by Bell to convene as the Stanwood Drainage District Board at 10:28 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Agne to return to regular session at 11:06 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Auditor Gritton gave a brief update on completed Courthouse construction, email disruptions, and D.H.S. office space at the Courthouse in the future.

Moved by Agne seconded by Kaufmann to adjourn at 11:11 a.m., to August 9, 2016.

Ayes: Smith, Bell, Gaul, Kaufmann, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 9, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Public Fund Rates submitted by the State of Iowa Treasurer.

Report of FY17 funding submitted by Kathy Johnson, Executive Director, Abbe Center for Community Mental Health.

Request for quotes for relocation of the Veterans Affairs office submitted by the Veterans Affairs Commission.

It was noted the following Handwritten Disbursement was issued on 08/05/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #406834 for \$410.00-flex claims and \$1,223.76-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. Larry Hodgden addressed the Board regarding recent Courthouse offices relocation and proposed security measures.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of August 2, 2016.

Ayes: Smith, Kaufmann, Agne, Gaul, Bell

Moved by Gaul seconded by Kaufmann to approve Payroll Disbursements #166652- #166809 for the period ending 07/30/16 and to be paid on 08/05/16.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith toured the Robert Young Center. Chairperson Smith reviewed the facility tour. Supervisors Agne and Bell attended the Conservation Annual Steak Fry. Both praised the Bennett shower house project. Sup. Kaufmann toured a sustainable farm in Gower Township. Sup. Kaufmann reviewed the S.I.L.T. (Sustainable Iowa Land Trust) program. Sup. Kaufmann suggested that the Board tour the farm.

Discussion was held regarding an attorney bill for guardianship. Chairperson Smith and Assistant County Attorney Blank will meet with Attorney Jones on Thursday, August 11th to negotiate an amount for guardian ad litem services.

Moved by Bell seconded by Gaul to approve a step wage increase from \$18.05/hr. to \$20.18/hr. for Rick Gritton effective August 17, 2016 and a step wage increase from \$16.75/hr. to \$17.80/hr. for David Doscher effective August 1, 2016.

Ayes: Kaufmann, Agne, Bell, Gaul, Smith

Moved by Bell seconded by Agne to approve the Semi-Annual Settlement of the Board of Supervisors and the Semi-Annual Report of the Cedar County Treasurer for the period of January 1, 2016 through June 30, 2016.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Denise Smith, Tipton Public Library Director met with the Board to review the Summer Reading Program. Smith reviewed the FY15/16 Library Annual Report and future maintenance concerns. Smith presented a video highlighting the summer reading program events. Discussion was held.

Engineer Fangmann met with the Board to set the letting date for a PCC patching project #M-2017-A. Discussion was held. The estimated \$132,000 PCC project has an anticipated start date of May 2017.

Moved by Bell seconded by Agne to set August 30, 2016 at 9:00 a.m. as the time for bid letting for project #M-2017-A.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Engineer Fangmann presented and reviewed two utility permits.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Arrowhead Pipeline Services for a project along 280th St. west of X64.

Ayes: Kaufmann, Smith, Agne, Bell, Gaul

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Windstream KDL, Inc. for a project along 310th St. and Rose Ave.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Auditor Gritton met with the Board to review the Interfund Operating Transfer from the General Basic Fund to the Conservation Capital Project Fund.

Moved by Kaufmann seconded by Bell to approve the following Interfund Operating Transfer Resolution:

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Conservation Capitol Project Fund (30001) during the 2016-2017 budget year, and

NOW THEREFORE, be it resolved by the Board of Supervisors of Cedar County, Iowa, as follows:

A transfer in the amount of \$75,000 from the General Basic Fund to the Conservation Capitol Project Fund.

Annual repayment will be in the month of June; remaining balance in the General Fund of the Conservation Department's budget.

The Auditor is directed to correct his/her books when said operating transfers are made and to notify the Treasurer of the amounts of said transfers.

The above and foregoing Resolution was adopted by the Board of Supervisors of Cedar County, Iowa, on August 9, 2016, the vote thereon being as follows:

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board at 9:05 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Kaufmann seconded by Agne to return to regular session at 9:34 a.m.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Discussion was held on scheduling Board tours and projector cabling.

Moved by Agne seconded by Gaul to adjourn at 9:37 a.m., to August 16, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 16, 2016 with the following members present: Agne, Gaul, Kaufmann, and Chairperson Smith. Sup. Bell was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of July 2016 submitted by the Clerk's office.
Iowa Medicaid Enterprise Managed Care Report.

Correspondence from the Iowa Utilities Board filing an order establishing Master Docket, Granting Petitions to Intervene and Establishing Procedural Schedule regarding the Rock Island Clean Line.

Correspondence from Engineer Fangmann regarding Secondary Roads Crew returning to a 7:30 a.m. to 4:00 p.m. Monday through Friday schedule effective September 12, 2016.

Manure Management Annual Updates submitted by Denny Hansen for a site in Massillon Township.

The Board noted correspondence from Engineer Fangmann regarding the employment completion of summer intern Derek Nebergall, effective August 10, 2016.

The Board noted correspondence from Public Health Director Caes regarding the voluntary resignations of Kacee Kessler, effective August 19, 2016 and Brian Belitz, effective September 7, 2016.

The Board noted correspondence from Conservation Director Dauber regarding the employment completion of Drew Moeller effective July 25, 2016 and Kai Zumbahlen effective August 5, 2016.

It was noted the following Handwritten Disbursement was issued on 08/12/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407061 for \$2,393.92-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Kaufmann, Gaul, Agne, Smith

Absent: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Agne seconded by Kaufmann to approve the Board Minutes of August 9, 2016.

Ayes: Smith, Agne, Kaufmann, Gaul

Absent: Bell

Moved by Agne seconded by Gaul to approve Claim Disbursements #406835 - #407042.

Ayes: Gaul, Agne, Smith, Kaufmann

Absent: Bell

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the C.C.E.D.C.O. meeting on August 9th. Chairperson Smith reviewed the Labor shed Analysis conducted by Workforce Development. Chairperson Smith attended a Courthouse Security meeting. Topics reviewed were: portable metal detectors, panic buttons, and closing the north stairwell. Discussion was held. Chairperson Smith attended a Mental Health and Disability Services meeting on August 8th. Chairperson Smith reported Mobile Crisis Services are currently available for Cedar County. Chairperson Smith reviewed meeting with a WWII veteran at office hours on August 11th. Sup. Gaul attended sexual harassment training conducted by Human Resources Consultant Greufe. Sup. Kaufmann attended a Community Action meeting. Sup. Kaufmann highlighted the retainage of head start teachers. Sup. Kaufmann encouraged those present to visit the Sand Hill Cemetery to view the renovation progress.

Discussion was held on Attorney Jones bill for guardian ad litem services. Attorney Jones agreed to reduce her hourly rate for guardian ad litem services by 50%. Discussion was held.

Moved by Gaul seconded by Kaufmann to approve reducing Attorney Jones's hourly rate for Guardian ad litem services by 50%.

Ayes: Gaul, Agne, Smith, Kaufmann

Absent: Bell

Moved by Agne seconded by Kaufmann to approve a classification change for Brad Bahnsen, Maintenance Worker II to Motorgrader Operator for District 1. Bahnsen's pay rate will change from \$19.47/hr. to \$19.12/hr. effective August 22, 2016, and approve a step wage increase from \$21.24/hr. to \$21.63/hr. for Ted Gaul, Crew Leader Excavator Crew #2, effective August 16, 2016.

Ayes: Smith, Kaufmann, Agne, Gaul

Absent: Bell

At 8:50 a.m. the Board recessed until 9:00 a.m.

At 9:00 a.m. the Board held a public hearing on the following petition: Loren and Steven Gritton, 1706 Madison St., Tipton, IA (Owners) – Requesting a change in zoning from R-2, Urban Residential to C-1, Local Commercial for the purpose of constructing a building for the operation of a garage door sales and service business on property located on Lots 4 & 5, Block 20, in the unincorporated Town of Rochester, in the NW ¼, SE ¼, Section 2, T-79N, R-3W, in Rochester Township, consisting of 0.41 acres more or less. Chairperson Smith read the legal notice. Environmental & Zoning Director LaRue, Gracie Gritton and Steven Gritton were in attendance. There were no additional written or verbal objections on file. Discussion was held. Per the Conditional Zoning Agreement in the event that the Gritton's cease ownership of the business Cedar County may rezone this property back to an R-2 district. Steven Gritton reviewed the petition request. Loren Gritton was unable to attend today's hearing. Discussion was held.

Moved by Kaufmann seconded by Agne to approve the following petition: Loren and Steven Gritton, 1706 Madison St., Tipton, IA (Owners) – Requesting a change in zoning from R-2, Urban Residential to C-1, Local Commercial for the purpose of constructing a building for the operation of a garage door sales and service business on property located on Lots 4 & 5, Block 20, in the unincorporated Town of Rochester, in the NW ¼, SE ¼, Section 2, T-79N, R-3W, in Rochester Township, consisting of 0.41 acres more or less and to authorize Chairperson Smith to sign the conditional zoning agreement with petitioners Loren & Steven Gritton on Thursday, August 18, 2016.

Nays: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Moved by Kaufmann seconded by Agne to approve the following petition: Loren and Steven Gritton, 1706 Madison St., Tipton, IA (Owners) – Requesting a change in zoning from R-2, Urban Residential to C-1, Local Commercial for the purpose of constructing a building for the operation of a garage door sales and service business on property located on Lots 4 & 5, Block 20, in the unincorporated Town of Rochester, in the NW ¼, SE ¼, Section 2, T-79N, R-3W, in Rochester Township, consisting of 0.41 acres more or less, to authorize Chairperson Smith to sign the conditional zoning agreement with petitioners Loren & Steven Gritton on Thursday, August 18, 2016 and to waive the second public hearing set for August 23, 2016.

Ayes: Gaul, Agne, Smith, Kaufmann

Absent: Bell

Discussion was held on closing the North Staircase in the Courthouse. Sheriff Wethington and Deputy Koranda were present. Sheriff Wethington stated closing the North stairwell would make the Courthouse more secure. The North stairwell will still be accessible during emergency situations. Discussion was held. Sheriff Wethington reviewed portable metal detector costs and usage. Sheriff Wethington stated that he is willing contribute drug forfeiture funds for a portable metal detector if no grant funding is acquired. Discussion was held.

Moved by Kaufmann seconded by Gaul to direct the Sheriff to close the North stairwell.

Ayes: Smith, Gaul, Kaufmann, Agne

Absent: Bell

Moved by Gaul seconded by Agne to convene as the Stanwood Drainage District Board at 9:24 a.m.

Ayes: Kaufmann, Smith, Agne, Gaul

Absent: Bell

Moved by Agne seconded by Kaufmann to return to regular session at 9:43.

Ayes: Smith, Kaufmann, Gaul, Agne

Absent: Bell

Brief discussion was held regarding closing the North stairwell.

Moved by Gaul seconded by Agne to reconvene as the Stanwood Drainage District at 9:45 a.m.

Ayes: Kaufmann, Gaul, Agne, Smith

Absent: Bell

Moved by Kaufmann seconded by Agne to return to regular session at 9:48 a.m.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Moved by Kaufmann seconded by Agne to adjourn at 9:51 a.m., to August 23, 2016.

Ayes: Gaul, Kaufmann, Agne, Smith

Absent: Bell

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 23, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

It was noted the following Handwritten Disbursement was issued on 08/19/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407082 for \$876.88-flex claims and \$2,230.17-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Moved by Gaul seconded by Kaufmann to approve the Board Minutes of August 16, 2016.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Agne seconded by Bell to approve Payroll Disbursements #166810-#166973 for the period ending 8/13/16 and to be paid on 8/19/16.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Chairperson Smith presented Certificates of Service awards to Leanne Boots for ten years of service and to Codey Current for five years of service.

Moved by Bell seconded by Kaufmann to approve a work request submitted by Custodian Barnum.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Chairperson Smith addressed the public for comments. There were none.

Sheriff Wethington met with Board to discuss portable metal detectors and to give an update on closing the Courthouse North Stairwell. Custodian Carney and Deputy Kime were in attendance. Sheriff Wethington and County Attorney Renander have agreed to split the cost of a portable metal detector using Drug Forfeiture funds. Sheriff Wethington will seek clarification from the State Auditor on whether these funds can be used for an equipment purchase. Discussion was held on closing the North stairwell. Questions were raised on which door was going to be locked. Sheriff Wethington and Deputy Kime agreed that the upper level door needs to be locked with a one way exit for emergency uses only. Sheriff Wethington stated that under state law he is obligated to protect the Court not the Courthouse. However, Sheriff Wethington and Deputy Kime both agreed that Courthouse safety measures are in place and they continue to implement new security measures. (panic buttons) Discussion was held. Further, discussion and action regarding the Portable Metal Detector and closing the North stairwell will be held next Tuesday, August 30th.

Chairperson Smith reported on Outreach/Committee Meetings she attended. Chairperson Smith attended the River Bend Transit meeting held on August 17th. Topics reviewed were: contract with the Davenport School District, hiring of new employees, I.T. upgrades and new equipment purchases. Chairperson Smith attended an event at the Old County Jail on August 20th. Chairperson Smith attended the 7th Judicial meeting held on August 12th. Chairperson Smith reviewed 28E agreements between Scott/Muscatine Counties and the 7th Judicial District to provide portable radios for court officers. Chairperson Smith reviewed a Work Session regarding the future of the G.I.S. position held on Thursday, August 18th. Emergency Management Director Malott was in attendance. Discussion was held.

At 9:35 a.m. the Board recessed until 9:40 a.m.

The Board reviewed a petition filed by Jim & Mary Ann Mente for a minor subdivision. Environmental & Zoning Director LaRue, Engineer Fangmann, Emergency Management Director Malott and Attorney Eichelberger were in attendance. There were no written or verbal objections on file. Attorney Eichelberger reviewed the petition. Discussion was held. Engineer

Fangmann stated that if this property is rezoned in the future the driveway would have to be moved in order for proper site distance.

Moved by Bell seconded by Gaul to approve the following Minor Plat resolution:

WHEREAS, a Final Plat of Jim & Mary Ann Mente First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, **NOW THEREFORE**,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Jim & Mary Ann Mente First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 23rd day of August, A.D., 2016.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

Environmental and Zoning Director LaRue requested to set public hearing dates to consider the following petition: Greg Shuger, Et Ali, 510 Wild Indigo Circle, Wilton, IA (Contract Buyers) and Louis Cooling Estate, Wilton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing three (3) single family dwellings on a proposed three (3) lot subdivision located at 1954 325th Street, Wilton, IA, in the NW ¼, SE ¼, Section 29, T-79N, R-1W, in Farmington Township, consisting of 8.22 acres more or less. LaRue reviewed the petition. Discussion was held.

Moved by Kaufmann seconded by Bell to set September 13, 2016 and September 20, 2016 at 9:00 a.m. as the public hearing dates to consider the following petition: Greg Shuger, Et Ali, 510 Wild Indigo Circle, Wilton, IA (Contract Buyers) and Louis Cooling Estate, Wilton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing three (3) single family dwellings on a proposed three (3) lot subdivision located at 1954 325th Street, Wilton, IA, in the NW ¼, SE ¼, Section 29, T-79N, R-1W, in Farmington Township, consisting of 8.22 acres more or less.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Renee Scheuerlein, Account Executive and Dustin Clair representing Colonial Life met with the Board regarding Supplemental Employee Benefits. Clair reviewed a power point presentation on Employee Supplemental benefits and Colonial Life services. Discussion was held. Scheuerlein will provide a list of references for the Board to review.

The Board reported on Outreach/Committee Meetings they attended. Sup. Agne reported on the Wilton Development Corp. meeting held on August 17th. Sup. Gaul will attend the E.C.I.C.O.G. meeting on August 25th. Sup. Kaufmann invited the Board to the Historical Society Annual Day on the Prairie event scheduled for September 17th from 10:00 a.m-4:00 p.m.

Engineer Fangmann reviewed the I.D.O.T. Federal Aid Agreement for project# STP-S-CO16 (98) - - 5E-16 paving F44 –X64. Project #STP-S-CO16 (98) - - 5E-16 is estimated to cost 3 million dollars with an anticipated letting date of November 2016.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign the Federal Aid Agreement for project# STP-S-CO16 (98) - - 5E-16 paving F44 –X64.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Engineer Fangmann reviewed the final plans for project #STP-S-CO16 (98) – 5E-16. Engineer Fangmann explained Interlayer bases. Discussion was held. Engineer Fangmann stated project #STP-S-CO16 (98) – 5E-16 was able to be extended South on X64 do to the increase in gas tax funding. Discussion continued. River Valley will be responsible for fillit on their west driveway. Engineer Fangmann reviewed the National Environmental Policy Act (NEPA) clearance regarding right-of-way purchases. Engineer Fangmann stated that anytime right-of-way needs to be purchased for a Federal Aid project they have to comply with NEPA clearance requirements. Discussion was held on the status of the Jackson Ave. clear zone requirements regarding the Stanwood Drainage District project. Engineer Fangmann reported that Secondary

Roads will have to do this project in house. Engineer Fangmann will have to research and acquire 404 permits in order to proceed with this safety enhancement project. Engineer Etlar will be contacted for clarification on payment and procedure/protocol for moving the drainage ditch near Jackson Ave. 20 to 30 feet to the East.

Moved by Bell seconded by Agne to approve the final plans for project #STP-S-CO16 (98) – 5E-16.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann reviewed the final plans for project #BRS-CO16 (95) - - 60-16; Hoover Highway Bridge in Springfield Township Sec 33. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve the final plans for project #BRS-CO16 (95) - - 60-16; Hoover Highway Bridge in Springfield Township Sec 33.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Engineer Fangmann reviewed an application for Traffic Safety Funds for X54 shoulder paving project. Engineer Fangmann reported due to the increase rate of accidents along X54 options were reviewed to decrease accidents on this roadway. Engineer Fangmann recommended the following phases: paving the shoulders along X54, 4ft. and then continue with milling in rumble strips. Engineer Fangmann reviewed cost rate ratios. The cost estimate of this project is \$385,000. Engineer Fangmann will pursue funding sources that may contribute 90%-100% of the estimated cost. Engineer Fangmann will receive notice if the application is approved in December 2016.

Moved by Bell seconded by Kaufmann to approve the Traffic Safety Fund application for the X54 shoulder paving project.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Lori Scovel, Executive Director of Limestone Bluffs R.C. & D. met with the Board to give an update on current projects. Scovel introduced herself to the Board and gave background information. Current projects reviewed were: Solar Energy Fair, Regional Cultural Council and the Maquoketa River Watershed Project. The Solar Energy Fair will be held in Tipton on Saturday, September 17th from 9:00 a.m. to 3:00 p.m. Discussion was held.

Todd Lohman of the Lohman Companies met with the Board to give a presentation on Employee Benefits. Lohman distributed and reviewed a power point presentation on Employee Supplemental benefits. Lohman reported similar agencies benefit data and statistics. Discussion was held.

Case Management Director Tischuk met with the Board to give an update on the Mental Health Region and Case Management. Tischuk distributed and reviewed the Cedar County Mobile Crisis Hotline. A Mobile Crisis Response Team will be present in Cedar County. Local Law Enforcement, Court Services, Emergency Responders, Case Managers and Social Services agencies have the Crisis Hotline number to be distributed. Since the implementation of Mobile Crisis Services Court order committal hospital stays have been reduced 60%. In November Tischuk will be able to report and analyze Mobile Crisis data. Tischuk reviewed and distributed FY16 Actual Fund Balance of \$677,961.53. Beginning FY18 Cedar County Case Management may have to contribute funding for Crisis Services that are currently funded by the Region. Discussion was held. The Governing Board will be meeting with local Legislators regarding removing the levy cap. Tischuk reported the Governing Board has met in order to develop a Strategic Plan for the Region. Strategic Plan topics reviewed included: Pooling money and appointing a permanent CEO. Discussion was held.

Auditor Gritton met with the Board regarding hiring Elert Associates for telephone consulting services. Auditor Gritton reviewed a proposal and agreement between Elert Associates and Cedar County for telephone consulting. Elert Associates would provide the following services for all county facilities: RFP preparations/detailed design/specifications, evaluation & recommendation, attend vendor demonstrations, contract administration/follow-up including travel time for the amount of \$7,500. Assistant County Attorney Blank reviewed the proposal and agreement and advised it was appropriate. Discussion was held. Auditor Gritton will allocate \$7,500 from capital improvement funds for telephone consulting.

Moved by Bell seconded by Gaul to approve hiring Elert Associates to provide telephone consulting services and authorize Chairperson Smith to sign the Proposal and Agreement between Elert Associates and Cedar County.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 12:12 p.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Gaul seconded by Kaufmann to return to regular session at 12:27 p.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Gaul to adjourn at 12:27 p.m., to August 30, 2016.

Ayes:

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. August 30, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A letter submitted by VFW 2537 Commander Denny Snow regarding Cedar County Veteran Affairs proposed office relocation.

Manure Management Annual Updates submitted by Sievers Family Farms, LLC. – Glenora Feed Yard, LLC. for a site in Liberty Township in Scott County.

Manure Management Annual Updates submitted by Prestage Farms of Iowa, LLC. for a site in Springfield Township.

Manure Management Annual Updates submitted by Allen Wiese for a site in Inland Township.

Manure Management Annual Updates submitted by Todd Mente-TSM Farms for a site in Center Township.

Manure Management Annual Updates submitted by Del DeWulf-Site #1 & Site #2 for sites in Inland Township.

It was noted the following Handwritten Disbursement was issued on 08/26/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407242 for \$36.00-flex claims and \$2,078.10-self funded medical claims.

Moved by Agne seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Gaul to approve the Board Minutes of August 23, 2016.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #407093 - #407241.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith will attend the Mental Health and Disability Services Region Governing Board Planning Session on August 31, 2016. Chairperson Smith and Sup. Kaufmann will attend the Highway 30 Coalition meeting on September 1st. Sup. Agne reported on the Consortium meeting held on August 25th. Topics reviewed were: increases of students within the school district, Section 8 housing and increases in Domestic Violence cases. Sup. Gaul attended and reviewed the E.C.I.C.O.G. meeting held on August 25th. Sup. Bell attended the Regional Historical Resource Protection Workshop held on August 29th. Sup. Bell reviewed State Historic Register phases. Sup. Kaufmann invited the Board to the following upcoming events: September 17th –Historical Society Annual Day on the Prairie, September 18th–South Bethel Church Service, September 8th –Veteran Stone Dedication Ceremony at the Mason-Wallick Cemetery.

Case Management Director Tischuk met with the Board regarding hiring a Full Time Case Manager. Due to the increase in caseloads and increases in M.C.O. referrals Tischuk recommends hiring for a full time Case Manager position. Current Case Managers have an approximate caseload of thirty. Discussion was held.

Moved by Gaul seconded by Kaufmann to approve Case Management Director Tischuk hiring a full time Case Manager.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Chairperson Smith read change order #2 and #3. Change order #2 referred to ceiling tile research and sound testing on the County Attorney's Office. Total amount requested for change order #2 is \$650.00. Change order #3 referred to the County Attorney's office ceiling grid repairs. Amount requested for change order #3 is \$128.00. Discussion was held.

Moved by Agne seconded by Gaul to approve and authorize Chairperson Smith to sign change orders #2 and #3 submitted by Kofron Builders, Inc.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Kaufmann seconded by Bell to approve payment of \$8,789.08 to Kofron Builders, Inc. for Invoice # 2429 which includes change orders 1-3.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held regarding purchasing a portable metal detector for use in the Courthouse. Sheriff Wethington and Deputy Kime were in attendance. Upon further discussion with Hunt & Associates, drug forfeiture funds cannot be used for equipment purchases. Sheriff Wethington suggested using funds from the rural services safety line item and the general fund to purchase the metal detector. Auditor Gritton entered the meeting while discussion was in progress. Discussion was held. The Board directed Auditor Gritton to seek further clarification from the State Auditor's office on drug forfeiture funding uses and from County Attorney Renander on funding contribution.

Discussion was held regarding closing the North stairwell in the Courthouse. The Sheriff recommends closing the upper level door atop the North stairwell only. The door will be secured as a one way exit in case of emergencies.

Moved by Bell seconded by Kaufmann to follow the Sheriffs recommendation of closing the Courthouse upper level North door for security purposes.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Discussion was held on Courthouse security. Sheriff Wethington welcomed any suggestions on securing the Courthouse. The Board suggested that Courthouse offices close walk-in doors. Deputy Kime recommended installing security windows over Courthouse department counters. No decisions were made. Further discussion will be held.

At 9:05 a.m. Engineer Fangmann met with the Board for bid letting on Project #L-2016 (02)-73-16. (60 300th St. over stream in Section 18, T79N, R4W in Springdale Township.) Mallory Brokens-Ricklefs Excavating, LTD, Brian Uitermarkt-Iowa Bridge & Culvert, Inc., Beau Holub-Peterson Contractors Inc., and Gary Rhinehart-Iowa Erosion Control, Inc. were present. The bids were opened and read as follows:

Iowa Bridge & Culvert, L.C.	\$124,278.90
Peterson Contractors Inc.	\$125,974.27
Ricklefs Excavating, LTD.	\$132,618.75
Schroeder, Jim Construction, Inc.	\$163,669.97
Taylor Construction, Inc.	\$207,580.25

Bid Letting was held on Project #LFM-2014 (04)-7X-16. (990 Spicer Ave. over Rock Creek, in Section 19, T18N, R1W in Springfield/Fairfield Townships. The bids were opened and read as follows:

Boulder Contracting, LLC.	\$74,750.00
Iowa Bridge & Culvert, L.C.	\$70,655.00
Schroeder, Jim Construction, Inc.	\$59,500.00
Taylor Construction, Inc.	\$89,918.00

Bid Letting was held on Project #M-2017A. (Y-24 from the pavement change in Massillon from 120th Street north to the County Line and on F-28 from Cedar Bluff west to just south of Morse Road at the pavement change.) The bids were opened were read as follows:

Cedar Falls Construction Co. Inc	\$178,720.60
DENCO Highway Construction Corp.	\$193,244.78
Gus Construction Co. Inc.	\$190,950.80
Iowa Erosion Control, Inc.	\$229,500.64
Midwest Contractors, Inc.	\$137,514.41

Discussion was held. Fangmann will review the bids and return to the Board with his recommendation.

Engineer Fangmann reviewed a payment of materials testing for the Y-14 box culvert project #BRS-CO16(90) - - 60-16.

Moved by Bell seconded by Agne to approve payment of \$609.37 for materials testing for project #BRS-CO16(90) - - 60-16. Payment shall be deducted from Farm-to-Market account funds.

Ayes: Smith, Kaufmann, Gaul, Bell, Agne

Discussion was held on a classification change for Logan Howe. Howe just completed his 6 month probationary period as a Mechanic II and has opted to pursue a Maintenance Worker I position. Fangmann suggests extending Howe's probationary period another 3 months.

Moved by Kaufmann seconded by Gaul to approve a step wage increase and classification change from Mechanic II at \$17.22 /hr. to a Maintenance Worker I at \$17.80/hr. for Logan Howe effective September 12, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Engineer Fangmann gave an update on the PCC patching project along X64 in Clarence. Discussion was held.

Preparedness Division Manager, Bonnie Butler met with the Board regarding Employee Flu vaccinations. Butler estimates the cost per dose is \$18.00. An estimated 82 employees received the flu vaccination last year. Butler reported the flu mist vaccination will not be available this year. An employee that chooses the high dose vaccination will be responsible for payment above the approved amount. Employee flu vaccination clinics are scheduled for September 22nd, September 28th and October 7th.

Moved by Bell seconded by Agne to approve flu shots for County employees in the amount not to exceed \$18.00 per dose.

Ayes: Kaufmann, Bell, Gaul, Agne

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:42 a.m.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Kaufmann seconded by Agne to return to regular session at 10:15 a.m.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

The Board recessed until 11:00 a.m.

Engineer Fangmann reviewed the submitted bids.

Moved by Bell seconded by Kaufmann to approve the following resolution:

Award of Bid for Project: L-201602 - -73-16
300Th: 60 300th St., on 60 300th St. Over Stream in Section 18, T79N, R4W in Springdale Township.

BE IT RESOLVED, by the Cedar County Board of Supervisors, as follows:

Section 1: That the bid for L-201602—73-16 be awarded to the low bidder, IOWA BRIDGE & CULVERT, L.C., WASHINGTON, IA for a total cost of \$124,278.90

Section 2: That the chair be authorized to sign the contract documents on behalf of the Board

Section 3: That this resolution shall take effect immediately.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Gaul seconded by Agne to approve the following resolution:

Award of Bid for Project: LFM-201404--7X-16
SPICER AVE: Over ROCK CREEK, On 990 Spicer Ave. over Rock Creek, in Section 19, T81N, R1W Springfield/Fairfield Townships.

BE IT RESOLVED, by the Cedar County Board of Supervisors, as follows:

Section 1: That the bid for LFM-201404--7X-16 be awarded to the low bidder, SCHROEDER, JIM CONSTRUCTION, INC., BELLEVUE, IA for a total cost of \$59,500.00

Section 2: That the chair be authorized to sign the contract documents on behalf of the Board

Section 3: That this resolution shall take effect immediately.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Agne seconded by Bell to approve the following resolution:

Award of Bid for Project: M-2017A

Y-24 & F-28:, on Y-24 from the pavement change in Massillon from 120th Street north to the County Line and on F-28 from Cedar Bluff west to just south of Morse Road at the pavement change.

BE IT RESOLVED, by the Cedar County Board of Supervisors, as follows:

Section 1: That the bid for M-2017A be awarded to the low bidder, MIDWEST CONTRACTORS, INC., CEDAR FALLS, IA for a total cost of \$137,514.41

Section 2: That the chair be authorized to sign the contract documents on behalf of the Board

Section 3: That this resolution shall take effect immediately.

Ayes: Kaufmann, Agne, Gaul, Bell, Smith

Moved by Gaul seconded by Agne to adjourn at 11:13 a.m., to September 6, 2016.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 6, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence submitted by Steven Gehrls regarding the Veteran Affairs proposed office relocation.

Manure Management Annual Updates submitted by Ben Dittmer -BTD Holdings, LLC. for a site in Center Township.

Manure Management Annual Updates submitted by Larry & William Hansen for a site in Center Township.

Manure Management Annual Updates submitted by Douglas & Lori Hoffman for a site in Dayton Township.

It was noted the following Handwritten Disbursement was issued on 09/02/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407259 for \$3,264.44-flex claims and \$437.49-self funded medical claims.

The Board noted correspondence from E.M.A. Assistant Coordinator Brad Ratliff regarding his voluntary resignation effective September 16, 2016.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Gaul, Agne, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. Mary Swan raised questions regarding the Bickett-Rate Farm owned by the Historical Society. Discussion was held.

Moved by Agne seconded by Kaufmann to approve the Board Minutes of August 30, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Kaufmann seconded by Gaul to approve Payroll Disbursements #166974 - #167126 for the period ending 08/27/16 and to be paid on 09/02/16; including payouts to Kessler, Driscoll, and Schocker.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Kaufmann seconded by Gaul to approve a Class B native wine privilege permit carryout only for JMD Oil Inc.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the Governing Board Planning Session on August 31st. Topics reviewed were: permanent C.E.O. position and by laws. Chairperson Smith will attend the 7th Judicial meeting on September 9th. Sup. Gaul attended the E.I.R.U.S.S. meeting. Sup. Gaul gave an update on current projects. Sup. Bell stated that the Hardacre Board may come to a November/December Board meeting to request a Board member being appointed to the Hardacre Board. Sup. Kaufmann reminded the Board to attend the Veteran Stone Dedication Ceremony on Thursday, September 8th. Sup. Kaufmann attended the Highway 30 meeting on September 1st. Discussion was held. Future Highway 30 meetings will be held at the Lowden Country Club on Sept. 19 at 6 PM and in Dubuque on Oct. 11th at 9:30 a.m. Sup. Kaufmann recommended the Pioneer Cemetery Commission hold a meeting with the Board and Township Clerks regarding Veterans Grave Grants.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Recorder Helmold, Engineer Fangmann, Auditor Gritton, Case Management Director Tischuk, Assessor Marx, Veterans Affairs Administrator Hamann, and Public Health Director Caes. Discussion was held. Chairperson Smith reminded those present to view the webinar regarding Courthouse telephone upgrades scheduled for September 8th at 9:00 a.m.

Engineer Fangmann met with the Board requesting to fill a vacancy for a Mechanic I position. Engineer Fangmann requested to publically post for the position. Discussion was held. The consensus of the Board is to have Engineer Fangmann proceed with posting for a Mechanic I position.

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 9:18 a.m.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Kaufmann seconded by Gaul to return to regular session at 9:25 a.m.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

The Board recessed until 9:30 a.m.

At 9:30 a.m. Drew Martel, Foundation II and Christine Gradert met with the Board regarding Mobile Crisis Outreach services. Gradert distributed the Crisis Line information. Martel reviewed Mobile Crises Response Team services. Gradert will be meeting with social services agencies, churches, school districts, and emergency responders within Cedar County for training. Discussion was held.

Discussion was held on upcoming Board tours of the S.I.L.T. Farm and the Buchanan House Winery.

Emergency Management Director Malott met with the Board to give an update and information on proposed consolidation of Public Safety Answering Points. (P.S.A.P) Malott encouraged the Board to attend the September 29th meeting regarding consolidation of P.S.A.P.'s at the Linn County Emergency Management Office at 9:00 a.m. Consolidation to eight P.S.A.P. centers may cost Cedar County an estimated \$2000-\$3000 per month. Discussion was held.

Moved by Bell seconded by Kaufmann to adjourn at 10:43 a.m., to September 13, 2016.

Ayes: Smith, Kaufmann, Bel, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 13, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of August 2016 submitted by the Clerk's office.

A letter of support for proposed relocation of the Veterans Affairs Office submitted by members of American Legion Post 286.

Manure Management Annual Updates submitted by BTM Holdings, LLC. –Urmie Site in Center Township.

It was noted the following Handwritten Disbursement was issued on 09/09/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407424 for \$461.48 flex claims.

The Board noted correspondence from Jail Administrator Schroeder regarding the retirement of William Hoy effective February 17, 2017.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. Mike and Pam Lucassen, Chief Deputy Knoche, and Deputy Koranda were in attendance. Mike Lucassen voiced concerns regarding road/silt erosion allegedly caused by Timothy Hahn. Lucassen stated silt has run down into his property. Lucassen reported that all erosion control measures have been knocked down on the Hahn property. Chairperson Smith reminded Lucassen that the legal process has started. Discussion was held. Knoche stated he would get an update on the pending court cases from the Court and then report back to the Board. Discussion was held on an alleged theft of steel from Kathy Siders. Pam Lucassen addressed concerns about Hahn allegedly destroying the handicapped accessible driveway to the Siders residence. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of September 6, 2016.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Gaul seconded by Kaufmann to approve a Class C Beer Permit & Class B Native Wine privilege permit renewals with Sunday sales for JMD Oil Inc.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Moved by Agne seconded by Bell to approve Claim Disbursements #407260 - #407423.

Ayes: Kaufmann, Gaul, Bell, Agne, Smith

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the 7th Judicial meeting held on September 9th. Topics reviewed were: Sex Offender Fee Policy, and the preliminary FY18 budget. Sup. Agne attended the Heartland Insurance Employment Practices Seminar on September 8th. Sup. Gaul reported on the Decat. meeting held on September 9th. Sup. Gaul distributed Decat. financial reports. Sup. Kaufmann reviewed the Veteran Stone Dedication Ceremony held at the Mason-Wallick Cemetery on September 8th.

Discussion was held regarding an appointment to the Eminent Domain Commission. Assistant County Attorney Blank informed the Board nothing in the code prohibits an elected official from serving on the eminent domain commission. However, Blank did state that if there was a conflict of interest then it would be subject to challenge.

Moved by Bell seconded by Kaufmann to appoint Greg Wagner to the Eminent Domain Commission under the category of Owners of Town Property.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Moved by Agne seconded by Gaul to convene as the Stanwood Drainage District Board at 8:43 a.m.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Bell seconded by Agne to return to regular session at 8:50 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

The Board recessed until 9:00 a.m.

At 9:00 a.m. the Board held a public hearing on the following petition: Greg Shuger, Et Ali, 510 Wild Indigo Circle, Wilton, IA (Contract Buyers) and Louis Cooling Estate, Wilton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing three (3) single family dwellings on a proposed three (3) lot subdivision located at 1954 325th Street, Wilton, IA, in the NW ¼, SE ¼, Section 29, T-79N, R-1W, in Farmington Township, consisting of 8.22 acres more or less. Environmental & Zoning Director LaRue, Engineer Fangmann, Greg Shugar, Jeromy Willey, Marylyn Fuller and Rea Bohnsack were in attendance. Chairperson Smith read the legal notice. There were no additional written or verbal objections on file. However, Bohnsack questioned how manure management, air pollution and fertilizer contamination would affect the proposed petition. LaRue referenced Cedar County Zoning Ordinance Chapter 5 section G. (Non-farm dwellings shall not be located closer than 1320 feet to an established feed lot or livestock confinement operation of 500 head or more.) Sup. Bell questioned the distance of the feed lot to the petitioner site. Shugar acknowledges the concerns brought forth by Bohnsack and reassured the Board that his family fully understands the ramifications of constructing a family dwelling within a rural area. Discussion was held. Shugar reviewed the petition request. Engineer Fangmann reviewed driveway access locations. If the rezoning petition is approved Engineer Fangmann recommends the Board only consider a minor subdivision not a major subdivision. LaRue stated that the petition is for rezoning at this time; then the petition will have to come before the Board for approval of a final plat for a subdivision. Discussion was held. LaRue will research how many head of livestock are located at the livestock confinement northwest of the petitioners address.

Moved by Kaufmann seconded by Agne to close the public hearing and proceed with the second public hearing set for September 20, 2016 at 9:00 a.m.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Engineer Fangmann presented and reviewed two utility permits.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Windstream Iowa Communications, LLC. for a project to 345 210th St. in Cass Township.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Windstream Iowa Communications, LLC for a project along Hoover Highway north of Highway 130 in Springfield Township.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Engineer Fangmann gave a brief update on current projects.

Chief Deputy Knoche and Deputy Koranda met with the Board to give an update on Timothy Hahn's court dates. A pretrial conference is set for September 30th for the charge of Criminal Mischief. A trial date of October 13th is scheduled for the charges of Driving under Suspension and Disorderly Conduct. Regarding the alleged steel theft Knoche stated that would be a civil issue and the neighbor may not have the whole story. Knoche stated he would be willing to view the alleged runoff on the Lucassen property with Engineer Fangmann. Discussion was held. Deputy Koranda reviewed the Sheriff's office intent to install a fiber optic line to increase internet speed. Currently the Sheriff's office internet connection runs through the phone line. The fiber optic line would run from Mulberry St. to the Sheriff's office. Estimated monthly phone cost savings would be \$400. Costs for installation would be included within the bill over a ten year period. If the County upgrades their phone system it will be interchangeable. Discussion was held. The Board suggested that Deputy Koranda correlate with Auditor Gritton and Elert Associates regarding provider changes.

Moved by Kaufmann seconded by Bell to reconvene as the Stanwood Drainage District Board at 9:40 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Gaul to return to regular session at 9:47 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Agne seconded by Kaufmann to adjourn at 9:48 a.m., to September 20, 2016.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 20, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

It was noted the following Handwritten Disbursement was issued on 09/16/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407425 for \$60.25-flex claims and \$1,849.43-self funded medical claims.

The Board noted correspondence from Chief Deputy Knoche regarding the six month pay scale increase from \$15.43/hr. to \$16.02/hr. for Abby Weatherwax effective September 13, 2016.

The Board noted correspondence from Engineer Fangmann regarding the notice of retirement of Jeffrey Berge effective December 30, 2016.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Gaul to approve the Board Minutes of September 13, 2016.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Agne to approve Payroll Disbursements #167127- #167284 for the period ending 09/10/16 and to be paid on 09/16/16.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held on the upcoming October 11th Highway 30 Coalition meeting. Sup. Kaufmann and Sup. Agne will attend the October 11th Highway 30 Coalition meeting being held in Dubuque. Chairperson Smith will be testifying in Ames regarding the certificate of need for a Mental Health Facility on October 11th. Therefore, the consensus of the Board is to hold the October 11th Board meeting at 3:00 p.m.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended the Eastern Iowa Mental Health and Disability Services meeting. Topics reviewed were: current legislative issues, online programs, sharing agreements and financial reports. Sup. Gaul attended the Fair Board meeting held on September 14th. Sup. Gaul reported on current and past events and building maintenance. Sup. Gaul distributed the Fair Board financial reports. Sup. Gaul attended the Board of Health meeting on September 16th. Sup. Gaul reported on the new fee structure notification and Environmental and Zoning well plugging. Sup. Bell attended a R.C. & D. Strategic Planning Session. Sup. Bell reviewed the Solar Energy Fair held on September 17th. Discussion was held. Sup. Kaufmann will attend an upcoming Solid Waste Executive Committee meeting.

At 9:00 a.m. the Board held a public hearing on the following petition: Greg Shuger, Et Ali, 510 Wild Indigo Circle, Wilton, IA (Contract Buyers) and Louis Cooling Estate, Wilton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing three (3) single family dwellings on a proposed three (3) lot subdivision located at 1954 325th Street, Wilton, IA, in the NW ¼, SE ¼, Section 29, T-79N, R-1W, in Farmington Township, consisting of 8.22 acres more or less. Environmental & Zoning Director LaRue, Engineer Fangmann, and Greg Shugar, were in attendance. Chairperson Smith read the legal notice. There were no additional written or verbal objections on file. Discussion was held. LaRue reported there were 120 head of cattle located at the livestock confinement northwest of the petitioners address. There were no cows observed south of petitioner's property. LaRue questioned Chapter 5 of the zoning regulations pertaining to feed lots and livestock confinement operations. LaRue would like clarification on which standard to use for future decisions. Sup. Bell reported that he had received a phone call from Robert Grimm regarding future expansion concerns. Chairperson Smith read the letter of concern submitted by Robert

Grimm. Discussion was held. Shugar reviewed the petitioner's request. Engineer Fangmann reiterated that if the petition is approved he recommends the Board only consider a minor subdivision not a major subdivision. The Board will continue discussion regarding feed lots and livestock confinement operations at a future Board meeting. Discussion was held.

Moved by Kaufmann seconded by Agne to approve the following petition: Greg Shuger, Et Ali, 510 Wild Indigo Circle, Wilton, IA (Contract Buyers) and Louis Cooling Estate, Wilton, IA (Owner) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing three (3) single family dwellings on a proposed three (3) lot subdivision located at 1954 325th Street, Wilton, IA, in the NW ¼, SE ¼, Section 29, T-79N, R-1W, in Farmington Township, consisting of 8.22 acres more or less.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Discussion followed with Sup. Bell explaining reasoning for voting nay. Sup. Bell stated he voted nay due to livestock concerns and future development.

Engineer Fangmann gave a brief update on the X64 paving project.

The Board reviewed a proposal for Human Resources Consulting Services submitted by Paul Greufe. Greufe was called. Greufe was unavailable. Discussion was held. Sup. Agne questioned Union Negotiation fee structure. Sup. Agne will contact Greufe regarding Union Negotiations. No decisions were made on the proposal. The Board will take action on the proposal on September 27th.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:30 a.m.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Bell seconded by Gaul to return to regular session at 9:34 a.m.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Gaul seconded by Agne to adjourn at 9:36 a.m.

Discussion was held.

Nay: Bell, Kaufmann, Smith, Agne, Gaul

The Board convened to 1398 Franklin Ave. in West Branch. Suzan Erem led a tour of the Sustainable Iowa Land Trust (S.I.L.T.) farm. Erem and Paul Durrenberger discussed S.I.L.T. programs.

At 11:15 a.m. the Board convened to 726 Green Road to tour the Buchanan House Winery. Randy Weaver led a tour of the Buchanan House Winery and gardens.

Moved by Bell seconded by Kaufmann to adjourn at 12:00 p.m., to September 27, 2016.

Ayes: All

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. September 27, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:
Manure Management Annual Updates submitted by Ben Crawford-Prestage Farms of Iowa, LLC. for a site in Red Oak Township.

It was noted the following Handwritten Disbursement was issued on 09/23/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407576 for \$1,357.74-flex claims and \$2,887.38-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.
Ayes: Smith, Agne, Gaul, Kaufmann
Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of September 20, 2016.
Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #407426 - #407574.
Ayes: Gaul, Agne, Smith, Kaufmann, Bell

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed the proposal for Human Resources Consulting Services submitted by Paul Greufe.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the annual contract with Paul J. Greufe (PJ Greufe & Associates) with a monthly rate of \$1,500.00 plus \$2,000.00 per month for the months of September through November 2016 for Union negotiations.
Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Auditor Gritton met with the Board regarding the approval of FY 15/16 Annual Urban Renewal Report. The report was reviewed. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the FY 15/16 Annual Urban Renewal Report.
Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Case Management Director Julie Tischuk and Office Manager Jennifer Boedeker met with the Board to review the FY1/16 Case Management Actual Cost Report. Discussion was held. The total cost per unit is \$57.65.

Moved by Kaufmann seconded by Bell to approve and authorize Chairperson Smith to sign the FY15/16 Actual Cost Report.
Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Tischuk provided an update on the Region. Discussion was held. Tischuk gave a brief update regarding H.I.P.P.A. Discussion was held.

Engineer Fangmann reviewed the final plans for bridge replacement project #BRS-CO16 (96) - - 60-16; located on F58 in Section 34 or Farmington Township. Discussion was held.

Moved by Kaufmann seconded by Bell to approve the final plans for bridge replacement project #BRS-CO16 (96) - - 60-16; located on F58 in Section 34 or Farmington Township.
Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Engineer Fangmann presented and reviewed two utility permits.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from Iowa Power & Light (Alliant Energy) for a project along 170th St.
Ayes: Agne, Kaufmann, Smith, Bell, Gaul

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light & Power for a project along 230th St east of Washington Ave.
Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 9:56 a.m.
Ayes: Gaul, Agne, Bell, Kaufmann, Smith

Moved by Gaul seconded by Agne to return to regular session at 10:20 a.m.
Ayes: Smith, Kaufmann, Agne, Gaul, Bell

The Board recessed until 10:30 a.m.

Emergency Management Director Malott met with the Board regarding Cedar River flooding. The following were present: Conservation Director Dauber, Solid Waste Manager Crock, Environmental & Zoning Director LaRue, Preparedness Division Manager Butler, Public Health Director Caes, Engineer Fangmann, G.I.S. Teut, Assessor Marx, Auditor Gritton, Chief Deputy Knoche, Kirby Blake and Tim Davison. Malott estimated the Cedar River will crest at 23 feet on Thursday, September 29th. Malott stated as of today's date I-80 will not be closed. Malott stated there is no money available for assistance for those individuals wanting to stay in non-residential properties along the river. If a property owner requests assistance they are to fill out an application for assistance. Malott reviewed damage assessment procedure. General Assistance Administrator Hamann arrived at the meeting. Discussion was held regarding flood debris collection. Crock suggested using a tag system to identify flood debris. Residents will need to verify addresses through a billing statement upon submittal of flood related debris. Discussion was held. Malott reviewed State assistance requirements. Assistance requests should be fielded to General Assistance or in her absence Environmental and Zoning. Incident action plans were reviewed. Flooding claims will be coded by the Auditor. The next meeting regarding the Cedar River flooding will be held on Thursday, September 29th at 7:30 a.m. at the Emergency Operations Center. Discussion continued.

Moved by Agne seconded by Gaul to reconvene as the Stanwood Drainage District Board at 11:43 a.m.
Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Agne seconded by Kaufmann to return to regular session at 11:46 a.m.
Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Moved by Agne seconded by Kaufmann to adjourn at 11:47 a.m., to October 4, 2016.
Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 4, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Veteran Affairs approved August reports and approved minutes of the July 27, 2016 meeting.

Correspondence submitted by Safety Coordinators regarding first aid kits.

Correspondence submitted by City of West Branch Zoning Administrator Stagg regarding addressing within the city limits of West Branch.

Manure Management Annual Updates submitted by Denise Crock for a site in Center Township.

It was noted the following Handwritten Disbursement was issued on 09/30/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407587 for \$1,069.44-flex claims and \$2,120.73-self funded medical claims.

The Board noted correspondence from Solid Waste Director Crock regarding the hiring of David Himes as a full time Transfer Station Operator at \$18.21/hr. effective 10/11/16.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Gaul to approve the Board Minutes of September 23, 2016 and September 27, 2016.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Bell seconded by Agne to approve Payroll Disbursements #167285- #167434 for the period ending 09/24/16 and to be paid on 09/30/16.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

Discussion was held regarding Whitetails Saloon class C liquor license. Chief Deputy Knoche will be contacted to review the number of violations at the Saloon. The Board will table the discussion on the Whitetails liquor license until Knoche reports back to the Board.

The Board reported on Outreach/Committee Meetings they attended.

Kristie Doser, Domestic Violence Intervention Program met with the Board regarding Domestic Violence Awareness Month. Doser reviewed Cedar County Domestic Violence statistics.

Discussion was held. Chairperson Smith read the Domestic Violence Awareness Month Proclamation.

Moved by Bell seconded by Kaufmann to approve the following Domestic Violence Awareness Month Proclamation:

Whereas domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

Whereas one in three Americans have witnessed an incident of domestic violence; and

Whereas children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

Whereas domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

Whereas through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and intimate relationships; and

Whereas the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 37 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

Whereas our community's achievements should be commended, we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

Now, therefore, Dawn Smith of Cedar County Board of Supervisors do hereby proclaim October 2016 as Domestic Violence Awareness month throughout Cedar County and urge our citizens to work together to eliminate domestic violence and stalking for our community.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Payroll Deputy Hamdorf met with the Board regarding the employee 2017 Christmas club. Options were reviewed. Discussion was held.

Moved by Kaufmann seconded by Gaul to approve the use of Community State Bank for the 2017 Christmas club with 1% interest and a maximum of \$5,000.00.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Public Health Director Caes. Preparedness Division Manager Butler, Assessor Marx, Emergency Management Director Malott, Case Management Director Tischuk, Auditor Gritton, Environmental & Zoning Director LaRue, Engineer Fangmann, Conservation Director Dauber, Veterans Affairs Administrator Hamann, Recorder Helmold, County Attorney Renander, and Chief Deputy Knoche. Discussion was held. Attorney Renander reported District Court Chief Judge decreed because of State budget cuts ½ of all court services days in Cedar County will be cut. Judges that travel to Cedar County will not be reimbursed mileage. Discussion was held. A letter from the Board requesting the Chief Judge to reconsider will be sent.

Discussion was held on Whitetails Saloon. Knoche stated he knows of no on-going issues at the Saloon. LaRue stated that Whitetails owner Mick Thurston has not upgraded the septic system per the zoning agreement. Chairperson Smith suggested a letter be sent to Thurston. County Attorney Renander will review the legalities and then advise the Board on how to proceed.

Emergency Management Director Malott met with the Board to give an update on the Cedar River flooding. Those in attendance were: Public Health Director Caes. Preparedness Division Manager Butler, Assessor Marx, Case Management Director Tischuk, Auditor Gritton, Environmental & Zoning Director LaRue, Engineer Fangmann, Conservation Director Dauber, Veterans Affairs Administrator Hamann, Recorder Helmold, and Chief Deputy Knoche. Unused sandbags will be accepted until October 16th at the drop off locations. Environmental & Zoning and/or Malott will be the contacts for contaminated sand bag disposal inquiries. Flood debris, excluding yard waste will be accepted at the Transfer Station until October 31st. Discussion was held on flooded property buy-outs. F.E.M.A. has changed the requirement. Flooded properties will need to be appraised. If the Board decides to proceed with buy-outs the State requests the start date of November 1st. Malott suggested having work sessions to further discuss buy-outs. An after action review will be held on October 14th. Discussion was held on bulletin board construction and placement. Discussion continued.

Mike Lucassen met with the Board regarding road/silt erosion along West Rochester Road. Those in attendance were: Engineer Fangmann, Environmental & Zoning Director LaRue, Emergency Management Director Malott and Chief Deputy Knoche. LaRue had spoken to Lucassen and Siders and provided them with an update on the ongoing septic system issues. Lucassen was given the upcoming court dates. Lucassen distributed a letter dated April 19, 2016 from Attorney Mauer regarding silt on the County road. The Board reviewed the letter. Chairperson Smith reminded Lucassen the ongoing issue between Kathy Siders and Tim Hahn is

a civil matter that Siders needs to address. Questions were raised on the location of property lines. Siders allegedly had the property surveyed. However, Hahn moved the stakes. Lucassen was reminded again that this would be a civil issue Siders would have to address. Regarding the septic issue LaRue proposes to cap the lateral with clay. LaRue will approach the Board of Health with this septic issue as it is a known health concern. Chief Deputy Knoche provided the legal aid number for Lucassen to give to Siders. Discussion was held on Department of Agricultural grants, legal aid and legal advocate services. Emergency Management Director Malott distributed Cedar County Ordinance #10 regarding dwelling units. Lucassen was given a copy. Discussion was held. Sup. Kaufmann will provide Lucassen contact information for court advocacy through Community Action.

Engineer Fangmann presented and reviewed a utility permit submitted by Windstream Iowa Communications, Inc.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign a Utility Permit Application from Windstream Iowa Communications, Inc. for a project along Snaggy Ridge Road to 1600 King Ave.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Moved by Agne seconded by Bell to convene as the Stanwood Drainage District Board at 10:08 a.m.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Gaul seconded by Bell to return to regular session at 10:20 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Sup. Bell reviewed the P.S.A.P. consolidation meeting. Discussion was held. C.C.E.D.C.O. Director Ness distributed flyers and invited the Board to attend an event on October 12th regarding downtown revitalization.

Moved by Agne seconded by Bell to adjourn at 10:34 a.m., to October 11, 2016.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 3:00 p.m. October 11, 2016 with the following members present: Agne, Bell, Gaul, and Kaufmann. Chairperson Smith was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the period of 07/01/16 – 09/30/16 submitted by the Recorder.

A report of additional fees collected for the month of September submitted by the Clerk.

The Board noted correspondence from Public Health Director Caes regarding the hiring of Jenny Jackson, Home Health R.N. at \$21.90/hr. effective September 9, 2016.

The Board noted correspondence from Chief Deputy Knoche regarding the hiring of Albert Brumwell, Corrections Officer at \$15.43/hr. effective October 17, 2016 and Jennifer Lester, Corrections Officer at \$15.43/ hr. effective October 10, 2016.

The Board noted correspondence from Chief Deputy Knoche regarding the three-year anniversary step in pay scale for Jill Fell from \$17.31/hr. to \$18.12/hr. effective October 07, 2016.

It was noted the following Handwritten Disbursement was issued on 10/07/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407736 for \$140.00-flex claims and \$3,275.18-self funded medical claims.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Agne, Gaul, Kaufmann

Nay: Bell

Absent: Smith

Chairperson Pro Tem Bell addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of October 4, 2016.

Ayes: All

Absent: Smith

Moved by Gaul seconded by Kaufmann to approve Claim Disbursements #407588 - #407735.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Agne to approve a handwritten disbursement to City of Tipton for the amount of \$3,401.14.

Ayes: All

Absent: Smith

Moved by Gaul seconded by Agne to approve the work requests submitted by Leanne Boots.

Ayes: All

Absent: Smith

The Board reported on Outreach/Committee Meetings they attended. Supervisors Agne and Kaufmann attended the Highway 30 Coalition meeting held in Dubuque. Sup. Kaufmann reviewed the presentation. The Coalition requests an Environmental Study be completed. There was no vote taken. Sup. Bell distributed an article regarding the Des Moines Water Works lawsuit.

Moved by Kaufmann seconded by Agne to appoint Charles Varnum to the West Branch Public Library Board of Trustees.

Ayes: All

Absent: Smith

Discussion was held on Whitetails Saloon Class C liquor license renewal. Environmental and Zoning Director LaRue was present. LaRue had spoken to Whitetails Saloon owner Mick Thurston regarding upgrading the inadequate septic system. Thurston was asked to be present at today's meeting which he did not attend. LaRue has spoken to the Iowa Department of Inspection and Appeals, Department of Alcoholic Beverages and the County Attorney regarding the inadequate septic system. LaRue estimates Whitetails Saloon deposits 3,040 gallons of waste water. More than 1,500 gallons is considered a state sewer not the county. The Department of Alcoholic Beverages advised that the Board of Supervisors control the issuance of the liquor license based off any violations of county or state code. Thurston would be able to appeal the Board's decision. LaRue reviewed a letter sent to Thurston in October 2014 notifying Thurston to hire an engineer to address the inadequate septic system. The Board had set December 1, 2014 as the deadline for the completion of the required work on the septic system utilized by the Whitetails Saloon. Discussion was held. Whitetails Saloon's liquor license expires October 23, 2016. A letter from the Board will be sent to Thurston requesting he be present on Tuesday, October 18 with a comprehensive plan. Discussion was held.

Veteran Affairs Administrator Hamann and Veteran Affairs Commissioner Bell met with the Board regarding the relocation of the Veteran Affairs Office. Commissioner's Housley and Male, Assessor Marx and Recorder Helmold were in attendance. Hamann distributed and reviewed the Commission's approved quote from Change Properties. Total estimate is \$5,866.66. The Commission suggests the remodel to start in early November to be completed by the end of December. Discussion was held on Veteran preferences for visibility and confidentiality. Hamann explained the financial resources used for the proposed office relocation are earmarked to be used for upgrading infrastructure, not for Veteran programs. Hamann has contacted Tipton VFW Commander to explain Veteran financials used for the proposed relocation. Commissioner Bell questioned the forming of an Office Space Committee. Chairperson Pro Tem explained the need for an Office Space Committee. Hamann questioned why the Office Space Committee wasn't mentioned during the discussion on August 2nd. Discussion was held. Sup. Agne requested to see the proposed office design plans. The Office Space Committee would include: 2 Supervisors, Veterans Affairs Administrator Hamann or a Commissioner, Assessor Marx, and Custodian Carney. Chairperson Smith will appoint members to the Office Space Committee. Further, discussion regarding relocation of the Veteran Affairs Office and appointment of the Office Space Committee will be held on October 18, 2016. Discussion continued.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board at 3:50 p.m.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Gaul to return to regular session at 4:05 p.m.

Ayes: All

Absent: Smith

Moved by Kaufmann seconded by Gaul to adjourn at 4:05 p.m., to October 18, 2016.

Ayes: All

Absent: Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 18, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Manure Management Annual Updates submitted by JT Center Pork 1 LLC. & JT Center Pork 2+ LLC for sites in Center Township.

It was noted the following Handwritten Disbursement was issued on 10/17/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407738 for \$585.66-flex claims and \$2,266.27-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the amended agenda.

Ayes: Gaul, Kaufmann, Agne, Smith

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Kaufmann to approve the Board Minutes of October 11, 2016.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Gaul seconded by Agne to approve Payroll Disbursements #167435 - #167583 for the period ending 10/08/16 and to be paid on 10/14/16.

Ayes: Bell, Agne, Kaufmann, Gaul, Smith

Emergency Management Director Malott met with the Board regarding a grant application notice of intent for F.E.M.A. buy-outs. Discussion was held. By filling out the notice of intent there is no funding commitments by the County. The consensus of the Board to have Malott submit the notice of intent.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reviewed the Certificate of Need for Strategic Behavioral Health meeting that was held in Des Moines. The meeting will be continued on October 27, 2016. Chairperson Smith attended the monthly Human Resources meeting held on October 12th. Chairperson Smith was disappointed with the attendance at the meeting. Only four department heads had representatives at the meeting. Chairperson Smith suggested the monthly Human Resources meeting participation be reviewed. Further, if there continues to be a decrease in participation Chairperson Smith suggests returning to scheduled meetings with Human Resources Consultant Greufe. Chairperson Smith reported on the Conference Board meeting attended by all Supervisors. The Conference Board approved G.I.S. as a stand-alone department. Chairperson Smith reported on the 7th Judicial meeting held on October 14th. Topics reviewed were: Parolee Kiosks, table of organization, and tax garnishments for non-payment of room and board. Chairperson Smith briefly reviewed the Governing Board meeting. Sup. Bell reviewed the C.C.E.D.C.O. meeting. Topics reviewed were: 501 (c) (6) loan status, hiring Attorney Mauer, small business planning and upcoming events. The November C.C.E.D.C.O meeting will be held on the 15th. Sup. Bell reported on the EMA, E911 and Crimestoppers meeting held on October 13th. E911 meeting discussion points were: P25 digital radio compliance, Dragonwave software, and forming a Frequency Committee. The EMA meeting was reviewed. Topics reviewed were: EOC phone upgrades and upcoming drills. Crimestoppers have new signage displayed at the Law Center. Sup. Kaufmann will report on Pioneer Cemetery projects next week.

Auditor Gritton reviewed the proof of loss statement for Travelers Casualty and Surety Company. Discussion was held.

Moved by Bell seconded by Agne to authorize Chairperson Smith to sign the Proof of Loss statement for Travelers Casualty and Surety Company.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Tipton Director of Public Works Steve Nash met with the Board regarding the Courthouse trees. Auditor Gritton and Conservation Director Dauber were present. Nash reviewed the long range plan of the trees located on the Courthouse square. Nash reported there is no indication of the Emerald Ash Borer presence within Tipton. Nash stated the conifer tree located on the Courthouse square is in a state of decline. Nash suggested leaving the conifer as is and plant another tree near it. Nash will flag the recommended planting area today. The Board will review the tree placement and take action on the Tipton Gardens Club request to plant a memorial tree on October 25th. Discussion was held.

Josh Spies, Lower Cedar Project Director from the Nature Conservancy met with the Board to discuss formation of Watershed Management Authority for the Lower Cedar River watershed. Spies reviewed the need to create a Watershed Management Authority to help with flooding and water quality. The Lower Cedar Watershed Management Authority designees would include members from the county, cities, and the soil and water districts. The Lower Cedar watershed district consists of rural Cedar and Muscatine County. Muscatine County has agreed to participate in the Lower Cedar Project Management Authority. There is no funding commitment from the County to participate in the Watershed Management Authority. The County may benefit from Grant funding if they participate in the Watershed Management Authority. Discussion was held. Sup. Bell suggested Spies contact Limestone Bluff R.C. & D. The Supervisors are in favor of participating in the Watershed Management Authority. Spies invited those present to attend an informational meeting regarding the Lower Cedar River Watershed Management Authority scheduled for November 9th.

Mick Thurston and Alicia Errico, Whitetails Saloon met with the Board regarding Whitetails Saloon's Class C Liquor License renewal. County Attorney Renander was present. Mick Thurston reported that they received an email from Dan Olson, Iowa D.N.R. stating Whitetails Saloon's septic system is in compliance with the County requirements. Further, Thurston believes there is a miscommunication between the County and the State D.N.R. regarding the septic system. Per an email dated October 17th, 2016, Olson reported Whitetails Saloons septic system permitting is with the State; not the County. Errico stated they have an email sent from Chuck Schmidt, D.N.R. dated October 2014, stating that the septic system was in compliance. Discussion was held. Deputy Auditor Carpenter was called for information regarding liquor license extensions. Carpenter will seek information from the State Alcohol Beverages Division regarding liquor license extensions and return back to the Board. Thurston and Errico left the Board meeting to find the email dated October 31, 2014 from Chuck Schmidt. Thurston and Errico will return to the Board meeting prior to 11:00 a.m.

Case Management Director Tischuk met with the Board to give an update on the Region. The Governing Board met on October 16th. Request for proposals for a H.I.P.P.A. consultant and the Regions website are proceeding. Tischuk suggested the County may seek this option for H.I.P.P.A. consulting services. Discussion was held on levy caps. A survey has been sent to other Regions within Iowa seeking information on the CEO role. A meeting with vocational rehabilitation providers will be held on November 16th. Funding options for Shelter work will be discussed. Cedar County residents have used the Mobile Crisis Hotline. Tischuk reviewed D.H.S. proposed plan to add Children Mental Health Services to the Regions. Currently there is no funding for Children's Mental Health Services to the Region. Discussion was held.

Deputy Auditor Carpenter returned to the Board room. Instead of approving the license the Board can grant Whitetails a timely file. Whitetails would continue to operate with the understanding they have 30 days to comply with the Boards request of proving the septic system is compliant.

Engineer Fangmann requested hiring Kevin Wells for a Mechanic I position.

Moved by Gaul seconded by Kaufmann to approve the hiring of Kevin Wells for a Mechanic I position at \$16.86/hr. effective October 24, 2016.

Engineer Fangmann reviewed the final plans for project # BROS-CO16(97) - - 8J-16. The location of the bridge replacement project is 320th St. Estimated cost of the project is \$402,805. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the final plans for the 320th St. bridge replacement project #BROS-CO16(97) - - 8J-16.
Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Discussion was held regarding the proposed relocation of the Veteran Affairs Office. Veteran Affairs Administrator Hamman, Assessor Marx, and Recorder Helmold were in attendance. Members of the Office Space Committee will be: Auditor Gritton, Custodian Barnum, Assessor Marx, Veteran Affairs Administrator Hamman, two Veteran Affairs Commissioners, Supervisor Agne and Supervisor Gaul. Sup. Bell disagreed with having non employees on the Committee. Discussion was held on contractor timelines. The Office Space Committee will meet after the November 1st department head meeting. An email will be sent to department heads requesting they provide office space relocation suggestions and/or concerns.

Discussion was held regarding the Veteran Affairs event held at Kinnick Stadium.

At 10:55 a.m. Alicia Errico and Mick Thurston returned to the Board meeting. Alicia Errico was unable to find the copy of the email from Chuck Schmidt regarding Whitetails Saloon's septic system compliance. Errico will contact Schmidt to receive another copy of the email. Sup. Bell reviewed timely file status.

Moved by Bell seconded by Gaul to approve a timely filing for Whitetails Saloons Class C liquor license including Sunday Sales, instruct Thurston to contact Chuck Schmidt requesting verification of the Whitetails Saloon's state septic system compliance and have Schmidt provide verification to the Board of Supervisors within thirty days of today's date.
Ayes: Kaufmann, Agne, Bell, Gaul, Smith

General discussion was held.

Moved by Bell seconded by Kaufmann to adjourn at 11:02 a.m., to October 25, 2016.
Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. October 25, 2016 with the following members present: Agne, Bell, Gaul and Chairperson Smith. Sup. Kaufmann will be ten minutes late. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the quarter ending September 30, 2016 submitted by the Auditor.

It was noted the following Handwritten Disbursement was issued on 10/21/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #407943 for \$128.27-flex claims and \$1,84731-self funded medical claims.

The Board noted correspondence from Assessor Marx regarding the voluntary resignation of Kayla McCambridge, Appraiser, effective October 28, 2016.

The Board noted correspondence from Jail Supervisor Schroeder regarding the voluntary resignation of Jeremy Wink, Corrections Officer, effective October 20, 2016.

Moved by Gaul seconded by Agne to approve the amended agenda.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Environmental and Zoning Director LaRue requested to set public hearing dates to consider the following petition: Nick and Stephanie Nevins, 102 Grant Ave., Lisbon, IA (Contract Buyers) and Steve & Teresa Weets, 612 160th St., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE 1/4, SW 1/4, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot. LaRue distributed the proposed rezoning map and reviewed the petition. The petitioner would like to live in the building which houses his agricultural business. The Planning and Zoning Commission reviewed the petition and recommended approval. Discussion was held regarding spot zoning.

At 8:34 a.m. Sup. Kaufmann entered the Board meeting.

The petitioner would like to build a building within both the R-1 and A-1 zoning classifications. The minutes of the Planning and Zoning Commission meeting were unavailable. Discussion was held. The consensus of the Board is to obtain a copy of the Planning and Zoning Commission minutes to be reviewed prior to setting the public hearing dates to consider the following petition: Nick and Stephanie Nevins, 102 Grant Ave., Lisbon, IA (Contract Buyers) and Steve & Teresa Weets, 612 160th St., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE 1/4, SW 1/4, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot. LaRue will notify Nick Nevins of the Boards intent to table the discussion until further review. Discussion continued.

Brief discussion was held on the following topics: zoning classifications, Miracles Can Happen Boys Ranch's conditional zoning agreement and on-going septic system issues between Kathy Siders and Tim Hahn.

Conservation Director Dauber met with the Board to request a Handwritten Disbursement to Sinclair Tractor in the amount of \$8,164 to purchase a new John Deere mower. Dauber reviewed John Deere mower emissions. Due to lower emission standards the previous mower was unable to meet mowing standards. John Deere will offer a full trade for the previous mower. Discussion was held.

Moved by Agne seconded by Gaul to approve Handwritten Disbursement #407946 to Sinclair Tractor in the amount of \$8,164.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Moved by Agne seconded by Bell to approve the amended Board Minutes of October 18, 2016.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Bell seconded by Kaufmann to approve Claim Disbursements #407739 - #407942.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Bell seconded by Kaufmann to approve Handwritten Disbursements # 407944 - #407945 to Pitney Bowes in the amounts of \$2,340.45 and \$263.33.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith distributed and reviewed the River Bend Transit audit report. Chairperson Smith will be in Des Moines testifying in support of a Strategic Behavioral Health facility on Thursday, October 27th. Therefore, there will be no office hours on October 27th. Sup. Agne attended the Wilton Development Corp. meeting held on October 19th. Sup. Agne distributed Wilton Development Corp. meeting reports. Sup. Agne attended the Heartland Insurance Rick Pool meeting held on October 20th. Topics reviewed were: audit reports, safety manuals, an upcoming webinar, Earthquake insurance, Human Resources consulting, and insurance policies. Sup. Agne will attend the Consortium meeting on October 27th. Sup. Agne requested the Board's input regarding what the community is lacking for the Consortium meeting. Sup. Gaul will attend E.I.R.U.S.S. and E.C.I.C.O.G. meetings this week. Sup. Kaufmann reviewed the Pioneer Cemetery State group meeting held at Red Oak Church. Discussion was held on the following topics: Pioneer Cemetery legislative issues, levels of support, and Veterans Grants.

Discussion was held on acceptance of the report on a special investigation of the Cedar County Sheriff's Office for the period June 1, 2013 through December 31, 2015 filed by the Office of Auditor of State.

Moved by Bell seconded by Agne to accept the report on a special investigation of the Cedar County Sheriff's Office for the period June 1, 2013 through December 31, 2015 filed by the Office of Auditor of State.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Discussion was held regarding a Master Matrix Construction Evaluation Resolution.

Moved by Gaul seconded by Agne to approve and authorize Chairperson Smith to sign the following Construction Evaluation Resolution:

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2017 and January 31, 2018 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's

recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CEDAR COUNTY that the Board of Supervisors hereby adopts this Construction Evaluation Resolution pursuant to Iowa Code section 459.304(3).

Ayes: Smith, Kaufmann, Agne, Gaul, Bell

Discussion was held regarding the Courthouse trees. At 9:08 a.m. the Board recessed to view the proposed tree site. The Board reconvened at 9:13 a.m. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the Tipton Garden Clubs request to plant a memorial conifer tree at the designated site on the Courthouse square upon the Garden Clubs notification of tree type and approval of Tipton Public Works Director Nash. The standing conifer tree will remain in place until Nash determines the tree is no longer viable.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held regarding reimbursement to Bruce Eiselstein for flood sand expenses. During the flood event there was miscommunication between Emergency Management Director Malott and the Area Commanders on where the flood sand was to be hauled from. Eiselstein had sand hauled personally from Moscow. Chairperson Smith stated that citizens cannot and will not be reimbursed for sand they personally buy. This is a one- time situation because of the miscommunication. This does not set the precedence for others to do the same. Discussion was held.

Moved by Gaul seconded by Kaufmann to reimburse Bruce Eiselstein the amount of \$248.65 for flood sand.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Public Health Director Caes and Case Management Director Tischuk met with the Board regarding H.I.P.P.A. Caes distributed Information Privacy Officer and Information Security Officer position descriptions. Tischuk attended a webinar presented by I.S.A.C. regarding H.I.P.P.A. risk assessments. Tischuk recommends the County proceed with completing a request for proposal for a H.I.P.P.A. risk assessment. In addition, Tischuk believes the County would benefit from hiring an Information Privacy Officer and Information Security Officer. A risk assessment consultant would review and investigate the current H.I.P.P.A. policies and make recommendations to correct them. An annual audit would be conducted. Tischuk, Caes and Solutions Vice President Elg have reviewed and updated the Cedar County H.I.P.P.A. policy. Discussion was held on sharing an Information Privacy Officer and Information Security Officer with another County within the Region through a 28E agreement. Tischuk would like to proceed with the request for proposal for a H.I.P.P.A. risk assessment and to have the job descriptions of the Information Privacy Officer and Information Security Officer scored by the Classification Team. Discussion was held. The consensus of the Board is to proceed with the request for proposal for an H.I.P.P.A. risk assessment. Tischuk and Caes will seek information regarding sharing an Information Privacy Officer and Information Security Officer from other Counties within the Region. The job descriptions of the Information Privacy Officer and Information Security Officer will be reviewed by the Classification Team. The H.I.P.P.A. risk assessment request for proposal will be reviewed by a I.S.A.C. attorney specializing in H.I.P.P.A.

Board of Supervisors Compensation Board representatives Bruce Cary and Greg Wagner met with the Board regarding the Compensation Board meeting being held on November 7th. Sup. Bell stated the Board takes several things into account when determining salaries, which include: cost of living, union contracts, and comparable counties salaries. The Board reviews the Compensation Boards recommendation and then analyzes those figures to determine what the County is able to pay. Cary reviewed his salary recommendation process. Discussion was held.

Moved by Gaul seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:57 a.m.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Bell seconded by Kaufmann to return to regular session at 10:12 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Agne to adjourn at 10:14 a.m., to November 1, 2016.
Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 1, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:
Manure Management Annual Updates submitted by RAD Farms for a site in Springfield Township.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Smith, Agne, Gaul, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none. Chairperson Smith read an email submitted by Clara Olesen regarding elections. Chairperson Smith reviewed the Board's role in elections.

Moved by Bell seconded by Gaul to approve the Board Minutes of October 25, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Agne seconded by Bell to approve Payroll Disbursements #167584- #167740 for the period ending 10/22/16 and to be paid on 10/28/16.

Ayes: Gaul, Kaufmann, Agne, Bell, Smith

Nick & Stephanie Nivens, Diana Novak and Steve Weets met with the Board to discuss the following petition: Nick and Stephanie Nevins, 102 Grant Ave., Lisbon, IA (Contract Buyers) and Steve & Teresa Weets, 612 160th St., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE 1/4, SW 1/4, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot. Environmental & Zoning Director LaRue was in attendance. Chairperson Smith read the legal notice. LaRue called point of order regarding the petition being considered without proper notice. Chairperson Smith stated the Nivens requested to be on the agenda to discuss and clarify the petition and no decisions will be made. Nick Nivens reviewed the intent of the proposed building. The proposed 80 x 120 building will have living quarters on one end. Nivens stated “I will not be running a business out of this building, I’m going to store equipment there, there are no employees and I have no payroll.” Discussion was held. LaRue read the definition of an R-1 Suburban Residential District. LaRue stated the proposed building does not fit into the definition of R-1 suburban residential district. Discussion continued. LaRue will research other counties the definition of businesses within zoning districts.

Moved by Bell seconded by Kaufmann to set November 22, 2016 and November 29, 2016 at 9:15 a.m. as the public hearing dates to consider the following petition: Nick and Stephanie Nevins, 102 Grant Ave., Lisbon, IA (Contract Buyers) and Steve & Teresa Weets, 612 160th St., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE 1/4, SW 1/4, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Chairperson Smith presented Janeen DeWulf with a 10 years of Service Award.

At 9:00 a.m. the Board held their monthly department head meeting. Those in attendance were: Emergency Management Director Malott, Veteran Affairs Administrator Hamann, Recorder Helmold, Public Health Director Caes, Assessor Marx, Environmental and Zoning Director LaRue, County Attorney Renander, Treasurer Jedlicka, Chief Deputy Knoche, Auditor Gritton and Engineer Fangmann. Discussion was held.

Engineer Fangmann presented and reviewed a Utility Permit from Wilton Telephone Co.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Wilton Telephone Co. for a project between 1833 and 1860 Spicer Ave.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Union Representative Matt Fischer of I.B.E.W. Local 204 met with the Board to present the Union proposal. Deputy Jackson, Investigator Sorgenfrey, and Chief Deputy Knoche were in attendance.

Moved by Kaufmann seconded by Gaul to accept the receipt of the I.B.E.W. Local 204 union proposal.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Brief discussion was held on signage displayed on the bulletin boards within the Law Center.

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith reviewed the proposed Strategic Behavioral Health meeting held in Ankeny on October 27th. The vote by the Iowa Health Facilities Council was tied. Therefore, the facility cannot proceed with moving forward. Chairperson Smith expressed her displeasure with the vote. Discussion was held. Sup. Agne reviewed the Consortium meeting held on October 27th. Sup. Gaul reviewed the E.C.I.C.O.G. meeting held on October 27th. Sup. Gaul reported on the E.I.R.U.S.S. meeting held on October 26th. Sup. Gaul gave an update on current projects. Sup. Gaul will attend the Decat. Meeting on November 4th. Sup. Kaufmann attended the Community Action meeting via phone conference. Sup. Kaufmann will attend the Highway 30 Coalition meeting phone conference on November 10th.

Jim & Cathy Fry met with the Board to discuss the status of the Miracles Can Happen Boys Ranch. Environmental and Zoning Director LaRue and two Miracles Can Happen Boys Ranch Board members were in attendance. Due to decreased attendance the long term facility for boys closed on April 15, 2016. The Fry's would like to utilize the property to host youth group camps and respite housing. Jim Fry distributed a proposed conditional zoning agreement. The Miracles Can Happen Boys Ranch name will be changed to The Ranch. Discussion was held. LaRue reminded the Board R-3 Multi-Family Residential District classification does not allow camps. Further, the Engineer would have to monitor traffic and dust control. If The Ranch proceeds a public hearing would have to be set to consider a change in zoning. LaRue questioned The Ranch's water supply. The well would have to be inspected. Discussion was held. LaRue will meet with the Fry's to review the petition. The Proposed Conditional Zoning Agreement will be reviewed by the County Attorney.

Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 10:26 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Kaufman seconded by Bell to return to regular session at 10:46 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Emergency Management Director Malott met with the Board to discuss the status of the Notice of Intent regarding F.E.M.A. flood buy-outs. Malott is seeking a 25% funding matching commitment from the Board. Malott estimates the Board's funding commitment to be \$125,000. Based off of the estimated property assessment Malott is unsure the half million estimate will cover the buy-outs. Discussion was held. Chairperson Smith asked why they would use tax dollars to buy these properties when these owners choose to live in the flood area. Malott responded because the climate and terrain has changed thus causing flooding to change. Malott added every community within Cedar County has a flood plain, so they could be in the same situation with buy-outs. Discussion was held. The Board agreed the 2008 F.E.M.A. Flood buy-outs benefitted by decreasing the amount of 2016 flood damages. The general consensus of the Board is to have Malott proceed with the Notice of Intent.

Discussion was held regarding consolidation of P.S.A.P.'s Malott reported consolidation of PSAPs would cost the State millions and not save the State money as previously reported. Discussion was held. Malott reviewed the FirstNet phone system network for Emergency

Responders. If this system is approved Emergency Responders will have to provide this service at the cost to the County. This would cost each tax payer within Cedar County \$75-\$80 per year. Discussion was held.

Sup. Bell questioned the status of a letter to the Chief Judge of the 7th Judicial District regarding the States intent to cut judges travel expenses. Discussion was held. Administrative Assistant Wright and Chairperson Smith will draft a letter to the Chief Judge on Thursday, November 3rd. The letter will be sent to County Attorney Renander for his review and advisement.

Discussion was held. Sup. Agne was reminded to set a date for the Office Space Committee meeting. The Board reviewed an email submitted by Recorder Helmold regarding document storage. Discussion was held.

Emergency Management Director Malott thanked the Board for funding the Cedar Bluff River gauge. The data collected from the stream gauge provided valuable information to prepare for the 2016 flood.

Moved by Gaul seconded by Kaufmann to adjourn at 11:27 a.m., to November 8, 2016.
Ayes: Bel, Kaufmann, Smith, Agne, Gaul

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 8, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Sup. Kaufmann was absent. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence submitted by Alicia Errico regarding Whitetails Saloons Water Flow meter.

Correspondence submitted by The City of Durant regarding Durant's Urban Renewal Area Plan Amendment.

The Board noted correspondence from Public Health Director Caes regarding the notice of voluntary resignation of Samantha Handley, effective 11/11/16.

It was noted the following Handwritten Disbursement was issued on 11/04/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408098 for \$273.76-flex claims and \$2,677.23-self funded medical claims.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Smith, Gaul, Agne

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Agne to approve the Board Minutes of November 1, 2016.

Ayes: Agne, Bell, Gaul, Smith

Absent: Kaufmann

Moved by Bell seconded by Gaul to approve Claim Disbursements #407948 - #408097.

Ayes: Smith, Bell, Gaul, Agne

Absent: Kaufmann

The Board reviewed a claim submitted by the Office of Auditor of the State of Iowa in the amount of \$6,958.41, for services related to the special investigation of the Cedar County Sheriff's Office for the period June 1, 2013 through December 31, 2015. Discussion was held. The Sheriff's office will be responsible for payment of the claim. The amount owed may be recouped from an insurance claim.

Moved by Bell seconded by Gaul to approve payment of \$6,958.41 to the Office of Auditor of the State of Iowa. The Cedar County Sheriff's Office will be responsible for payment of this claim.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul reported on the Decat. Meeting. Topic reviewed were: 2017 calendars, Big Brothers Big Sisters increase in funding and an upcoming presentation by speaker Mike Cross. Sup. Gaul distributed Decat. financial reports. Sup. Bell will attend the Lower Cedar Watershed Management Authority meeting being held on November 9th.

Discussion was held regarding Courthouse office space. Sup. Agne requested office space surveys be sent to department heads to be returned by the November 15th Board meeting. Sup. Agne will review the surveys and then set the Office Space Commission meeting.

Discussion was held regarding appointments to the Eminent Domain Commission. Chairperson Smith spoke to Dave Sweeny of Bennett. Sweeny may be interested in serving on the Eminent Domain Commission under the category of banker. The Board suggested West Branch relators Ken or Helen Fawcett or Marisa Stout for the category of real estate.

Paul Greufe, Human Resources Consultant met with the Board. He requested a closed session to discuss Union negotiations pursuant to Section 20.17 (3), Code of Iowa. Chief Deputy Knoche was in attendance.

Moved by Bell seconded by Agne to go into closed session as allowed under Section 20.17(3), Code of Iowa at 8:42 a.m. (Exempt from recording)

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

Moved by Bell seconded by Agne to return to regular session at 10:08 a.m.

Ayes: Agne, Bell, Gaul, Smith

Absent: Kaufmann

At 10:10 a.m. the Board recessed until 10:20 a.m.

Engineer Fangmann met with the Board to present and review a Speed Limit Resolution. Discussion was held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the following Speed Limit Resolution:

**SPEED LIMIT RESOLUTION
2009 MUTCD SECTION 2B-13
2016 CODE OF IOWA**

WHEREAS: The Board of Supervisors of Cedar County, Iowa is empowered under the authority of sections 321.255 and 321.285, subsection 7 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS: Such investigation has been requested and completed by the Iowa Department of Transportation, and

WHEREAS: The county engineer has reviewed the results of the investigation and has the following recommendations for the reasonable and proper speed for the roads in question.

NOW, THEREFORE BE IT RESOLVED, by the Cedar County Board of Supervisors that the following speed limits be established and appropriate signs erected at the locations described as follows:

In the unincorporated village of Downey located in Section 30, Township 79 N, Range 4 W of Springdale Township:

1. On Adams Street from a point 300' north of the centerline of Front Street to a point 75' south of the centerline of Cedar Street, speed limit to be established at 25 mph.
2. On Front Street from Adams Street east to Baker Avenue, speed limit to be established at 25 mph.
3. On Broadway Street from Adams Street east to Baker Avenue, speed limit to be established at 25 mph.
4. On Cedar Street from Adams Street east to Baker Avenue, speed limit to be established at 25 mph.
5. On Baker Avenue from a point 225' north of the centerline of Front Street to a point 475' south of the centerline of Cedar Street, speed limit to be established at 30 mph.

Passed and Approved this 8th day of November, 2016.

Ayes: Gaul, Bell, Agne, Smith
Absent: Kaufmann

Engineer Fangmann presented and reviewed a Utility Permit from Iowa Power and Light.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Iowa Power and Light for a project along F44 near 1830 290th St.
Ayes: Bell, Smith, Agne, Gaul
Absent: Kaufmann

Brief discussion was held regarding rural roads grading.
Moved by Bell seconded by Agne to convene as the Stanwood Drainage District Board at 10:30 a.m.
Ayes: Agne, Smith, Gaul, Bell
Absent: Kaufmann

Moved by Gaul seconded by Bell to return to regular session at 10:45 a.m.
Ayes: Smith, Agne, Bell, Gaul
Absent: Kaufmann

Brief discussion was held regarding a letter submitted to the Chief Judge. County Attorney Renander has reviewed the letter and forwarded it to the Iowa Bar Association. County Attorney Renander will be contacted to have the letter revised and sent back to the Board prior to November 15th.

Moved by Agne seconded by Gaul to adjourn at 10:48 a.m., to November 15, 2016.
Ayes: Gaul, Smith, Agne, Bell
Absent: Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 15, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of October submitted by the Clerk's office.

Minutes of the Cedar County Compensation Board meeting.

Press Release regarding Cedar County Snow Removal Procedures.

Invitation to Solar Array Ribbon cutting Ceremony on Thursday, November 17th, 2016 at the Cedar County Law Enforcement Center.

An Amendment to Notice of the Condemnation of Certain Rights in Land by the Iowa Department of Transportation for the Improvement of Primary Road No. U.S. 30 East of the City of Lisbon located in Cedar County, Iowa for project #NHSN-030-8(28) – 2R-16 Group B. .
Veteran Affairs Commission approved September reports and August 24, 2016 meeting minutes.

It was noted the following Handwritten Disbursement was issued on 11/10/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408099 for \$988.51-flex claims and \$42.70-self funded medical claims.

Moved by Kaufmann seconded by Agne to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Gaul to approve the Board Minutes of November 08, 2016.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Bell seconded by Agne to approve Payroll Disbursements including a payout to Jeremy Wink #167741-#167887 for the period ending 11/05/16 and to be paid on 11/10/16.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Regarding other business, Treasurer Jedlicka was called to clarify the City of Lowden tax sale. Jedlicka was unavailable. The Board will discuss Lowden's tax sale next week.

Discussion was held regarding Courthouse Office Space. Office space surveys have been submitted. The Office Space Committee will meet on Thursday, November 17, 2016 at 9:30 a.m. in the Board room.

Discussion was held regarding appointments to the Eminent Domain Commission. Dave Sweeny has not returned a phone call back to the Board. Realtors Fawcett's were not interested in serving on the Commission. Realtor Stout was contacted. Stout expressed some interest in appointment but will have to report back to the board. No action was taken. Further discussion will be held on Tuesday, November 22nd.

The Board reported on Outreach/Committee Meetings they attended. Sup. Bell reported on the Lower Cedar Watershed Authority meeting held on November 9th. Sup. Bell distributed and reviewed a Lower Cedar Watershed Authority Map listing proposed authority counties and cities. A proposed resolution of support will be sent to the Board for review. Sup. Kaufmann reviewed the Hwy 30 Coalition phone conference. Topics reviewed were: current budget, increase in counties membership dues, and the Environmental Study vote. Discussion was held regarding an email received from Community Action Executive Director Pavey regarding disaster case management services. Pavey stressed Community Action works quickly to resolve any disaster. Pavey believes Emergency Management Director Malott's previous statements regarding disaster grant funding should be directed to D.H.S. not Community Action.

Engineer Fangmann met with the Board to review an agreement by Cedar County Winter Warriors for a Snowmobile Route Permit.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign the Cedar County Winter Warriors Snowmobile Route Permit and Agreement.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Engineer Fangmann presented and reviewed a Utility Permit from Iowa Power and Light.

Moved by Bell seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Iowa Power and Light for a project along 300th St.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Discussion was held on excavator ditching projects. Engineer Fangmann reviewed procedures for resurfacing subdivisions. Golf View Estates have requested the County resurface the road within the subdivision. The County would offer residents a 10% cost share to upgrade the road to a better standard. Discussion was held. Environmental & Zoning Director LaRue entered the meeting while Board was in discussion. Discussion continued regarding County road maintenance.

Deputy Sorgenfry representing I.B.E.W. Local 204 accepted the receipt of the initial bargaining proposal.

Brief discussion was held regarding Whitetail Saloons septic system.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 9:16 a.m.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Gaul seconded by Bell to return to regular session at 9:33 a.m.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

At 9:33.a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in the General Election held on November 8, 2016. Present were Supervisors Smith, Agne, Bell, Gaul and Kaufmann. Auditor Gritton and Clerk Ahrens were present. Sup. Agne left the Board meeting at 9:39 a.m. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor.

Declared duly elected in Cedar County were:

Jon Bell-----Board of Supervisors
Steve Agne-----Board of Supervisors
Jeff Kaufmann-----Board of Supervisors
Cari Gritton-----County Auditor
Warren M. Wethington-----County Sheriff

Cass Township Trustee-----Larry Glick
Cass Township Trustee-----Steve Agne
Center Township Trustee-----Robert Langley
Center Township Trustee-----John A. Schott
Dayton Township Trustee-----Kris Plueger
Dayton Township Trustee-----Karen Bachman
Fairfield Township Trustee-----Gary Deerberg
Fairfield Township Trustee-----Kevin L. Wright
Farmington Township Trustee-----Robert Timmsen
Farmington Township Trustee-----Rob Bohnsack
Fremont Township Trustee-----Rex Idlewine
Fremont Township Trustee-----Tony Wagner
Gower Township Trustee-----Gary Thomas
Gower Township Trustee-----Barry Anderson
Inland Township Trustee-----Logan Peitscher
Inland Township Trustee-----Dave Von Muenster
Iowa Township Trustee-----Cory Simpson

Iowa Township Trustee-----Joe Lehman
Linn Township Trustee-----Cathy Doermann
Linn Township Trustee-----Walter Johnston
Massillon Township Trustee-----Robert C. Bunge
Massillon Township Trustee-----William Ihns
Pioneer Township Trustee-----Jay Hartman
Pioneer Township Trustee-----Joel Brown
Red Oak Township Trustee-----Mike Moes Jr.
Red Oak Township Trustee-----Allan Haynes
Rochester Township Trustee-----Josh Crist
Rochester Township Trustee-----Amy Zobel
Springdale Township Trustee-----Richard Paulsen
Springdale Township Trustee-----Kent Pedersen
Springfield Township Trustee-----Verle Kleppe
Springfield Township Trustee-----Pam Hartwig
Sugar Creek Township Trustee-----Mike Kaufmann
Sugar Creek Township Trustee-----Barry L. Langley

Brenna Smith-----Soil and Water Conservation District Commissioner
Robert Glick-----Soil and Water Conservation District Commissioner
Alan Weets-----Soil and Water Conservation District Commissioner
Deanna Taylor-----Agricultural Extension Council Member
Debbie Mohr -----Agricultural Extension Council Member
Mike Boyle-----Agricultural Extension Council Member
Linda Jacobsen-----Agricultural Extension Council Member

Discussion was held on Whitetails Saloon septic system compliance. Environmental & Zoning Director LaRue, Alecia Errico and Mickey Thurston were present. Errico stated they called Chuck Schmidt on October 21st and Schmidt advised them to install a water flow meter. Whitetails installed a water flow meter on October 24th. Errico estimated Whitetails water flow at 114.375 gallons daily, which is below the 150-gallon maximum. LaRue reminded those present the installed septic system was design for a shop toilet not for restaurant use. A daily average is not an accurate reading. Errico disagrees with LaRue's stated email referencing 150-gallon daily use. LaRue referenced Chapter 69. LaRue suggested contacting Chuck Schmidt to get his recommendations. LaRue stated the drain field is 3 times undersized and the laterals need to be extended. In addition, the septic system is undersized. Whitetails will need to hire a professional engineer to provide an evaluation of the system. Discussion was held. Deputy Auditor Carpenter entered the Board meeting. Thurston stated they have correspondence from Dan Olson or Chuck Schmidt stating the septic system is in compliance. The consensus of the Board is to allow Whitetails 2-3 months to prove compliance from Dan Olson and Chuck Schmidt. Olson and Schmidt will be contacted to attend a future board meeting. Discussion was held regarding Whitetails Saloons liquor license timely file. Carpenter left the meeting to research timely filing requirements.

At 10:50 a.m. Sup. Kaufmann left the Board meeting.

Assessor Marx and Deputy Assessor Smith met with the Board to discuss Family Farm Credit Applications. The applications were reviewed and discussion was held.

Moved by Bell seconded by Gaul to allow properly filed Family Farm Credit Applications, as on file and to disallow the Family Farm Credit Applications for tracts that are not eligible, as recommended by Assessor Marx, and authorize the Assessor to sign the documentation.

Ayes: Smith, Bell, Gaul

Absent: Agne, Kaufmann

Carpenter returned to the Board room. The previously approved timely file was granted for thirty days. However, the Board may grant an extension. Whitetails Saloons liquor license will be extended until the Board takes formal action on their license on Tuesday, November 22nd at 10:45 a.m.

Phil Waniorek of Benefits, Inc. met with the Board to discuss flex benefits renewals, dental rates and the administrative services proposal. Payroll Deputy Hamdorf and Auditor Gritton were present. Waniorek reviewed the proposed dental renewal. The renewal is trending at a 4% increase. Discussion was held. Waniorek reviewed the flex benefit plan. There will not be any changes to the fees. However, the Board may want to increase the maximum flex benefit to \$2,600 from \$2,500.

Moved by Bell seconded by Gaul to approve an increase of \$100.00 to the maximum flex benefit of \$2,600 and approve and authorize Chairperson Smith to sign Benefits, Inc. Flexible Benefit renewal.

Ayes: Smith, Gaul Bell

Absent: Agne, Kaufmann

Discussion was held regarding co-pay debit cards. Phil reported the cost per person, per month is \$1.25. The County can make the employee pay for the cost of the card. The cost of the debit card would be deducted from an employees pay check during the first pay period of the year. An initial one-time fee for the County to participate is \$500.00. An interested employee would have to select the debit card option to participate on the enrollment form. A replacement card would be \$10.00. Phil warned lost cards need to be reported immediately. Discussion was held. Phil will prepare the enrollment forms with the debit card option listed. The Board will take action regarding co-pay debit cards upon review of employee interest.

Moved by Bell seconded by Gaul to set the Delta Dental rates as follows effective 1-1-2017:

Single	\$32.19
Two-Person	\$64.45
Family	\$103.37

Ayes: Gaul, Bell, Smith

Absent: Agne, Kaufmann

Phil reviewed HealthiestYou healthcare program. Phil suggested the Board view a webinar if they are interested.

Moved by Gaul seconded by Bell to adjourn at 11:20 a.m., to November 22, 2016.

Ayes: Bell, Smith, Gaul

Absent: Agne, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 22, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of fees collected for the month of November submitted by the Clerk's office.

A letter of resignation from the Classification and Compensation Team and the Compensation Board from Bruce Cary.

Seventh Judicial District Department of correctional Services Fiscal Year 2016 Annual Report.

Eastern Iowa Mental Health and Disability Services Region agenda from 11/21/2016.

Invitation to Iowa Statewide Floodplain Mapping Project on 11/28/2016.

Correspondence from Recorder Helmold.

Moved by Agne seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments: There were none.

Moved by Bell seconded by Gaul to approve the Board Minutes of November 15, 2016.

Ayes: Agne, Kaufmann, Bell, Gaul, Smith

Moved by Gaul seconded by Agne to approve Claim Disbursements #108747 - #108988.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

It was noted the following Handwritten Disbursement was issued on 11/18/2016 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408368 for \$2,761.11-flex claims and \$3,453.72-self funded medical claims.

It was noted the following Handwritten Disbursement was issued on 11/17/2016 to Optima LifeServices, as an administrative correction, #408369 in the amount of \$149.96.

Discussion was held on Handwritten Disbursements to Delta Dental and Visa.

Moved by Bell seconded by Agne to approve Handwritten Disbursement #408370 to Delta Dental, issued on 11/22/2016, in the amount of \$6,891.37.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

The Board reported on Outreach/Committee Meetings they attended. Smith attended River Bend Transit. Topics reviewed were; audit, year-end, and buses/routes. She also attended a 7th Judicial meeting. Topics reviewed were: individuals walking away and facilities. She also attended a Mental Health and Disabilities meeting. Topics reviewed were; new contract/proposal, mobile crisis, HIPAA. Agne attended emergency meeting for Heartland for issues in Hardin County. Gaul attended E.I.R.U.S.S. Topics reviewed were; multiple project updates. He also attended an E.C.I.A. meeting. Topics reviewed were; audit, renewed Directors contract, assisted 60 communities, solar panels are up. He also attended a Board of Health meeting. Topics reviewed were; staff and flu shots. Bell attended a R.C&D meeting. Topics reviewed were; policies and procedures on revolving loan funds, update on REAP. He also attended a C.C.E.D.C.O meeting. Topics reviewed were; a shared agreement terminating on July 1st, office manager review, and changed evaluation dates. Kaufmann attended a Community Action meeting. Topics reviewed were; budget, a 403B retirement plan, Head Start attendance, Ethics and Grants. Smith, Ange, Bell, and Gaul all attended the Ribbon Cutting at the Law Center for Solar.

At 9:05 a.m. the Board held a public hearing to consider issuance of non-current debt for a loan for the purpose of rock expenditures and prior loan repayment. The form of debt would be a loan from the Secondary Road Fund to the Tax Increment Finance Fund (Cedar Valley Golf Course Urban Renewal Area). The anticipated repayment is in Fiscal Year 2017-2018. The amount is \$30,000.00. Auditor Gritton and Engineer Fangmann were present. Chairperson

Smith read the legal notice. There are no written or verbal objections on file. Discussion was held.

Moved by Bell seconded by Kaufmann to approve a Tax Increment Finance loan in the amount of \$30,000.00 for the Cedar Valley Golf Course Urban Renewal Area.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Sup. Agne gave an update on Courthouse space study. A walk through is scheduled this afternoon. Discussion was held.

Discussion held regarding Courthouse Closing Schedule 2017.

Moved by Gaul seconded by Kaufmann to approve the following:

Courthouse Closing Schedule 2017

<u>DATE</u>	<u>HOLIDAY OBSERVED</u>
JANUARY 2, 2017	NEW YEAR'S DAY
FEBRUARY 20, 2017	PRESIDENTS' DAY
MAY 29, 2017	MEMORIAL DAY
JULY 4, 2017	INDEPENDENCE DAY
SEPTEMBER 4, 2017	LABOR DAY
NOVEMBER 10, 2017	VETERANS' DAY
NOVEMBER 23 & 24, 2017	THANKSGIVING DAY & DAY AFTER
DECEMBER 22, 2017	CHRISTMAS EVE DAY
DECEMBER 25, 2017	CHRISTMAS DAY

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

At 9:15 a.m. the Board held a public hearing on the following petition: Nick and Stephanie Nevins, 102 Grant Ave., Lisbon, IA (Contract Buyers) and Steve & Teresa Weets, 612 160th St., Mechanicsville, IA (Owners) – Requesting a change in zoning from A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE ¼, SW ¼, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot. Environmental & Zoning Director LaRue, Nick & Stephanie Nivens, Diana Novak and Steve Weets were in attendance. Chairperson Smith read the legal notice. There were no additional written or verbal objections on file. Discussion was held. LaRue stated this will require a minor subdivision. Smith has an issue with having a building that can fall either way Agricultural or Residential. Contract buyers want to build a shop with living quarters in it. No chemicals of any kind will be stored on this property. Bell says Chapter 7 R-1 language does not provide an exception for what contract buyers are wanting to do. Discussion was held regarding spot zoning. Kaufmann states policies need to be set. Bell read the Planning and Zoning Ordinance definition of a Commercial garage. Discussion was held on Commercial garage vs Residential garage. Kaufmann thinks if the Board is going to narrow things and draw lines it needs to be done outside of this decision.

After further discussion was held moved by Agne seconded by Kaufmann to approve A-1 Agricultural District to R-1 Suburban Residential District for the purpose of constructing a single family dwelling in the SE ¼, SW ¼, Section 19, T-82N, R-4W, in Pioneer Township. Said petition is to rezone 1.50 acres of a proposed 5.00-acre lot.

Ayes: Gaul, Agne, Kaufmann

Nays: Bell, Smith

Bell and Smith commented on the reason they voted nay is a lot of conflicting issues as discussed and not attaching a conditional rezoning.

Discussion was held on Whitetails Saloon septic system compliance. Alicia Errico, Mickey Thurston and Phil LaRue were in attendance. The consensus of the Board and LaRue is to have Whitetails hire a professional engineer to provide an evaluation of the system and soil testing and report back to LaRue's office once completed.

Discussion was held on use of the large meeting room for Iowa 99 County Bible Reading Marathon. Steve Schmaljohn and David Fry were in attendance. Proclamation from Terry Branstad was passed around. The consensus of the Board was to have them fill out the application for use of the large meeting room.

Discussion was held regarding appointments to the Eminent Domain Commission. Dave Sweeny has agreed to be on the Commission and they are still looking for a real estate person in or around the West Branch area. A phone call needs to be placed to Melissa Stout regarding her interest of being on the Commission. No action was taken. Further discussion will be held on Tuesday, November 29th.

Weed Commissioner Mike Foulks presented the 2016 Weed Commissioner's Report. Engineer Fangmann was present. Foulks reviewed the report. Discussion was held.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign the 2016 Weed Commissioner's Report.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Auditor Gritton met with the Board for discussion on a proposed FY16/17 County Budget Amendment. Auditor Gritton reviewed proposed departmental budget amendments. Discussion was held.

Moved by Bell seconded by Kaufmann to set December 14, 2016 at 9:00 a.m. as the public hearing date to consider the proposed FY16/17 County Budget Amendment.

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Engineer Fangmann presented and reviewed a Utility Permit from Eastern Iowa Light and Power.

Moved by Gaul seconded by Bell to approve and authorize Chairperson Smith to sign a Utility Permit Application from Eastern Iowa Light and Power for a project near 2150 Hwy 927.

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Engineer Fangmann presented and reviewed a Utility Permit from REC.

Moved by Bell seconded by Agne to approve and authorize Chairperson Smith to sign a Utility Permit Application from REC for a project near 1420 210th St.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Engineer Fangmann presented and reviewed a Utility Permit from Alliant Energy.

Moved by Gaul seconded by Kaufmann to approve and authorize Chairperson Smith to sign a Utility Permit Application from Alliant Energy for a project along 242nd St.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Discussion was held regarding projects by Engineer Fangmann.

Moved by Kaufmann seconded by Bell to convene as the Stanwood Drainage District Board.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Bell seconded by Kaufmann to return to regular session.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Gaul seconded by Agne to adjourn at 11:13 a.m., to November 29, 2016.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. November 29, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence submitted by Chief Judge Greve recognizing Cedar County Courthouse security efforts.

It was noted the following Handwritten Disbursement was issued on 11/25/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408371 for \$6,167.61-self funded medical claims.

Moved by Gaul seconded by Kaufmann to approve the agenda.

Ayes: Kaufmann, Smith, Agne, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of November 22, 2016.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Discussion was held regarding documenting nay vote reasoning for the official minutes.

Chairperson Smith presented years of service certificates to Sandy Delaney-15 years and Sharon Laucamp – 40 years.

Moved by Agne seconded by Bell to approve Payroll Disbursements #167888 - #168039 for the period ending 11/19/16 and to be paid on 11/25/16 including a payout to Mike Hoy.

Ayes: Gaul, Agne, Kaufmann, Bell, Smith

Moved by Bell seconded by Gaul to approve Payroll Disbursements #168040 - #168044 for Vacation Buy Backs to be paid on 11/25/16.

Ayes: Gaul, Kaufmann, Agne, Bell, Smith

The Board reported on Outreach/Committee Meetings they attended. Sup. Gaul reported on various Secondary Road projects.

Custodian Barnum met with the Board to discuss Courthouse office space. Those in attendance were: Custodian Carney, Public Health Director Caes, Emergency Management Director Malott, Veteran Affairs Commissioner Male, Veteran Affairs Administrator Hamann and Recorder Helmold. Barnum presented and reviewed proposed office space relocations. Barnum proposed relocating the Veteran Affairs Office to the current storage space occupied by the Recorder. The Recorder's storage space would be moved to the storage space within the current Assessor's office which would include the vault area. The Environmental & Zoning Offices would move upstairs. The current kitchenette sink would be capped and the cabinets removed. G.I.S. would move downstairs to the current Veteran Affairs Office. Case Management would then occupy the current Environmental & Zoning office. Discussion was held regarding relocation of offices. Hamann stated concerns with the proposed Veteran Affairs office relocation which included: limited desk space, no window access, lack of sound proof walls and non ADA compliant. Malott expressed concerns with G.I.S. equipment being stored downstairs. Discussion continued. Chairperson Smith suggested extending the proposed Veteran Affairs Office to the west wall in order to gain window access and to enlarge the office area. The front portion of the proposed office would allow a private waiting room area. Hamann and Commissioner Male agreed this would better suit Veteran needs. G.I.S. would move into the kitchenette area and the Assessor would move into the current G.I.S. office. Environmental & Zoning will remain in their current space. Discussion was held on soundproofing. Sup. Agne suggested Hamann obtain quotes for proposed office construction. Hamann argued getting quotes is unnecessary because construction will be minimal. Soundproofing walls and A.D.A. compliant doorways will

be the only construction expenses. Funding for the proposed Veteran Affairs office will be used from allocated State funds. Custodians Carney and Barnum will measure the doorways. Discussion was held.

Emergency Management Director Malott met with the Board regarding Community Action proposal of State individual assistance. Malott explained the new Department of Human Services proposal requiring a waiting period from four to five days in order for emergency housing funding to be issued. Malott would like emergency housing funding to start immediately. Discussion was held. Currently, there is no need for the Board to get involved. Malott will monitor the situation and notify the Board if any further action is needed.

Veteran Affairs Administrator Hamann returned to the Board room reporting the proposed Veteran Affairs Office doorway is A.D.A. compliant and the walls are soundproof. Discussion was held. Assessor Marx and G.I.S. Teut will be contacted for their input regarding the proposed office relocation.

Discussion was held regarding appointments to the Eminent Domain Commission. The current list of potential appointees has been exhausted. Discussion was held. The Board would like Realtor Marisa Stout to be contacted again explaining the Commission time commitments. No action was taken.

Discussion was held regarding an upcoming informational meeting regarding Cedar County Veteran Graves Grant program.

At 9:30 a.m. Emergency Management Director Malott met with the Board to give an after action review of the 2016 Cedar River Flood. Those present were: Environmental & Zoning Director LaRue, Public Health Director Caes, Assessor Marx, General Assistance Administrator Hamann, Engineer Fangmann and Preparedness Division Manager Butler. Discussion was held on the best practices used and the shortcomings in responding to the 2016 Cedar River Flood. Discussion was held.

Engineer Fangmann met with the Board to review a Bridge Embargo Resolution. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the following Bridge Embargo Resolution:

Whereas: The Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS : the Cedar County Engineer has caused to be completed the Structure Inventory and Appraisal of certain Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two-lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Cedar County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridge listed.

Bridge number 018450 on 209th Street in Section 10, T79N, R4W of Springdale Township be limited as follows:

One Truck on Bridge Sign Series

Bridge number 101490 on Washington Avenue in Section 14, T79N, R1W of Farmington Township be limited as follows:

Load Limit 6 Tons

Bridge number 102220 on Charles Avenue in Section 21, T79N, R4W of Springdale Township be limited as follows:

Load Limit 20 Tons

Bridge number 102230 on 310th Street in Section 23, T79N, R4W of Springdale Township be limited as follows:

Load Limit 10 Tons

Bridge number 102280 on Charles Avenue in Section 29, T79N, R4W of Springdale Township be limited as follows:

One Truck on Bridge Sign Series

Bridge number 102540 on 250th Street in Section 20, T80N, R1W of Inland Township be limited as follows:

Load Limit 8 Tons

Bridge number 102570 on Taylor Avenue in Section 29, T80N, R1W of Inland Township be limited as follows:

Load Limit 15 Tons

Bridge number 102691 on Rose Avenue in Section 13, T80N, R2W of Center Township be limited as follows:

Load Limit 3 Tons

Bridge number 102880 on 270th Street in Section 32, T80N, R2W of Rochester Township be limited as follows:

Load Limit 10 Tons

Bridge number 102980 on Green Road in Section 8, T80N, R3W of Center Township be limited as follows:

Load Limit 12 Tons

Bridge number 103121 on Garfield Road in Section 30, T80N, R3W of Iowa Township be limited as follows:

Load Limit 20 Tons

Bridge number 104430 on Taylor Avenue in Section 29, T82N, R1W of Massillon Township be limited as follows:

Load Limit 6 Tons

Bridge number 104461 on 155th Street in Section 33, T82N, R1W of Massillon Township be limited as follows:

Load Limit 6 Tons

Bridge number 104781 on Grant Avenue in Section 6, T82N, R3W of Fremont Township be limited as follows:

Load Limit 20 Tons

Bridge number 104920 on 150th Street in Section 35, T82N, R3W of Fremont Township be limited as follows:

Load Limit 20 Tons

Bridge number 105041 on 143rd Street in Section 28, T82N, R4W of Pioneer Township be limited as follows:

Load Limit 6 Tons

Local bridge on Jackson Avenue in Section 10, T82N, R3W of Fremont Township be limited as follows:

Load Limit 6 Tons

Ayes: Gaul, Bell, Kaufmann, Smith, Agne

Discussion was held regarding hiring an Engineering Technician to fill an upcoming vacancy. Engineer Fangmann will post the position internally first and then will proceed with posting externally.

Moved by Kaufmann seconded by Bell to approve hiring an Engineering Technician.
Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Discussion was held on a step wage increase and classification change for Jarod Timmerman. Timmerman has obtained an applicators license to aid the roadside superintendent.

Moved by Bell seconded by Gaul to approve a step wage increase and classification change for Jarod Timmerman from \$17.80/hr. to \$19.12/hr. effective December 8, 2016.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Engineer Fangmann reviewed the Plum Ave. bridge replacement project. Discussion was held.

Discussion was held regarding proposed office space and delaying the Main Open Ditch tour. McClure Engineering will be contacted to cancel the Main Open Ditch tour. The Board requested that McClure Engineering come to the Board room on today's date to give an update on the Main Open Ditch project.

At 11:24 a.m. the Board recessed to view the proposed office space.

At 11:34 a.m. the Board returned to the Board room.

Discussion was held regarding proposed office space. Veteran Affairs Administrator Hamann was present. Assessor Marx and G.I.S. Teut were called to attend the discussion. Discussion was held. Teut has no concerns with moving downstairs. However, Assessor Marx stated there is a lot of overlapping between the Assessor and G.I.S. Discussion continued.

McClure Engineering entered the Board room.

The Office Space Committee will meet on today's date at 2:30 p.m. to discuss and review the proposed office space relocation. The Committees recommendation will be presented to the Board on Tuesday, December 6, 2016.

Moved by Bell seconded by Kaufmann to convene as the Stanwood Drainage District Board at 11:53 a.m.
Ayes: Smith, Agne, Gaul, Kaufmann, Bell

Moved by Gaul seconded by Agne to return to regular session at 12:17 p.m.
Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Discussion was held regarding job description changes to G.I.S. and General Assistance.

Moved by Agne seconded by Gaul to adjourn at 12:21 p.m., to December 6, 2016.
Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 6, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Veteran Affairs Commission approved October and November reports and approved September 28, 2016 meeting minutes.

It was noted the following Handwritten Disbursement was issued on 12/02/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408528 for \$342.00-flex claims and \$4,748.17-self funded medical claims.

The Board noted correspondence from Chief Deputy Knoche regarding the three- year anniversary pay scale increase from \$17.31/hr. to \$18.12/hr. for Marla Shade effective November 20, 2016.

The Board noted correspondence from Chief Deputy Knoche regarding the orientation completion of Jennifer Lester and Albert Crumwell effective December 3, 2016. Lester and Crumwell are now eligible for all benefits and shift differentials.

Moved by Gaul seconded by Agne to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of November 29, 2016.

Ayes: Bell, Gaul, Kaufmann, Agne, Smith

Moved by Gaul seconded by Bell to approve Claim Disbursements #408372 - #408527.

Ayes: Smith, Agne, Kaufmann, Gaul, Bell

Moved by Bell seconded by Agne to approve handwritten disbursement #408529 to Mechanicsville Telephone Company for the amount of \$253.00.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Chairperson Smith attended I.S.A.C. Fall School of Instruction. Topics reviewed were: Case Management M.C.O.'s, Gas tax distribution, Legislative priorities and emergency preparedness. Chairperson Smith was elected President of the Board of Supervisors for I.S.A.C. District 6. Sup. Agne reviewed the Consortium meeting. Sup. Bell reported on the Regional Cultural Council meeting. Sup. Kaufmann reviewed the Community Action meeting. Discussion was held on upcoming training.

Discussion was held regarding Courthouse Office Space. Those in attendance were: Emergency Management Director Malott, Veteran Affairs Administrator Hamann, Recorder Helmold, Assessor Marx, Environmental & Zoning Director LaRue, County Attorney Renander and Treasurer Jedlicka. Sup. Agne reviewed the Office Space Committee's recommendation on relocating the Veteran Affairs. The Office Space Committee recommends: Deconstructing the Kitchenette located in the Assessor's office, moving G.I.S. into the Kitchenette area, moving the Assessor into the current G.I.S. office, moving the Records vital records into the vault and then relocating the Veteran Affairs Office to the current storage space occupied by the Recorder. Sup. Bell reported he was approached by Custodian Carney this morning with another proposed plan to relocate Environmental & Zoning upstairs. At 8:53 a.m. Custodian Carney was called to attend the Board meeting. Carney entered the meeting at 8:55 a.m. and presented a proposed office relocation. Discussion was held.

Moved by Gaul seconded by Agne to approve the Office Space Committee's recommendation to

deconstruct the Kitchenette located in the Assessor's office, move G.I.S. into the Kitchenette area, move the Assessor into the current G.I.S. office, move the Recorders vital records into the vault and then relocate the Veteran Affairs Office into the current storage space occupied by the Recorder.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

At 9:06 a.m. the Board held their monthly department head meeting. Those in attendance were: Environmental and Zoning Director LaRue, Public Health Director Caes, Emergency Management Director Malott, Case Management Director Tischuk, Assistant Engineer Anderson, Recorder Helmold, Assessor Marx, Veteran Affairs Administrator Hamann, Treasurer Jedlicka, and County Attorney Renander. Chairperson Smith reviewed office relocations. Discussion was held regarding Kathy Siders septic system. Malott stated this is a public safety situation that needs to be addressed. Chairperson Smith, LaRue, Malott and Tischuk will review the situation and offer suggestions. Discussion was held. Renander questioned why an hourly employee cannot receive overtime compensation. Due to staffing issues the Legal Secretary within the County Attorney's office is working overtime without compensation.

Discussion was held regarding overtime/compensation time. Human Resources Consultant Greufe and Auditor Gritton were in attendance. Greufe reviewed the Cedar county handbook overtime criteria for non-exempt and exempt employees. An exempt employee would be considered an elected official or a department head. Exempt employees shall not receive overtime compensation either in the form of pay or time off. A Legal Secretary would be considered a non-exempt employee and would be able to earn overtime at the discretion of the Department head. Discussion was held.

County Attorney Renander and Treasurer Jedlicka, on behalf of Deputy Treasurer Henderson met with the Board regarding the Cedar County Handbook sick leave and light duty policies. Human Resources Consultant Greufe and Auditor Gritton were in attendance. Henderson would like to return to work following a non-work related injury. Henderson received medical documentation requiring her to wear a splint on her index finger. Per the Cedar County Handbook Cedar County will not accommodate non work related injuries. Renander reviewed the Deputy Treasurer's job description. Renander's opinion is Henderson is able to perform her job duties while wearing the splint and should be allowed to return to work. Chairperson Smith asked if Henderson gave a copy of her job description to her doctor. Discussion was held regarding County liability insurance concerns. Greufe agreed that if an employee is able to do the essential duties of their job then let them come back. However, Greufe warned against bringing an employee back to work that cannot fully perform their job. Further, Greufe warned this opens up issues with Workman's Compensation and may be categorized as a disability under the A.D.A. The County cannot take any employees statutory right to file a Workman's Compensation claim by making them sign a waiver. Renander feels an elected official makes the determination within their own department on when their employee comes back to work, not the Board of Supervisors or another elected official. Sup. Kaufmann reminded Renander the Board, not the Treasurer will have to pay for a potential lawsuit. Further, the Auditor acts on behalf of the Board to monitor this type of situation. Discussion was held regarding accommodating disabilities. Discussion was held. If an employee is able to perform 100% of their job duties without accommodation; then they should be able to return to work. The employee will be required to follow the doctor's orders. Greufe will review the sick leave and light duty policies. Discussion continued. Henderson will be allowed to return to work.

At 10:00 a.m. Jason Decker and Andy Shrake representing KONE met with the Board to give a presentation on KONE asset management plan. Effective May 1, 2020, Iowa code will require all elevators to brought up to code. The current Courthouse elevator will require the following upgrades: car door restrictor, an A.D.A. compliant telephone and/or Wireless phone service, keyed stop switch and a pit light. Decker reviewed modernization options which included: door operator, hydraulic power unit, controller, scavenger pump, soft starter and cab interior upgrades. The current elevator door operator parts are obsolete. Therefore, if the door operator fails KONE will be unable to repair it. Estimated cost of modernization of the current elevator is \$69,256. Estimated time for complete modernization would be three weeks. In addition to modernization costs there will be additional costs for general contracting work. Discussion was held. No action was taken.

Discussion was held regarding appointments to the Eminent Domain Commission and Compensation & Classification Team.

Moved by Kaufmann seconded by Gaul to appoint the following to the Eminent Domain Commission: Dave Sweeny under the category of Banker and Emile Blindt under the category of Real Estate.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

Moved by Bell seconded by Kaufmann to appoint Betty Elllerhoff to the Classification Team.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

The Board will seek an interested party for the Boards representation on the Compensation Board. Sup. Gaul suggested contacting Kim Kreinbring.

Discussion regarding the Moneka Cemetery was postponed until January 3, 2017.

Discussion was held regarding FY17/18 budget preparations. Auditor Gritton was present. The Board reviewed a proposed memo to department heads regarding FY17/18 budget information. Auditor Gritton reviewed projected health insurance percentages. Health insurance rates will be available late December. Salary figures will be available mid-January. The consensus of the Board is to send the memo regarding FY17/18 budget information to department heads. Auditor Gritton will distribute budget worksheets to department heads this week.

Payroll Deputy Hamdorf met with the Board regarding flex benefits debit cards. Auditor Gritton was present. Flex spending enrollment forms were issued to employees. Only ten employees requested the debit card option. An initial one-time fee for the County to participate is \$500.00. Interested employees will be responsible for the \$15.00 payment of the debit card. Discussion was held.

Moved by Gaul seconded by Bell to approve the use of flex benefits debit cards which includes an initial fee of \$500.00 to be paid out of the Cedar County Health fund.

Ayes: Bell, Kaufmann, Smith, Agne, Kaufmann

Assistant Engineer Anderson reviewed project STP-S-CO16 (98)-5E-16. Discussion was held.

Moved by Bell seconded by Kaufmann to approve the following Resolution:

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on November 15, 2016 for HMA resurfacing project STP-S-C016(98)—5E-16 on X64 from Interstate 80 north to F44 and then east to Y26 in Sugar Creek and Farmington Townships.

WHEREAS: the total amount of each bid was read as follows:

Contractor Name	Bid Amount
Manatt's, Inc.	\$ 2,618,582.89
Mathy Construction Company	\$ 2,646,565.32
Illowa Investment, Inc.	\$ 2,820,775.34
McCarthy Improvement Co.	\$ 3,655,150.36

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Manatt's, Inc. \$ 2,618,582.89

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 6th day of December, 2016:

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Assistant Engineer Anderson reviewed project BRS-CO16 (95)-60-16. Discussion was held.

Moved by Kaufmann seconded by Agne to approve the following Resolution:

WHEREAS: The Cedar County Board of Supervisors has considered the bids received on November 15, 2016 for bridge replacement project BRS-C016(95)--60-16 at 1100 Hoover Highway, Section 33 of Springfield Township.

WHEREAS: the total amount of each bid was read as follows:

Contractor Name	Bid Amount
Jim Schroeder Construction, Inc.	\$ 499,239.98
Taylor Construction, Inc.	\$ 546,805.61
Muscatine Bridge Co., Inc.	\$ 578,513.66
Iowa Bridge & Culvert, L.C.	\$ 619,098.16

THEREFORE BE IT RESOLVED that the Board of Supervisors of Cedar County, Iowa, concurs with the County Engineer's recommendation that the contract for said work be awarded to the low bidder, as follows:

Jim Schroeder Construction, Inc. \$ 499,239.98

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts in behalf of Cedar County, Iowa.

Passed and approved this 6th day of December, 2016:

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Assistant Engineer Anderson presented and reviewed a Utility Permit from Windstream Iowa Communications.

Moved by Bell seconded by Gaul to approve and authorize Chairperson Smith to sign a Utility permit from Windstream Iowa Communications for a project east of Golf View Drive.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board at 11:06 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Bell to return to regular session at 11:10 a.m.

Ayes: Smith, Agne, Bell, Gaul, Kaufmann

Moved by Bell seconded by Gaul to amend the agenda to include discussion regarding Union strategy with Human Resources Consultant Greufe closed session pursuant to Iowa Code 20.17 (3).

Ayes: Agne, Gaul, Bell, Kaufmann, Smith

Moved by Bell seconded by Kaufmann to go into closed session under Section 20.17 (3), Code of Iowa to discuss Union strategy at 11:19 a.m. (exempt from recording)

Ayes: Smith, Kaufmann, Agne, Bell, Gaul

Moved by Bell seconded by Kaufmann to return to regular session at 11:44 a.m.

Ayes: Kaufmann, Agne, Gaul, Bell, Smith

Moved by Kaufmann seconded by Agne to adjourn at 11:44 a.m., to December 13 2016.

Ayes: Smith, Bell, Gaul, Bell, Kaufmann

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 13, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

A report of additional fees collected for the month of November submitted by the Clerk's office. Correspondence submitted by KONE Elevators regarding Iowa elevator code compliance and current maintenance contract increases.

It was noted the following Handwritten Disbursement was issued on 12/09/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408530 for \$1,107.51-flex claims and \$2,244.74-self funded medical claims.

The Board noted correspondence from Public Health Director Caes regarding Erica Christian's six-month probationary period completion effective December 2, 2016.

Moved by Kaufmann seconded by Gaul to approve the agenda.

Ayes: Agne, Smith, Kaufmann, Gaul

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Agne to approve the Board Minutes of December 06, 2016.

Ayes: Gaul, Bell, Agne, Kaufmann, Smith

Moved by Kaufmann seconded by Gaul to approve Payroll Disbursements #168045- #168188 for the period ending 12/03/16 and to be paid on 12/09/16.

Ayes: Bell, Kaufmann, Smith, Ange, Gaul

The Board reported on Outreach/Committee Meetings they attended. Discussion was held on the Cedar County Local Road Safety Plan Meeting held on December 12th.

Discussion was held regarding an appointment to the Compensation Board. Sup. Gaul contacted Kim Krienbring. Kreinbring agreed to serve as the Board representative on the Compensation Board.

Moved by Gaul seconded by Agne to appoint Kim Krienbring as the Boards representative on the Compensation Board.

Ayes: Kaufmann, Bell, Gaul, Agne, Smith

Discussion was held regarding updates to the E.C.I.C.O.G. Committees. Mary Rump, Transportation & Regional Development Director requested an updated E.C.I.C.O.G. Committees appointment list. Discussion was held.

Moved by Kaufmann seconded by Agne to continue the Board appointments to the following:

Region 10 Passenger Transportation Advisory Committee (PTAC) – Jon Bell

Region 10 Transportation Policy Committee – Brad Gaul and Alternate Jon Bell

Ayes: Smith, Agne, Bell, Kaufmann, Gaul

Brief discussion was held regarding FY17/18 budget preparations. Budget sheets were distributed for the Board to review.

Discussion was held on a step wage increase for Kyle Mente, Engineering Technician I. Effective December 20,2016, Mente will have completed his orientation period. Engineer Fangmann recommends Mente's wage be increased from \$18.88/hr. to \$21.24/hr.

Moved by Bell seconded by Gaul to approve a step wage increase from \$18.88 to \$21.24 for Kyle Mente effective 12/20/16.

Ayes: Kaufmann, Smith, Agne, Gaul, Bell

Discussion was held on the Courthouse phone system R.F.P. submitted by Elert Associates. Auditor Gritton was present. The Assistant County Attorney had reviewed the R.F.P and provided suggested amendments. Discussion was held regarding proposal and performance bonds. The Board will need to decide which bond to use. Discussion was held. Elert Associates have recommended using a proposal bond. Auditor Gritton will email Elert Associates asking them if a proposal bond includes performance. Discussion was held on phone upgrade options, automobile liability insurance, and redundancy. Sup. Kaufmann and Sup. Bell have concerns regarding the size and language of the proposal. No action was taken. Further discussion regarding the Courthouse phone system R.F.P. will be held December 20, 2016.

Case Management Director Tischuk met with the Board to give an update on the Region and Case Management. Interviews and background checks have been completed for the case manager position. Currently, Case Management is on a closed list for AmeriHealth health referrals. Tischuk and representatives from the Region will be meeting with AmeriHealth regarding referrals and choice listing. Upcoming changes to Case Management include: vocational transportation services, consumer assessments, and the phasing out of sheltered work. Discussion was held regarding the status of the FY13/14 and FY14/15 settlement cost reports. Tischuk will research procedure on how to move Fund 10 totals into the General Fund. Tischuk distributed and reviewed the FY16 actual revenue/expenditures by month report. Discussion was held regarding the Region's C.E.O position. Tischuk distributed and reviewed a draft of CEO and Administrative Staff options. The Region's management team recommends option C which includes: hiring a permanent CEO from within the Management Team. The CEO job description would include CEO duties only; no additional County duties. The Governing Board disagreed and suggests option D to hire a permanent CEO externally with the exception of hiring a permanent administrative assistant. Discussion was held.

Karen Lafrenz met with the Board for a FY17/18 funding review for the Senior Center. Lafrenz distributed FY16/17 Senior Center Budget documents. Discussion was held. Current County funding for the Senior Center is \$15,000.

At 10:00 a.m. Chairperson Smith presented Shop Forman Brad Wendel a twenty years of service certificate.

Dave Shinker and Lynn Chapman representing the Fair Board met with the Board for a FY17/18 funding review. Shinker distributed and reviewed October 1, 2015 – September 30, 2016 income and expenses reports. Discussion was held. Current County funding for the Fair Association is \$35,000.

At 10:20 a.m. the Board recessed until 10:30 a.m.

Representatives of the County Libraries met with the Board for a FY17/18 budget review. Those in attendance were: Nick Shimmin-West Branch, Mindy Williams-Bennett, Jack Pearlman-Durant, Jan Olsen and Vicki Mohr-Lowden, Tami Finley-Clarence, Denise Smith-Tipton, and Meredith Dehmer-Mechanicsville. Shimmin distributed county libraries budget reports and statistical information regarding circulation, e-book use, computer usage and visits. Discussion was held. The County Libraries current funding is \$105,000. The County Libraries are requesting a \$10,000 increase in funding.

Moved by Kaufmann seconded by Agne to convene as the Stanwood Drainage District Board at 10:54 a.m.

Ayes: Smith, Agne, Gaul, Bell, Kaufmann

Moved by Kaufmann seconded by Agne to return to regular session at 11:11 a.m.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Discussion was held on the history of the Heartland Insurance Risk Pool.

Moved by Kaufmann seconded by Agne to adjourn at 11:11 a.m., to December 14, 2016.

Ayes: Gaul, Bell, Kaufmann, Agne, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 9:00 a.m. December 14, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Others in attendance were: Auditor Gritton, Public Health Director Caes and Sue Hall.

Moved by Kaufmann seconded by Bell to approve the agenda.

Ayes: Bell, Kaufmann, Smith, Agne, Gaul

At 9:00 a.m. the Board held a public hearing on the proposed FY16/17 County Budget Amendment. Auditor Gritton reviewed the proposed FY 16/17 budget amendment. Discussion was held.

Moved by Kaufmann seconded by Agne to approve and adopt the proposed FY16/17 County Budget amendment, as presented, and authorize Chairperson Smith to sign documentation pertaining to the amendment.

Ayes: Gaul, Agne, Smith, Kaufmann, Bell

Moved by Bell seconded by Gaul to approve the following Appropriation Resolution:

BE IT RESOLVED this 14th day of December 2016, to change the Appropriation made July 1, 2016 for the following departments for Fiscal year 2016-2017.

Auditor – From \$363,421 to \$377,462
(207,116 Fund 01000; 170,346 Fund 02000)

Courthouse - From \$224,543 to \$274,543
(253,137 Fund 01000; 21,406 Fund 02000)

Sheriff Prisoner Room & Board – From \$11,000 to \$66,000
(66,000 Fund 01000)

Sheriff Drug Forfeiture – From \$15,000 to \$20,500
(20,500 Fund 31000)

Conservation – From \$564,201 to \$600,201
(421,283 Fund 01000; 65,318 Fund 02000; 2,600 Fund 26000
93,000 Capital Projects; 18,000 Fund 71000)

Pioneer Cemetery – From \$15,000 to \$23,000
(23,000 Fund 01000)

Brief discussion was held regarding key access to the second floor north doorway. Further discussion regarding key access will be held on December 20th. County Attorney Renander and Clerk Wilkerson will be contacted to be present for discussion.

Moved by Kaufmann seconded by Agne to adjourn at 9:09 a.m., to December 20, 2016.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 20, 2016 with the following members present: Agne, Bell, Gaul, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from Alliant Energy requesting an updated Emergency Responder & Public Official Agency/Department Contact Information form.

Safety Committee Meeting minutes.

Correspondence from Chief Judge Greve regarding Judicial Branch budget cuts.

Wilton Development Corporation FY17/18 funding request.

It was noted the following Handwritten Disbursement was issued on 12/16/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408728 for \$1,231.62-flex claims and \$1,722.94-self funded medical claims.

The Board noted correspondence from Thomas McGuinty regarding his notice of retirement effective January 3, 2017.

Moved by Gaul seconded by Agne to approve the amended agenda to include discussion/decisions regarding the notice of intent application for property acquisition located in West Rochester.

Ayes: Smith, Agne, Gaul

Nay: Bell

Absent: Kaufmann

Chairperson Smith addressed the public for comments. There were none.

Moved by Bell seconded by Agne to approve the Board Minutes of December 13, 2016 and December 14, 2016.

Ayes: Bell, Agne, Gaul, Smith

Absent: Kaufmann

Emergency Management Director Malott met with the Board regarding the notice of intent application for property acquisition located in West Rochester. Malott will obtain signatures for the statement of voluntary transaction from property owners. Malott suggests using the following formula for F.E.M.A. buy-outs 75%-Federal, 10%-State, 5%-County, and 10% property owner. Malott would like to have the buy-outs completed within 18 months. Discussion was held. Malott requested using allocated funds (50% County/50% EMA) remaining from the prior E.M.A. assistant position to be used to increase Nicole Wethington's hours in order for buy-out work to be completed in a timely manner. Discussion was held.

Moved by Bell seconded by Smith to authorize using allocated funding to increase Nicole Wethington's hours for F.E.M.A. buy-outs.

Ayes: Smith, Agne, Bell, Gaul

Absent: Kaufmann

Moved by Bell seconded by Gaul to set the property buy-out rates as follows: 75%-Federal, 10%-State, 5%-County, and 10% property owner.

Ayes: Smith, Agne, Bell, Gaul

Absent: Kaufmann

Malott will research informational meeting requirements.

Moved by Agne seconded by Gaul to approve Claim Disbursements #408531 - #408727.

Ayes: Gaul, Bell, Agne, Smith

Absent: Kaufmann

The Board reported on Outreach/Committee Meetings they attended. Discussion was held on the Regions C.E.O. position and the 28E agreement, office relocation work progress, and the Veterans Grave Grant program meeting held on Tuesday December 13th.

At 8:50 a.m. Sup. Kaufmann entered the Board meeting.

Brief discussion was held regarding updates to the budget schedule and postponed Union negotiations due to the holidays.

Discussion was held regarding the Courthouse phone system R.F.P. submitted by Elert Associates. Auditor Gritton was present. Pat Daniels of Elert Associates was contacted via email responding to the Boards questions on performance and proposal bonds. Auditor Gritton reviewed emailed responses from Daniels. At 8:58 a.m. Daniels was called. Daniels explained proposal bonds and performance bonds. Discussion was held regarding redundancy. A circuit will be installed at the Courthouse and the Law Center. The consensus of the Board is to: amend the R.F.P. by: removing item 1.02 (G) proposal bond, decrease the amount of phones from 250 to 100 phone in section 11.04 (a), and remove item 5.02 (V) forced account code.

Public Health Director Caes met with the Board to request hiring a Home Health Aide. Caes requests hiring a PRN (as needed) Home Health Aide in order to cover increases in patient visits.

Moved by Bell seconded by Kaufmann to approve and authorize Public Health Director Caes to hire a PRN Home Health Aide.

Ayes: Smith, Agne, Kaufmann, Bell, Gaul

County Attorney Renander and Clerk Wilkerson met with the Board regarding second floor north doorway key access. Currently, County Attorney Renander, Assistant County Attorney Blank and Legal Assistant Cady have keys to the second floor north doorway. Wilkerson was under the impression that the original intent of securing the second floor north doorway was to make the second floor a one-way entrance. Further, Wilkerson stated during security meetings there was no mention of key access. Renander requested key access in order to decrease the potential of confrontation with defendants. Chairperson Smith warned the first time it is reported the door is left unlocked the key access will be removed. Discussion was held on signage. Renander reviewed court days. Renander suggested allowing Renander and Blank key access on court days only. The Board suggested closing the first floor door and then attaching a sign stating no access to the second floor.

At 9:25 a.m. Sup. Bell left the Board meeting.

Moved by Kaufmann seconded by Agne to allow and authorize County Attorney Renander and Assistant County Attorney Blank key access to the second floor north doorway on court days only, to close the first floor door, and to add no second floor access signage to the first floor door.

Ayes: Gaul, Kaufmann, Smith, Agne

Absent: Bell

County Attorney Renander reviewed a letter sent from Chief Judge Greve regarding Judicial Branch budget cuts. Brief discussion was held.

Discussion was held regarding Cedar County Veterans graves grant projects. Out of the \$4, 600 that was approved for Veteran Graves projects the amount of \$2,550 was allotted to Sand Hill Cemetery. However, private donations received were used to replace veteran graves in place of the allotted money. The allotted money balance is approximately \$1,500. Sup. Kaufmann requests re-allotting the Sand Hill Cemetery funds to repair veteran graves in the Masonic Cemetery. Sup. Kaufmann will contact Steve Nash and then return to a future Board meeting for approval.

Engineer Fangmann met with the Board to present and review the final voucher for bridge project BROS-CO16(92)—8J-16. Discussion was held. The estimated cost of the 210th St. bridge project is \$540,724.85. The county will receive an 80% reimbursement from federal funding.

Moved by Kaufmann seconded by Agne to approve the final voucher for bridge project BROS-CO16(92)—8J-16.

Ayes: Gaul, Agne, Smith, Kaufmann

Absent: Bell

Engineer Fangmann reviewed a right-of-way contract for project BRS-CO16(95)—60-16.

Discussion was held.

Moved by Gaul seconded by Agne to approve purchase 0.19 acres of permanent easement and 0.20 acres of temporary easement for the amount of \$2,208.03 from Carol Boedeker and to approve purchase 0.21 acres of permanent easement and 0.15 acres of temporary easement for the amount of \$2,285.05 from Midwest Land & Cattle, Inc.

Ayes: Smith, Kaufmann, Agne, Gaul

Absent: Bell

Discussion was held on a step wage increase for James Fuller. Fuller's one-year anniversary date is December 30, 2016.

Moved by Kaufmann seconded by Agne to approve a step wage increase from \$18.05/hr. to \$19.12/hr. for James Fuller, Maintenance Worker II effective December 30, 2016

Ayes: Agne, Gaul, Kaufmann, Smith

Absent: Bell

Moved by Kaufmann seconded by Gaul to convene as the Stanwood Drainage District Board at 9:42 a.m.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Moved by Kaufmann seconded by Agne to return to regular session at 10:15 a.m.

Ayes: Gaul, Agne, Kaufmann, Smith

Absent: Bell

Rod Ness of the Cedar County Economic Development Commission met with the Board for a FY17/18 funding review. Ness distributed FY17/18 local assets packets. The current funding to C.C.E.D.C.O. is \$79,176. Discussion was held. C.C.E.D.C.O. is requesting a 4% (\$3,167.04) increase in funding.

Becky Allgood of the Wilton Development Corporation met with the Board for a FY17/18 funding review. Their current funding is \$500.00. Discussion was held.

The Board reviewed a work request form submitted by the County Attorney's Office.

Moved by Kaufmann seconded by Agne to approve the work request submitted by the County Attorney's Office to mount a hanging file.

Ayes: Smith, Agne, Gaul, Kaufmann

Absent: Bell

Randy Zobrist, Director of River Bend Transit met with the Board for a FY17/18 funding review. Zobrist distributed River Bend Transit FY17/18 budget request which included service/cost trends. River Bend Transit's current funding is \$16,965. Discussion was held.

Discussion was held on the Cedar County Comprehensive Plan. This plan is in addition to the Land Use Plan.

Moved by Kaufmann seconded by Gaul to adjourn at 11:22 a.m., to December 27, 2016.

Ayes: Smith, Kaufmann, Gaul, Agne

Absent: Bell

Cari Gritton, Auditor

Dawn Smith, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 a.m. December 27, 2016 with the following members present: Agne, Bell, Gaul, Kaufmann, and Chairperson Smith. Members of the public were also present.

The Board viewed correspondence from various agencies.

The Board acknowledged receipt of the following:

Correspondence from Barbara Bryden regarding appointment to the Mental Health Advisory Board.

Notice of Electronic Filing an order accepting withdrawal of petitions submitted by the Iowa Utilities Board regarding the Rock Island Clean Line.

Manure Management Annual Updates submitted by Lance Schiele for a site in Springdale Township.

It was noted the following Handwritten Disbursement was issued on 12/23/16 to the Cedar County Treasurer for Benefits, Inc. for an electronic deposit: #408729 for \$730.22-flex claims and \$717.57-self funded medical claims.

Moved by Agne seconded by Gaul to approve the agenda.

Ayes: Gaul, Agne, Smith, Kaufmann

Nay: Bell

Chairperson Smith addressed the public for comments. There were none.

Moved by Kaufmann seconded by Agne to approve the Board Minutes of December 20, 2016.

Ayes: Agne, Kaufmann, Gaul, Bell, Smith

Moved by Bell seconded by Gaul to approve Payroll Disbursements #168189- #16834 for the period ending 12/17/16 and to be paid on 12/23/16.

Ayes: Gaul, Agne, Kaufmann, Bell, Smith

The Board reported on Outreach/Committee Meetings they attended.

The Board reviewed FY17/18 proposed county budget timeline options.

Discussion was held regarding the General Assistance position. Due to General Assistance staffing shortfalls the Board proposes moving General Assistance to Case Management. Chairperson Smith reported Case Management has agreed to provide General Assistance. Currently, General Assistance is offered Tuesdays from 7:30 a.m. to 12:30 p.m. The Board reviewed the General Assistance FY16/17 budget. Discussion was held. Further discussion regarding the General Assistance position will be held with Case Management Director Tischuk and Veteran Affairs Administrator Hamann on January 17th.

Discussion was held regarding the County Comprehensive plan. The most current comprehensive plan prepared by E.C.I.A. is dated 1980-2000. Sup. Bell stated this process needs to start with the Planning & Zoning Commission. A comprehensive plan would include the Hazard Mitigation Plan and Land Use Plan. Chairperson Smith will talk to Environmental & Zoning Director LaRue and vendors to get an estimated cost to draft a County Comprehensive Plan.

Discussion was held regarding FY17/18 budget preparations. In addition to the Comprehensive Plan the Board suggested the following be reviewed during the budget session: Secondary Road Facility, wiring and phone system upgrades, elevator compliance, T.M.I.'s long term plan, and storage room organization. Discussion was held regarding the percentage break down of rural library patrons.

Linda Hansen and Karen Royer of Volunteer Services of Cedar County met with the Board for a FY17/18 funding review. Royer distributed and reviewed Volunteer Services approved budget. Their current funding is \$23,500. They are requesting an increase of \$500.00 for FY17/18. Royer reviewed Volunteer Services functions. Discussion was held regarding M.C.O.

reimbursements. Since Volunteer Services is a non-profit and is not contracted with the M.C.O.'s reimbursements for services are delayed. The Board suggested Royer attend the Board's January 3rd meeting to speak to Senator Bob Dvorsky and Representative Bobby Kaufmann.

At 9:15 a.m. the Board recessed until 9:30 a.m.

Lori Scovel, Executive Director of the Limestone Bluffs Resource Conservation & Development Commission met with the Board for a FY17/18 funding review. Scovel distributed and reviewed a power point presentation regarding Limestone Bluffs. Discussion was held on the following: Limestone Bluffs and the Regional Cultural Councils new website, current projects, programs and provided services. Limestone Bluffs R.C.&D.'s current funding is \$5,000. Discussion was held.

Moved by Gaul seconded by Bell to convene as the Stanwood Drainage District Board at 10:00 a.m.

Ayes: Bell, Gaul, Agne, Smith, Kaufmann

Moved by Kaufmann seconded by Bell to return to regular session at 11:00 a.m.

Ayes: Bell, Gaul, Agne, Kaufmann, Smith

Michael Dauber-Medical Examiner Investigator met with the Board for a FY17/18 Medical Examiner budget review. Dauber distributed and reviewed an itemized funding request. For FY17/18 the Medical Examiner requests to continue current funding of \$45,000. Discussion was held.

Brief discussion was held regarding Wilton Development Corporation and C.C.E.D.C.O. FY17/18 funding requests.

Moved by Kaufmann seconded by Agne to adjourn at 11:07 a.m., to January 3, 2017.

Ayes: Smith, Kaufmann, Bell, Gaul, Agne

Cari Gritton, Auditor

Dawn Smith, Chairperson