

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., October 16, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed a "Recorder's Report of Fees Collected" for the quarter ending 9/30/2006.

The Board viewed correspondence from Recorder Thumm, to Human Resources, regarding the hiring of Jodi Shields for a Clerk position.

The Board acknowledged receipt of correspondence from Sherry Snyder, Community Action Agency of Eastern Iowa, regarding collecting toys.

The Board acknowledged receipt of correspondence from Bonnie Sawyer, regarding an appraisal of the Courthouse by a representative for the Heartland Insurance Risk Pool, scheduled for October 27.

The Board acknowledged receipt of a copy of correspondence from Dennis Ostwinkle, Field Office Supervisor, Department of Natural Resources, to TSM Farms, regarding confined animal feeding operation construction or expansion requirements.

The Board acknowledged receipt of a copy of correspondence from Dennis Ostwinkle, Field Office 6, Department of Natural Resources, to Del DeWulf, regarding administrative approval of a Manure Management Plan.

The Board noted correspondence from Assessor Lett, to Human Resources, regarding a payroll change for Cynthia Severs, Deputy Assessor from \$37,260.00 annually to \$38,253.60 annually effective 10-30-2006.

General discussion was held.

Engineer Fangmann met with the Board to review a Utility Permit Application for Iowa Telecommunications to replace a damaged cable along Vermont Avenue and 142<sup>nd</sup> Street west of Lowden.

Moved by Sup. Moeller seconded by Sup. Bell to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Iowa Telecommunications, as presented.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

In other business, Fangmann gave project updates. He reported the underground fuel tank at Care Facility has been pulled and it looks like there has not been any leakage, except for perhaps some spillage due to over flow around tank's fill point.

At 10:00 a.m., on motion, the Board adjourned from regular session to meet as a Canvass Board to canvass votes cast for the City of Clarence Special Election held on October 10, 2006. Present were Supervisors Boedeker, Campion, Bell, Moeller and Weih. Auditor Gritton was present. Thereupon results were opened and examined with the following results duly entered in the Official Canvass Book and attested to by the Board and the County Auditor.

For Office of Councilperson, to fill a vacancy, (one to be elected), there were a total of two hundred thirty-four (234) votes cast of which

B. Michael Ellingson received eighty-four (84) votes

Larry L. Frantz received ninety-nine (99) votes

Don Wadsworth received fifty (50) votes

Scattering one (1) vote

and Larry L. Frantz was elected.

Thereupon the minutes of this session were reviewed and approved and the Canvass Board reconvened to regular session in the Board Room.

Moved by Sup. Bell seconded by Sup. Weih to approve the Board Minutes of October 12, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Moved by Sup. Weih seconded by Sup. Bell to approve Payroll Check #124711 for the period ending 10-7-2006, and to be paid on 10-21-2006, for a lump sum vacation time payout to Dan Hamdorf.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

It was noted Handwritten Check #335787 dated 10/13/2006 was issued to the Cedar County Treasurer in the amount of \$338.60, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 10:37 A.M., to October 19, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:15 A.M., October 19, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board viewed a report of fees collected for the month of September 2006, submitted by the Office of the Clerk of the District Court.

The Board viewed caseload reports for October 2006, submitted by Cedar County Case Managers.

The Board viewed a news update from the Iowa Tourism Office dated 10-17-2006.

The Board viewed an Iowa Reinvention Update dated 10-17-2006.

The Board viewed correspondence from Deputy Sheriff Jay Johnson, Reserve Coordinator, requesting that Nathan Hubler be approved to work as a Reserve Deputy.

The Board viewed a copy of correspondence from Connie L. Fett, CPC Admin., to Project #Q81, regarding discharge from a program and cancellation of services.

The Board convened in the large meeting room in the Courthouse basement to attend a safety training session concerning workplace diversity/sexual harassment, hazard communications, blood borne pathogens and back safety.

The Board reconvened in the Board Room at 10:35 a.m.

Orville Randolph, representing the Bennett Ambulance organization, met with the Board to request a letter of support for their ambulance building project. The projected cost is \$200,000. They are attempting to fund the project with donations and grants. The organization would like to send letters of support with grant funding applications. The Board agreed Mr. Randolph should send the Board a draft of a letter of support for the project and they will then take action.

Phil La Rue, Environmental Director, briefly met with the Board to present a copy of new regulations for sewer inspections. General discussion was held.

Moved by Sup. Weih seconded by Sup. Moeller to approve the Board Minutes of October 16, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Moved by Sup. Bell seconded by Sup. Moeller to approve request for Nathan Hubler to serve as a Reserve Deputy for the Sheriff's Department.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Moved by Sup. Weih seconded by Sup. Moeller to approve the following new hire:

Recorder's Department

Jodi Shields, Clerk, at \$11.16/hour effective 10-18-2006.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Bell seconded by Sup. Moeller to approve Handwritten Check #336032 dated 10/19/2006 in the amount of \$650.00 (Empowerment Grant-School Ready Funds) to West Branch Community Schools.

Ayes: Moeller, Bell, Weih, Campion, Boedeker

Discussion was held regarding Charles Frymoyer's request to have the heat turned on at the Care Facility. The consensus of the Board was that the heat did not yet need to be turned on.

General discussion was held.

Moved by Sup. Campion seconded by Sup. Weih to approve Claims #335788 - #336029.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

It was noted Handwritten Check # 336030 dated 10/18/2006 was issued to Administrative Solutions, Inc. in the amount of \$2,958.96, concerning a partial self funded billing.

On motion, the Board adjourned at 11:03 A.M., to October 23, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., October 23, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board acknowledged receipt of correspondence from Rachel Glaza, NPDES Section, Department of Natural Resources, regarding a National Pollutant Discharge Elimination System permit # 1600903 that was issued to New Horizon Residential and the revocation of that permit due to the closing of the facility.

The Board acknowledged receipt of a copy of correspondence from Dennis Ostwinkle, Field Office 6, Department of Natural Resources, to Lance Schiele, regarding an annual submittal date of a Manure Management Plan.

Engineer Fangmann met with the Board to review a Snowmobile Route Permit & Agreement with the Cedar County Winter Warriors and payroll changes for Kevin Lewis and Dan Driscoll. Engineer Fangmann gave project updates. Fangmann reviewed the proposed snowmobile route in the Cedar County Winter Warriors' Permit & Agreement. He noted the organization has submitted their paperwork to the State concerning insurance coverage, but has not yet received a response. They have insurance coverage through December 1, 2006. Discussion was held.

Moved by Sup. Moeller seconded by Sup. Bell to approve and authorize Chairperson Boedeker to sign a Snowmobile Route Permit & Agreement for Cedar County Winter Warriors, contingent on their insurance coverage continuing after 12-1-2006.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Bell seconded by Sup. Moeller to approve the following payroll changes:  
Secondary Roads  
Kevin Lewis and Dan Driscoll, Maintenance Worker II positions, from \$15.08/hr-90% to \$15.91/hr-95%, effective 10-25-2006.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

In other business, Engineer Fangmann reported the State is freezing the Farm to Market Fund until June 2007. If a county is borrowed ahead, the only way we can get funds is if we have 75% Federal funds tied to the project. We should be okay to proceed with the 190<sup>th</sup> Street bridge project, but he noted we would probably not be able to proceed with the County Road X30 resurfacing project. We would need funds in the Farm to Market Fund before letting the project. Fangmann reviewed future projects. Discussion was held. When asked why the fund was frozen, Fangmann referenced the Road Use Tax Fund. He indicated due to high gas prices, people are not purchasing as much gas, and we receive a certain amount per gallon sold. Fangmann noted asphalt prices are high. He felt there may be competition between contractors, which might drive project costs down. Fangmann briefly updated the Board on staff positions.

Moved by Sup. Bell seconded by Sup. Moeller to authorize Chairperson Boedeker and Auditor Gritton to sign a Deed and Easement Agreement concerning the sale of the Cedar County Care Facility buildings and real estate described as the SW ¼ of the NE ¼ of Section 25, Township 81 North, Range 3 West of the 5<sup>th</sup> P.M., to Charles Frymoyer.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

The Board reviewed a draft of a letter of support to Richard M. Vohs, Iowa Network Services, Inc., for the Bennett Ambulance Service's new building project. The Board agreed the Chairperson should sign the letter of support, as previously requested by Orville Randolph on 10-19-2006.

Moved by Sup. Campion seconded by Sup. Bell to approve the Board Minutes of October 19, 2006.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih (out of room)

Darrell Brown briefly met with the Board for general discussion.

General discussion was held.

It was noted Handwritten Check #336031 dated 10/20/2006 was issued to the Cedar County Treasurer in the amount of \$1,180.00, for a Delta Dental ACH transfer.

At 10:05 a.m., the Board departed from the Board Room.

At 10:45 a.m., the Board reconvened in a meeting room at the West Liberty Library to meet with the Muscatine County Board of Supervisors to discuss options for the recent closure of Bridge FHWA #258350 just west of County Road X40 (Garfield Avenue) on the Cedar/Muscatine County Line Road in Section 36 of Springdale Township and to make a decision regarding the same. Muscatine County Supervisors Oberhaus, Watkins, Dean, Morrison and Kelly were in attendance. Also in attendance were: Cedar County Engineer Fangmann; Muscatine County Assistant to the Engineer, Dennis Michael; and approximately 12 other individuals. Sup. Oberhaus noted the three options for the bridge/road are: A) to close the bridge and leave the road open; B) to vacate the road and sell the existing structure to the landowners for \$1; and C) to vacate the roadway and put in a low water crossing. The costs for each option were reviewed. Mr. Michael noted removal of the bridge by Muscatine County's crew would be around \$5,000. It was felt there would not be a lot of administrative costs if the road was vacated. The low water crossing cost is \$46,600 (Weaver's Incorporated). The public was given the opportunity to comment. A woman indicated she would like the road kept open. Sup. Watkins estimated the cost to keep the road/bridge open would be \$450,000. Bob Owen indicated option C would be subject to change, since material prices were not guaranteed for more than 45 days. One individual relayed the vehicle count per day on this road (35) and others nearby, and indicated it would be safer if farm equipment did not go through town. It was felt a low water crossing could be used for farm equipment. Chairperson Boedeker noted a deep cut would be needed. Engineer Fangmann relayed that a culvert with a height of 42 inches was proposed for a low water crossing. Boedeker felt they would need six feet of dirt taken out. It was not known if Weaver's would haul away the dirt. Supervisor Dean wondered what option the Cedar County Supervisors' had approved. Sup. Weih noted with option B the structure could still be used. Sup. Dean indicated the majority of the Muscatine County Supervisors wanted to go with option C. Sup. Moeller stated the Cedar County Supervisors had discussed two options, those being: 1) to walk away, close the road; and 2) to participate monetarily in something, with each county paying one-third of the cost and the landowners paying one-third. Sup. Weih felt they had told Muscatine County that they would go along with the 1/3 participation option. He noted if they did proceed with option C, and the crossing washed out, then the total cost would be all on landowners'. Sup. Watkins referenced giving a dollar amount after the crossing is built, giving damages for taking the bridge out, and sharing the cost with Cedar County for taking out the bridge, otherwise there would be liability for the counties. Sup. Bell noted they would need to make sure the landowners understood that the crossing would be theirs. Sup. Kelly indicated she would prefer to go with option C with each County contributing 50% of the costs. Sup. Morrison agreed. Sup. Watkins indicated if Cedar County would agree to that, otherwise Muscatine County would contribute the same share as Cedar County. Sup. Morrison indicated he preferred a 50%-50% split and sharing the cost of taking out the bridge. Sup. Weih wondered if the bridge was removed, would anyone be landlocked. Sup. Watkins indicated no. Jeff Owen noted cars try to pass his farm equipment when he is going to turn. Dave Dvorak noted he goes through town with his farm equipment. Discussion continued concerning the options. Jeff Owen preferred that both ends of the road be left open. Sup. Moeller referenced an option of having a Class C road. Sup. Watkins did not want the responsibility of the road. Sup. Weih felt the Supervisors were thinking of the landowners as well as others. He noted it's unusual for the Cedar County Board of Supervisors to participate in something like this

unless someone is landlocked. He referenced the safety issue. Sup. Watkins indicated the Muscatine Board had not yet cost-shared closing a road. Sup. Boedeker felt the property owners would gain property and private access. A Muscatine County Supervisor referenced gaining liability if the crossing washes out. Sup. Boedeker felt if the crossing is done properly, it shouldn't wash out, and it should last a long time. A gentleman referenced liability, inconvenience, and the possibility of someone getting through gates or going around gates. Sup. Moeller felt landowners have liability now. Further discussion was held. A property owner indicated he was not in favor of the one-third participation option. Sup. Bell asked if the landowners would prefer the one-third participation option or doing away with the bridge. Jeff Owen indicated he would not prefer either option. He felt the farmers do more for Americans and are now asked to do more, and he felt two people shouldn't pay for something they've done all of their lives. Jeff Owen indicated if both counties paid 50% of the cost of the low water crossing, checks could be sent to the landowners, and they could then forward on the money to Weaver's. Sup. Watkins suggested going back to Weaver's to see if the cost of the low water crossing has changed, or setting a dollar figure to go to the landowners, and the landowners would then gain or lose. Sup. Morrison felt that they should take out the bridge and a low water crossing should be put in. Sup. Watkins noted the difference for each county between one-third participation and 50% participation would be about \$7,000. Sup. Weih stated for the sake of Muscatine County and safety, and if Muscatine County takes out the bridge and covers the cost of that, he'd go along with 50% participation by each county towards the cost of a low water crossing. Sup. Watkins felt Cedar County should share in the cost of taking the bridge out. Sup. Weih then indicated he would be willing to share in the cost of taking the bridge out.

Moved by Sup. Weih seconded by Sup. Champion to participate in paying one-half of the amount of \$46,600 for a low water crossing and one-half of the cost of taking the bridge out.

Discussion was held. Sup. Boedeker felt the landowners would gain acreage of more than two acres. Sup. Bell didn't like the precedent setting. Sup. Champion felt this matter was not going anywhere.

Ayes: Moeller, Champion, Weih

Nays: Bell, Boedeker

Sup. Bell suggested this matter should be reviewed by the County Attorney's Office. Sup. Watkins noted there would need to be one more meeting (public hearing) to actually close the road.

On motion, the Board adjourned at 11:35 A.M., to October 26, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., October 26, 2006 with the following members present: Campion, Moeller, Bell and Chairperson Boedeker. Sup. Weih was absent.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence from Gloria Henricksen, regarding the Rochester Cemetery.

The Board viewed a report and minutes of the 8-22-06 and 10-24-06 meetings of the Veterans Affairs Commission, submitted by Patty Hamann, Secretary.

The Board viewed a Warranty Deed, Access Easement, and Closing Statement concerning the sale of the Care Facility buildings and real estate to Charles H. Frymoyer.

The Board viewed correspondence from Connie L. Fett, CPC Administrator, to Project #259, regarding discharge from services.

The Board acknowledged receipt of correspondence from the Sheriff's Department concerning mandatory training on 10-19-2006.

The Board acknowledged receipt of a draft of the Supervisor's Legislative Priority Booklet from Tammy Norman, I.S.A.C.

The Board acknowledged receipt of an "Independent Auditor's Reports, Financial Statements, Supplementary Information, Schedule of Findings" for River Bend Transit for FY06.

It was noted Chairperson Boedeker signed a "Consent to Release Records" concerning the Farm Service Agency releasing information concerning the County Farm.

General discussion was held.

Michele Brennan, Director of Human Resources, met with the Board to discuss Employee Handbook revisions. Brennan indicated the Board wanted to review the vacation buyback language, and she indicated the funds have not been available for the buyback for the last two years. The cost of the vacation buyback is usually \$20,000 to \$25,000/year. Her opinion was that employees should use their vacation or lose it. Brennan recommended that the Board not take away the option of converting sick leave hours over the maximum (10%) to vacation time. Brennan noted the County's current software is capable of removing any vacation hours above the maximum accumulation allowed at an employee's anniversary date, but she noted in the past we have picked a date such as 12-31-2006, rather than the anniversary date, for the date when employees could lose vacation time. When using a date such as 12-31-06 for all employees, Brennan has had to manually figure the hours an employee might lose. The language in the Employee Handbook indicates an employee's anniversary date should be used to determine when an employee would lose vacation time. Brennan recommended making this change effective 4-1-2006. Sup. Bell suggested employee meetings could be held to explain the change.

Moved by Sup. Bell seconded by Sup. Moeller that due to new software capabilities, employees' anniversary dates will be used as the date for calculation of vacation time over the maximum, per the Employee Handbook, effective April 1, 2007.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Discussion was held regarding the vacation time buyback language in the Handbook. If the language is removed from the Handbook, it would affect non-Union and Law Enforcement Center employees. Brennan reported seven Secondary Roads Union

employees have indicated they will be participating in the vacation buyback option, which will cost the County \$6,735.

Moved by Sup. Bell seconded by Sup. Campion that since we haven't had the funds in the last two years, employees should be required to use vacation time or lose it, and language concerning Vacation Buyback should be removed from the Employee Handbook.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Discussion was held regarding language concerning sick leave buyback or conversion of 10% of the hours over the maximum sick leave allowed, to vacation time. Michele Brennan felt there needs to be an incentive to not use sick time unnecessarily. Dennis Boedeker suggested doing away with any monetary payment for sick leave over the maximum allowed. Brennan noted employees at the Law Enforcement Center have this option in their Union contract, but it is at the discretion of the Board of Supervisors. Sup. Bell felt it is not healthy to not take vacation, and he felt it is especially important for those handling money to take vacation.

Moved by Sup. Bell seconded by Sup. Moeller to replace the language on page III-8 paragraph f. with the following language concerning sick leave: "All employees who have accumulated the maximum sick days will be awarded each fiscal year, a 10% conversion of all sick days over the maximum to vacation time."

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Michele Brennan referenced an option discussed previously, that being instead of a cash payout for sick leave at an employee's retirement, to put those funds into an account for the former employee to use for health insurance premiums. Some employees have asked her about this option and some are not interested. Per Brennan, if this option was pursued, both the County and the employee would save money on taxes. All retiring employees would have to participate. Discussion was held. The Board asked Brennan to see if there were other plans available, perhaps some with no administration fee. Brief discussion was held concerning the health insurance offering to Secondary Roads employees.

Connie Fett, CPC Administrator, met with the Board to give consumer updates. She requested a closed session.

Moved by Sup. Bell seconded by Sup. Moeller to go into closed session as allowed under Section 21.5.1(a), Code of Iowa, on Thursday October 26, 2006 at 9:40 a.m.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Moved by Sup. Bell seconded by Sup. Moeller to return to regular session.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

The Board acknowledged no decision was made with regard to the prior closed session. The session pertained to the following projects: 131, 141, 142, 143, 242, 148, 237, 241, 250, 259, 312, 328, 426, 354, 371, 387, 400, 404, 407, 427, Q57, Q75, 430, 437, 467, 425, 359, Q66, Q74, Q76, Q77, Q80, Q81, Q83, Q84, Q86, 473, Q87, 330 and 130.

Moved by Sup. Moeller seconded by Sup. Campion to approve a Class C Liquor Permit for the Tipton Golf & country Club for a five-day special event at the Matthews Building at the Cedar County Fairgrounds.

Ayes: Campion, Moeller, Bell, Boedeker  
Absent: Weih

Engineer Fangmann met with the Board to discuss approval of a Utility Permit Application for Iowa Telecommunications for work to be done in conjunction with a County bridge project on 190<sup>th</sup> Street.

Moved by Sup. Moeller seconded by Sup. Campion to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Iowa Telecommunications to move a line to new right-of-way limits, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

In other business, Engineer Fangmann reported on his conversation with the John Deere motor grader salesman. The County's new grader has been built. They couldn't get the wing switched, because per the salesman, it would cost an additional \$1,000. The Engineer had told the salesman to proceed with the Hinke wing, but the order had already been placed with Monroe and there would be a 10% restocking fee. The salesman indicated if something's not right with the wing, they'll have a Monroe representative come here. They could not give us any assurance that the grader would have Michelin tires. The grader should be delivered in the next couple weeks. The Engineer noted the final cost from Forest Road Consulting, Inc. for removing the underground fuel tank, etc. at New Horizon Residential, was \$6,868. The estimate for that project was \$7,000. Fangmann will forward their report to the Department of Natural Resources. Mr. Fangmann gave project updates.

Moved by Sup. Bell seconded by Sup. Campion to approve Handwritten Check #336035 dated 10/26/06 in the amount of \$4,000.00 to Crist Construction for a payment on the Conservation Office project.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Moved by Sup. Moeller seconded by Sup. Bell to approve the Board Minutes of October 23, 2006.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

It was noted Handwritten Check #336033 dated 10/25/06 was issued to Administrative Solutions, Inc. in the amount of \$1,700.91, concerning a partial self funded billing.

Moved by Sup. Bell seconded by Sup. Campion to approve Payroll Checks #124713 - #124885 for the period ending 10-21-2006, and to be paid on 10-27-2006.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

On motion, the Board adjourned at 11:20 A.M., to October 30, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., October 30, 2006 with the following members present: Champion, Moeller, Bell and Chairperson Boedeker. Sup. Weih was absent.

The Board recited the Pledge of Allegiance.

The Board viewed a newspaper article from The Gazette dated 10-28-06, by Guest Columnist Linda Langenberg concerning the election process and electronic voting equipment.

Engineer Fangmann met with the Board to discuss a payroll change for Michael T. Stoolman.

Moved by Sup. Moeller seconded by Sup. Bell to approve the following payroll change: Secondary Roads  
Michael T. Stoolman, Maintenance Worker II, from \$15.91/hr-95% to \$16.75/hr-100% effective 11-1-2006.

Ayes: Champion, Moeller, Bell, Boedeker  
Absent: Weih

Discussion was held regarding blading gravel roads and rock.

Moved by Sup. Champion seconded by Sup. Moeller to approve the Board Minutes of October 26, 2006.

Ayes: Bell, Moeller, Champion, Boedeker  
Absent: Weih

Moved by Sup. Champion seconded by Sup. Moeller to approve the issuance of Handwritten Check #336036 dated 10/20/2006 to CWork Solutions in the amount of \$60.00 for a replacement cell phone for Todd Swick, Environmental & Zoning Office.

Ayes: Bell, Moeller, Champion, Boedeker  
Absent: Weih

The Board departed from the Board Room to view the storage rooms at the south and north ends of the second floor of the Courthouse. Chairperson Boedeker told the staff in the Clerk of Court's Office that the areas near the heating/cooling fans should be cleared in the south store room. Pam Woode indicated Julie Carlin, Clerk of Court, is aware of the situation.

At 9:15 a.m., the Board departed to view the office construction project at the Conservation building in Tipton. Discussion was held with Grayland Crist, contractor.

At 9:35 a.m., the Board viewed the rural recycling compactor at the Transfer Station.

At 9:47 a.m., the Board reconvened in the Board Room.

Mike Hogan briefly met with the Board to review the Compensation Board meeting procedure. Elmer Mixell and Auditor Gritton were in attendance.

Elmer Mixell met with the Board to discuss a matter concerning a request for his wife to vote absentee for the General Election. Auditor Gritton was in attendance. Mr. Mixell noted their requests for absentee ballots had gotten lost in the mail, and then one day he and his wife were in town so he came into the Courthouse. Mixell relayed conversations with staff in the Auditor's Office concerning assisting his wife with absentee voting, and he indicated he asked about going out to the car to assist his wife, but was told she would have to come into the building. Chairperson Boedeker asked Auditor Gritton to respond. Auditor Gritton stated the Auditor's staff can assist people with voting, but there is a

party affiliation requirement. She indicated the Auditor's staff thought Mr. Mixell was pointing down the hall of the Courthouse as though his wife was in the building. Gritton felt there was a miscommunication. She noted herself and another employee could go out to the car and help his wife vote. Further discussion was held. Mr. Mixell indicated he felt employees should acknowledge and not have to turn around and ask another employee. Sup. Campion felt new employees are gaining experience in the Auditor's Office, and Sup. Moeller felt it takes time to cross-train in an office. Sup. Bell encouraged Mr. Mixell to try absentee voting again on another day. Mr. Mixell left the room. Brief discussion was held with the Auditor

General discussion was held.

Engineer Fangmann met with the Board to review a Utility Permit Application for Iowa Telecommunications to replace defective cable along Virginia Avenue north of 205<sup>th</sup> Street south of Lowden.

Moved by Sup. Bell seconded by Sup. Campion to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Iowa Telecommunications, as presented.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

It was noted Handwritten Check #336034 dated 10/27/06 was issued to the Cedar County Treasurer in the amount of \$2,371.42, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 10:38 A.M., to November 2, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 2, 2006 with the following members present: Campion, Moeller, Bell and Chairperson Boedeker. Sup. Weih was absent.

The Board recited the Pledge of Allegiance.

The Board viewed a news update from the Iowa Tourism Office dated October 31, 2006.

The Board viewed waiting list review forms concerning Projects Q02 & Q43, submitted by Connie Fett, CPC Administrator.

The Board viewed an Order Certifying Percentages For Assessment Limitations concerning 2006 actual values, submitted by Auditor Gritton.

The Board viewed an ISAC Update dated October 30, 2006.

The Board viewed a Cedar County Environmental & Zoning Department Food Safety Newsletter for Sept/Oct 2006.

The Board viewed a Press Release concerning East Central Intergovernmental Association Business Growth, Inc., regarding new loans approved and available fund balances.

The Board viewed a Contract Time Log Charges Summary from "Solutions", Inc.

The Board viewed a notice of retirement from Karen M. Nicely, Custodian, effective 2-9-2007.

The Board acknowledged receipt of a copy of the minutes of the 9-21-06 meeting of the US Hwy 30 Coalition and an agenda for their 11-16-06 meeting.

Moved by Sup. Campion seconded by Sup. Moeller to approve renewal of a Class C Beer Permit with Sunday sales for JMD Oil Inc.

Ayes: Campion, Moeller, Bell, Boedeker  
Absent: Weih

Moved by Sup. Bell seconded by Sup. Moeller to approve the Board Minutes of October 30, 2006.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Patty Hamann, HIPAA Compliance Officer, met with the Board to discuss a request by a family to place a grave stone on a grave at the County Cemetery. A family member indicated he knows where the family relative is buried in the cemetery. Hamann cannot find a record of this person being buried at the cemetery, but it was noted the County does not have a record of all the burials there. Hamann thinks that some of the records between 1930 and 1960 were lost. The Board agreed to allow the family to place a grave stone at the County Cemetery. Hamann noted she had a request from an individual to release information about the family member buried in the cemetery. She has consulted with Assistant County Attorney Benz, but it is still unknown whether the information can be released. Patty Hamann told the Board the Cedar County Historical Society has expressed interest in placing a plaque/monument at the County Cemetery which would list those individuals that are buried there. The Board agreed to authorize Hamann to release a list of the names of individuals she knows are buried there.

The Board met with department heads to discuss any problems or concerns they might have. Those in attendance were: Charline Thumm, Connie Fett, Julie Tischuk, Rob Fangmann, Dan Lett, Bob Klemme, Patty Hamann, Amy Wehde, Joleen Carpenter, Dan

Hannes, Michele Brennan, Lee Beine, Gary Jedlicka, Rick Rouse and Phil La Rue. Chairperson Boedeker reminded department heads the thermostats should be turned down to 68 degrees this winter and to be sure to lock office doors when no one is in their offices. He noted the Sheriff's Department has a vehicle available. It was agreed the vehicle should be used by the Case Management Department, and the older vehicle they currently use could be sold. Boedeker also reminded those in attendance that the Board of Supervisors and Heartland Insurance Risk Pool require that all employees attend any mandatory training session, so employees need to attend the entire session, not just a portion. Those in attendance were given the opportunity to relay items concerning their departments. Charline Thumm discussed deer licenses and noted they are continuing to scan documents for Iowa Land Records. Rob Fangmann gave project updates. Dan Lett noted Van Guard is doing rural residential revaluations and checking town land values. The Assessor and his staff are checking new construction and tear-downs. Bob Klemme noted a fan blower burned up in the Assessor's Office. Patty Hamann is working on the upcoming food baskets distribution. Amy Wehde stated there would be a flu shot clinic for employees on Friday morning (11-3-2006). Joleen Carpenter reported that so far there have been 1,366 absentee ballots requested for the General Election. Dan Hannes reported they switched a water pump at the jail. The inmate housing income for October was \$44,000. Michele Brennan reviewed the revised language concerning sick leave and vacation time accumulations. Rick Rouse reported on the progress of the office construction project. Phil La Rue indicated he passed an Environmental Protection Agency audit/interview. Sup. Moeller told those in attendance the Board of Health and Advisory Board would likely be recommending putting a no smoking ban in place for all County property and vehicles. Rick Rouse wondered if the ban would include the County parks. Moeller was not sure, but would relay that question to the Board of Health.

Moved by Sup. Moeller seconded by Sup. Champion to waive agenda requirements to consider the adoption of a resolution concerning appreciation for election workers.

Ayes: Bell, Moeller, Champion, Boedeker

Absent: Weih

Moved by Sup. Moeller seconded by Sup. Bell to approve and adopt the following resolution, and authorize Chairperson Boedeker to sign the same:

Resolution  
National Election Worker Appreciation Week

- WHEREAS, on November 7, 2006, more than 1,000,000 persons will serve in the process of conducting our federal election; and
- WHEREAS, election workers represent every facet of our society and communities and provide a tangible link between the voting public and the election process; and
- WHEREAS, election workers provide an invaluable function to our country and are one of this country's most valuable resources; and
- WHEREAS, election workers volunteer to serve their fellow citizens with distinction and provide an invaluable service to their communities; and
- WHEREAS, election workers span the generation gap from high school students to senior citizens and mirror the amazing diversity of their communities and American society as a whole; and
- WHEREAS, election workers are the backbone of American democracy and their dedicated service allows our democracy to flourish; and
- WHEREAS, election workers are America's "champions of democracy," it is most appropriate to recognize the contribution that election workers make each time we cast our votes:

NOW, THEREFORE, BE IT RESOLVED that the Cedar County Board of Supervisors, in concert with the states, counties and election jurisdictions of the United States, proclaims the week of November 5-11, 2006 as "National Election Worker Appreciation Week."

BE IT FURTHER RESOLVED that the Cedar County Board of Supervisors extends its appreciation and admiration for the election workers of Cedar County, Iowa and the vital services that they perform in conducting this County's elections.

Ayes: Campion, Moeller, Bell, Boedeker  
Absent: Weih

Chairperson Boedeker reported that Tom Hearst had asked if the County could ensure that the trees would stay with the County farm along the boundary line by the driveway at the former Care Facility. Discussion was held. The Board agreed they could not guarantee that.

Auditor Gritton met with the Board to discuss a proposed FY06-07 County Budget amendment. Discussion was held. The consensus of the Board was that a capital improvements account should be set up in the FY07-08 budget for the replacement of the Courthouse windows.

Moved by Sup. Bell seconded by Sup. Campion to set November 20, 2006 at 9:00 a.m. as the time to conduct a public hearing on the proposed amendment to the FY06-07 County Budget.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

It was noted Handwritten Check #336226 dated 11/1/2006 was issued to Administrative Solutions, Inc. in the amount of \$207.33, concerning a partial self funded billing.

The Board noted Handwritten Check #336228 dated 11/2/06 was issued to Walmart Community in the amount of \$74.88 as an administrative correction.

Moved by Sup. Campion seconded by Sup. Moeller to approve claims #336037 - #336225.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

On motion, the Board adjourned at 10:10 A.M., to November 6, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 6, 2006 with the following members present: Weih, Moeller, Bell and Chairperson Boedeker. Sup. Campion was absent at the start of the meeting.

The Board recited the Pledge of Allegiance.

The Board viewed Expense and Revenue Summary Reports of the FY06-07 County Budget for the period ending 10-31-06.

The Board viewed a Fund Status Report for the Health Fund.

The Board acknowledged receipt of a ballot concerning the County FSA Committee election.

At 9:00 a.m., the Board convened in the large meeting room in the lower level of the Courthouse to open bids for the rental of the County Farm consisting of approximately 178 acres. There were approximately fifteen individuals in attendance. The following sealed bids were opened by Chairperson Boedeker and read aloud:

<u>Bidder</u>	<u>Amount</u>
Anderson 's Sugar Creek Farms, Inc.	\$180/acre (no letter of credit)
Mike Moes	\$32,000--\$180/acre
Jim Bowie	\$17,800--\$100/acre (no letter of credit)
Karen R. Rohlf	\$190/acre
Ron & Ryan Balichek	\$36,000--\$202.25/acre
Ben Weets	\$200/acre
John W. Pruess	\$161/acre (no letter of credit)
Todd Schroeder	\$130/acre
Tom Beckmann	\$155/acre
Mike & Kathy Wagner	\$150/acre
Kevin Kuehl	\$130/acre
Rhonda G. Steffen	\$160/acre
Larry & Lesa Regennitter	\$30,000--\$168.54/acre

Chairperson Boedeker announced the opportunity for the bidders to begin voice bidding from the highest bid of \$202.25/acre. At the conclusion of the voice bidding, Michael Moes was the high bidder at \$236/acre for 178 acres.

Moved by Sup. Bell seconded by Sup. Weih to accept the bid by Mike Moes in the amount of \$236/acre for rental of the County Farm.

Ayes: Weih, Bell, Moeller, Boedeker

Absent: Campion

The Board reconvened in the Board Room at 9:20 a.m.

Sup. Campion joined the meeting.

Mike Moes met with the Board regarding the lease for the farm. Discussion was held. Chairperson Boedeker contacted Assistant County Attorney Benz to inquire if Moes' spouse was required to sign the lease. Attorney Benz advised that the spouse needed to sign the lease.

Moved by Sup. Campion seconded by Sup. Bell to authorize Chairperson Boedeker and Auditor Gritton to sign a farm lease between Cedar County and Michael Moes Jr. & Elaine Moes for the rental of the Cedar County farm ground, consisting of approximately 178 acres for an amount of \$236/acre (\$42,008 annually). Agreement shall be for the period of three years and continue thereafter until either party provides proper written notice.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Moeller seconded by Sup. Campion to approve the Board Minutes of November 2, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Michele Brennan, Director of Human Resources, met with the Board, as requested, to discuss an upcoming payroll school by "Solutions", Inc. on December 7. Chairperson Boedeker asked Brennan to explain why she would like to attend the school. He noted two employees can attend with no registration fee, but any additional attendees would be required to pay \$150. Brennan noted she has always gone to the meeting, and she does maintenance for the employees' payroll. Auditor Gritton was asked to meet with the Board. Gritton told the Board her staff does the payroll processing and quarterlies, and she has employees that need to be trained. She would not want the \$150 registration fee to come out of the Auditor's budget. Sup. Bell asked Brennan if she had funds in the Human Resources budget for this expenditure. Brennan said no, indicating that budget line item is a negative, at this time. It was noted it was somewhat unknown what amounts would be needed in the Human Resources budget. Brennan stated if the Auditor's staff would bring back information from the school, that would be fine. Gritton indicated she could share the information with Brennan. Further discussion was held. Gritton and Brennan left the room. Discussion was held concerning this matter.

Moved by Sup. Campion seconded by Sup. Bell that two employees from the Auditor's Office will utilize the free registrations for the December 7 "Solutions" payroll school and Michele Brennan will not attend this time. The Auditor's employees are to bring back information for Brennan.

Discussion was held. Sup. Bell felt the Board had to remember the budget situation, and he noted the line item is over budget in the Human Resources budget. Sup. Moeller wondered if that was the mistake of the Board. Sup. Campion noted the Auditor indicated she would share information.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Discussion was held regarding Courthouse custodial duties.

It was noted Handwritten Check #336229 dated 11/3/2006 was issued to the Cedar County Treasurer in the amount of \$553.00, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 10:15 A.M., to November 9, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 13, 2006 with the following members present: Campion, Moeller, Bell and Chairperson Boedeker. Sup. Weih was absent.

The Board recited the Pledge of Allegiance.

The Board viewed an ISAC Update dated November 10, 2006.

The Board viewed correspondence from Terry Brennan, regarding support to public safety agencies and a national broadband public safety network.

The Board acknowledged receipt of correspondence from Dennis Ostwinkle, Supervisor, Department of Natural Resources, regarding D.N.R. involvement in animal feeding operation site surveys and the Master Matrix.

Assistant County Attorney Benz met with the Board to discuss office space for a full-time County Attorney. He told the Board he would need four telephones (one on each desk), a phone line for a fax machine, walls put up in the Auditor's Office for an office for the Legal Assistant, Internet access for Legal Assistant and Assistant County Attorney, a fax machine, a copier, and a computer. Eventually he would like to purchase another computer for the Assistant County Attorney. He will have old files shredded by a company and then will use those filing cabinets for storage. They need to keep some files permanently. The Board and Attorney Benz went to the Conservation Office and the Auditor's Office to look at the available office space. Once the Conservation Department moves out of the Courthouse, they will not be utilizing the Courthouse's telephone system. The Board will talk to the Courthouse Custodian to determine if there are any available wall partitions. Attorney Benz told the Board he didn't think he could run the office with a three-quarter time secretary, so he is going to advertise for a full-time secretary at the amount budgeted for the three-quarter time secretary.

Bob Steen and Mayor David Furry of the City of Mechanicsville met with the Board to discuss funding for a Hwy 30 study. Engineer Fangmann was in attendance. Mr. Steen presented documentation concerning the study. He told the Board he has received commitments for financial support from the Cities of Mechanicsville, Stanwood and Lowden and three banks, and there will be a resolution of support from the North Cedar Community Schools. Steen has received \$2,750 of the \$10,000 needed for Cedar County's contribution for the study. He felt to give the rural communities a chance, they have to have transportation. Steen felt Cedar County could support a four-lane Hwy 30. He has contacted the railroad company, but they have indicated they view Hwy 30 as a competitor. Cedar County is one of three counties along the Hwy 30 corridor that has not committed financial support for a study. Mayor Furry noted they need good access to jobs, and they need good schools. He referenced safety problems, noting school buses are longer now and sometimes the end of the buses are on the highway when they are waiting at a railroad crossing. Furry would like to get the traffic off of Hwy 30 and onto another highway on the side of Hwy 30 to grow our communities and make it safer. He felt perhaps they could also pick up some new businesses. Mayor Furry felt without a study, they would not have a chance with the D.O.T. Sup. Moeller wondered what happened with the last study and indicated the amount of the funding request was unfair for the number of residents in Cedar County. Mr. Steen noted other counties with less representation have committed support. He felt they could not go to the D.O.T. without the study. Further discussion was held. Sup. Moeller was not sure funding would be available for a bypass. Steen was not sure about that, but he appreciated the Board's consideration of their request. Sup. Bell asked if the City of Clarence outright said no to support for the study. Steen indicated he initially thought the City of Clarence was in support of the study, but he noted they have said no to the support and have indicated their downtown is dependent on Hwy 30. Sup. Boedeker relayed that property owners outside of Clarence feel the bypass would take prime ground. Boedeker noted in the bypass plans he has seen that the bypass basically runs parallel to the towns in Cedar County except for Clarence. Boedeker agreed there is a safety problem. He felt a four-lane between Mechanicsville and Cedar Rapids would be good. Mayor Furry felt there

would be a need to relieve pressure off of Interstate 80. Discussion continued. Mr. Steen hoped for an objective study from economic and safety standpoints. Sup. Champion noted he would also be concerned if he lived in Mechanicsville. Sup. Boedeker didn't know how the State couldn't see the traffic issue at the four-way stop in Mt. Vernon. Steen and Furry left the room.

Discussion was held concerning the request for support for the study. Sup. Bell wondered if the Engineer could obtain safety funds for the study. Engineer Fangmann thought any grant funding would be site specific. Sup. Champion felt the people in the northern half of the County are due some consideration. Fangmann noted he had been contacted by an individual about a turning lane from Hwy 30 onto Adams Avenue, and he indicated the blade operator for that area has a hard time trying to keep a shoulder there. He stated STP funds are for fixing what we have, not for studies. Chairperson Boedeker could see the danger from Mechanicsville to the west, but he referenced the opposition he's heard from other individuals. Discussion continued. No decision was made.

Engineer Fangmann reported that Dan Driscoll has moved to a blade operator position for Maintenance District 10. There will now be a posting for a position on the bridge crew.

Moved by Sup. Moeller seconded by Sup. Bell to approve the Board Minutes of November 9, 2006.

Ayes: Bell, Moeller, Champion, Boedeker  
Absent: Weih

It was noted Handwritten Check #336231 dated 11/10/06 was issued to the Cedar County Treasurer in the amount of \$2,208.42, for a Delta Dental ACH transfer.

Moved by Sup. Champion seconded by Sup. Moeller to approve Payroll Checks #125049-#125056 for vacation buybacks for eight Secondary Roads employees for the period ending 11-4-2006, and to be paid on 11-13-2006.

Ayes: Champion, Moeller, Bell, Boedeker  
Absent: Weih

At 11:00 a.m., the Cedar County Board of Supervisors convened as a Canvass Board to canvass votes cast in the General Election of November 7, 2006. Present were Supervisors Moeller, Champion, Bell, and Chairperson Boedeker. Sup. Weih was absent. Auditor Gritton and Tarah Lovell, Election Clerk, were present. Thereupon results from the several precincts were opened and examined with the results duly entered in the Official Canvass Book and attested to by the Board and the Cedar County Auditor. Declared duly elected in Cedar County were:

LeRoy Moeller-----Board of Supervisors  
Dennis L. Weih-----Board of Supervisors  
Cari Gritton-----County Auditor  
Gary R. Jedlicka-----County Treasurer  
Charline L. Thumm-----County Recorder  
Sterling Benz-----County Attorney

Cliff Bowie-----Soil and Water Conservation District Commissioner  
Tom Schott-----Soil and Water Conservation District Commissioner  
Tim Dolan-----Agricultural Extension Council Member  
Jean Driscoll-----Agricultural Extension Council Member  
Alan Beyer-----Agricultural Extension Council Member  
Jennifer VanOort-----Agricultural Extension Council Member  
Devin Schroeder-----Agricultural Extension Council Member

Cass Township Trustee-----David F.Swan  
Cass Township Clerk-----Molly Williams  
Center Township Trustee-----Melissa Gilliam  
Center Township Trustee-----Harry Wethington

Center Township Trustee-----Dick Brennan  
Center Township Clerk-----Dwain Ford  
Dayton Township Trustee-----Robert King Kelly  
Dayton Township Clerk-----Nancy J. Kress  
Fairfield Township Clerk-----Loren Lilienthal  
Fairfield Township Clerk-----Duane C. Stonerook  
Farmington Township Trustee---Jim Walker  
Farmington Township Trustee---Rob Bohnsack  
Farmington Township Clerk----David Schuett  
Fremont Township Trustee-----Dennis Coppess  
Fremont Township Clerk-----Kathleen Meyer  
Gower Township Trustee-----Dale Slach  
Gower Township Clerk-----Walter Hansen  
Inland Township Trustee-----Terry Stock (Determined by lot per Code Section 50.44)  
Inland Township Clerk-----Bonnie Mowry (Determined by lot per Code Section 50.44)  
Iowa Township Trustee-----Thomas E. Probst  
Iowa Township Clerk-----Betsy Nebergall  
Linn Township Trustee-----Cathy Doermann  
Linn Township Clerk-----Marcia K. Driscoll  
Massillon Township Trustee----Virgil Kruckenberg  
Massillon Township Clerk-----Merlon Kruckenberg  
Pioneer Township Trustee-----David E. Ferguson  
Pioneer Township Clerk-----Sheryl S. Koch  
Red Oak Township Trustee-----Mike Urmie  
Red Oak Township Clerk-----Barbara J. Smith  
Rochester Township Trustee-----John A. Zaruba  
Rochester Township Clerk-----Lynne Treimer  
Springdale Township Trustee-----Clifford Hinkhouse  
Springdale Township Clerk-----Jim T. Farmer  
Springfield Township Trustee----Allen Behrens (Determined by lot per Code Section 50.44)  
Springfield Township Clerk-----Keith Hartwig (Determined by lot per Code Section 50.44)  
Sugar Creek Township Trustee----Jim Kress  
Sugar Creek Township Clerk-----Allan Raymond Kroeger

Thereupon the minutes of this session were reviewed and approved.

On motion, the Board adjourned at 12:15 P.M., to November 16, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:45 A.M., November 16, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed a news update from the Iowa Tourism Office dated November 14, 2006.

The Board viewed a report of fees collected for October 2006, submitted by the Clerk of the District Court.

The Board acknowledged receipt of the minutes of the 9-26-2006 meeting of Volunteer Services of Cedar County.

The Board acknowledged receipt of correspondence from I.S.A.C., regarding an Iowa Drainage District Association seminar scheduled for 12-8-2006.

The Board acknowledged receipt of a Manure Management Plan Annual Update from Lance Schiele.

The Board acknowledged receipt of correspondence from KONE Inc., regarding their "Voice Link Monitoring Service".

The Board acknowledged receipt of correspondence from Michele Brennan, Director of Human Resources, reminding department heads to request employees' proof of motor vehicle insurance.

Moved by Sup. Bell seconded by Sup. Moeller to issue Handwritten Warrant #336553 dated 11/16/2006 to Crist Construction in the amount of \$4,600.00 for the final payment for completion of the Conservation Office construction project.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

The Board agreed to return the Letter of Credit to Crist Construction.

Chairperson Boedeker reported that there are no wall partitions available to be used in the County Attorney's Office. The Board consensus was to pursue hiring a contractor to construct walls for additional office space.

Moved by Sup. Campion seconded by Sup. Moeller to approve the Board Minutes of November 13, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

It was noted Handwritten Check #336232 dated 11/15/2006 was issued to Administrative Solutions, Inc., concerning a partial self funded billing.

Moved by Sup. Weih seconded by Sup. Campion to approve Claims #336234 - #336552.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Sup. Moeller departed at 8:10 a.m. to attend a Heartland Insurance Risk Pool Trustee meeting.

Sup. Boedeker reported on the E.C.I.A. meeting he attended Wednesday evening.

General discussion was held.

On motion, the Board adjourned at 9:25 A.M., to November 20, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 20, 2006 with the following members present: Weih, Campion, Bell, Chairperson Pro Tem Moeller and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed correspondence to Auditor Gritton from Bonnie Mowry, notifying her she does not accept the position of Inland Township Clerk.

The Board viewed a Fall 2006 RACOM newsletter.

The Board acknowledged receipt of copies of the minutes of the 9-11-06 and 10-9-06 meetings of the Cedar County Conservation Board.

The Board acknowledged receipt of correspondence from Mark Schneider, East Central Intergovernmental Association, regarding cancellation of the November Eastern Iowa Rural Utility Service Systems meeting.

Rick Christensen, Weed Commissioner, met with the Board to review the 2006 Weed Commissioner's Report. Discussion was held. Mr. Christensen felt the County needs to trade in the disk mower. He felt it was not made for road ditches, and he suggested obtaining an industrial model. Chairperson Boedeker suggested he talk to the County Engineer, and the request could be discussed at budget time. Further discussion was held.

Moved by Sup. Bell seconded by Sup. Weih to approve the revised 2006 Weed Commissioner's Report and authorize Chairperson Boedeker to sign the same.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

This being the time set for a public hearing on a proposed amendment to the FY06-07 County budget. Auditor Gritton and Harold Tucker were in attendance. Chairperson Boedeker read the legal notice. There were no objections on file. Review and discussion were held.

Moved by Sup. Campion seconded by Sup. Weih to adopt the amendment to the FY06-07 County budget, as submitted.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Bell seconded by Sup. Moeller to approve and adopt the following resolution:

APPROPRIATIONS RESOLUTION

BE IT RESOLVED this 20<sup>th</sup> day of November 2006, to change the Appropriation made July 1, 2006 for the following department for Fiscal year 2006-2007.

Treasurer – From \$303,502 to \$306,751  
(244,772 Fund 01000; 61,979 Fund 02000)

Recorder – From \$205,227 to \$227,767  
(145,554 Fund 01000; 57,913 Fund 02000; 3,500 Fund 53000;  
20,800 Fund 61000)

Human Resource – From \$46,694 to \$52,071  
(39,955 Fund 01000; 12,116 Fund 02000)

Sheriff; Commissary – From \$10,000 to \$20,000  
(10,000 Fund 32000)

Public Health – From \$524,900 to \$551,454

(498,187 Fund 01000; 49,267 Fund 02000; 4,000 Fund 29000)

Conservation – From \$218,870 to \$260,870  
(195,438 Fund 01000; 20,332 Fund 02000; 3,100 Fund 26000;  
42,000 Fund 30001)

Environmental & Zoning – From \$149,821 to \$162,769  
(89,271 Fund 01000; 19,494 Fund 02000; 54,004 Fund 11000)

Non-Departmental – From \$3,276,662 to \$3,482,887  
(200,263 Fund 01000; 225,308 Fund 02000; 1,649,941 Fund 11000;  
517,725 Fund 27000; 30,000 Fund 28000; 34,000 Fund  
28001; 517,725 Fund 40000; 307,925 Fund 51200)

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Auditor Gritton told the Board the Assistant County Attorney Benz told her the furniture has been ordered for the County Attorney's Office in the Courthouse. It will arrive around December 26. Benz would like someone to make sure the office space is empty. Chairperson Boedeker will talk to Rick Rouse, Director of the Conservation Board. It was noted Grayland Crist would be giving the Board an estimate for two new walls.

Phil La Rue, Zoning Director and Harold Tucker met with the Board to review the proposed Final Plat of Tucker's First Addition, a Minor Subdivision. There were no objections on file. Discussion was held. Chairperson Boedeker noted the Secondary Road Department had no objections and there is a fence agreement. La Rue noted there was a question about the easement and access between Lot 2 and Parcel B, but he felt it was not the County's concern, but he felt a question could be raised a year from now. La Rue felt usually they would like to have contiguous lots with no space between them.

Moved by Sup. Bell seconded by Sup. Weih to approve the petition by Harold L. Tucker and Donna J. Tucker for Tucker's First Addition and to adopt the following resolution:

#### RESOLUTION APPROVING MINOR PLAT

WHEREAS, a Final Plat of Tucker's First Addition, a Subdivision in Cedar County, Iowa, has been filed with the Cedar County Zoning Administrator, and the plat reviewed in accordance with Chapter 5, Section 5.1D of the Cedar County Subdivision Ordinance and forwarded to the Cedar County Board of Supervisors of Cedar County, Iowa, and, after consideration of the same, is found to be correct and in accordance with the provisions of the Subdivision Ordinance of Cedar County, Iowa, and Chapter 354.8 of the Code of Iowa, 1995, in relation to plats and additions, NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Cedar County, Iowa, that the said Final Plat of the said Tucker's First Addition, a Subdivision in Cedar County, Iowa, be and the same is hereby acknowledged and approved on the part of Cedar County, Iowa, this 20<sup>th</sup> day of November, A.D., 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Chairperson Boedeker left the meeting at 9:45 a.m.

Michele Brennan, Director of Human Resources, met with the Board to discuss renewal of the FLEX benefits plan with Total Administrative Services Corp. She received a second proposal from Administrative Solutions. The administration fee for Total Administrative Services Corp. is \$1,932/year, and they do not charge an additional fee for renewal or enrollments. The administration fee for Administration Solutions is \$2,381/year plus there is a \$500/year renewal fee. Brennan recommended staying with Total Administrative Services Corp. Further discussion was held.

Moved by Sup. Bell seconded by Sup. Weih to renew the FLEX benefits plan with Total Administrative Services Corp. for 2007 for an administration fee of \$1,932/year.

Ayes: Weih, Campion, Bell, Moeller  
Absent: Boedeker

Michele Brennan noted there are 32 employees enrolled in the FLEX plan in 2006. \$49,105 is contributed by employees during the year. There is a savings to the County on F.I.C.A. in the amount of \$3,760. Sup. Weih noted employees would be saving even more than that amount. Discussion continued.

Moved by Sup. Bell seconded by Sup. Weih to allow open enrollment for the FLEX plan for the 2007 calendar year.

Discussion was held. Sup. Weih asked if there would be a meeting to encourage employees to participate. Brennan said yes.

Ayes: Bell, Campion, Weih, Moeller  
Absent: Boedeker

Michele Brennan told the Board there is an optional FLEX card, but there is a fee to use the cards. She felt there's not enough employees enrolled in the plan right now. Brennan noted right now there is a net savings of \$1,780 for the County after the administration fee is paid.

Michele Brennan and Engineer Fangmann met with the Board for Secondary Road Union negotiations. Brennan requested a closed session.

Moved by Sup. Bell seconded by Sup. Weih to go into closed session under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Bell, Campion, Weih, Moeller  
Absent: Boedeker

Moved by Sup. Bell seconded by Sup. Weih to return to regular session.

Ayes: Weih, Campion, Bell, Moeller  
Absent: Boedeker

Moved by Sup. Bell seconded by Sup. Weih to not accept the alternate impasse procedures as proposed by the Secondary Road Union.

Ayes: Weih, Campion, Bell, Moeller  
Absent: Boedeker

Engineer Fangmann told the Board the property line markers are up at the County's farm and former Care Facility. Fangmann talked to a representative of the D.O.T. about possible safety funds for a Hwy 30 study. New legislation is a high priority on spot locations, so there are no safety funds available for the study. Fangmann reported the Cedar Valley bridge will be closed for a few hours sometime during the week of November 27. Secondary Road employees will be near the location of the bridge to direct traffic to alternate routes during the hours the bridge will be closed. He also told the Board the road salt prices have gone up from about \$35/ton to about \$45/ton.

Connie Fett, CPC Administrator, met with the Board to give consumer updates on Projects #Q57 and #Q75.

Auditor Gritton met with the Board, as requested, to discuss the procedure for appointing an Inland Township Clerk, since Bonnie Mowry has declined the position. The Inland Township Trustees can appoint someone, and if they don't, it is then up to the Board of Supervisors to make the appointment. Chairperson Pro Tem Moeller said he would talk to one of the Trustees.

Moved by Sup. Bell seconded by Sup. Weih to approve the Board Minutes of November 16, 2006.

Ayes: Bell, Moeller, Campion, Weih  
Absent: Boedeker

It was noted Handwritten Check #336233 dated 11/17/2006 was issued to the Cedar County Treasurer in the amount of \$999.40, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 11:50 A.M., to November 27, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 27, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed a news update from the Iowa Tourism Office dated 11-21-2006.

The Board viewed an ISAC Update dated 11-22-2006.

The Board viewed correspondence from Auditor Gritton, regarding a payroll change for Tarah Lovell, Clerk, and the successful completion of her six-month probationary period.

The Board viewed a November 2006 INROADS Iowa Good Roads Association newsletter.

The Board viewed a November 2006 Farm Service Agency newsletter.

The Board acknowledged receipt of correspondence to Jeff Samuelson, from Dennis Ostwinkle, Field Office 6, Department of Natural Resources, regarding the annual submittal date of a Manure Management Plan for Samuelson & Son.

The Board acknowledged receipt of correspondence from Jerry L. Anderson, President/General Manager, Anderson Design & Consulting, regarding their services.

Bob Klemme, Courthouse Custodian and Auditor Gritton met with the Board to discuss a part-time Custodian position. Mr. Klemme noted Burt Thumm, Temporary Part-Time Custodian, will no longer be working four hours per day after December 15. Klemme felt there was no need to hire a Custodian. Discussion was held regarding Klemme's work week and duties. Mr. Klemme felt that in the wintertime he might need to work additional hours over his regular 35-hour work week, but he would like to see how things go without a second Custodian. It was noted this matter could be reviewed later if needed. The consensus of the Board was to not hire a Custodian.

Discussion was held regarding funding for a Hwy 30 study.

Discussion was held regarding funding for County Libraries.

Moved by Sup. Weih seconded by Sup. Campion to approve the Board Minutes of November 20, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Moved by Sup. Bell seconded by Sup. Weih to approve Handwritten Warrant #336556 dated 11-27-2006 in the amount of \$32,100.00 to Cedar County, for a reimbursement from Fund 30001 to Fund 01000 concerning the Conservation Office project.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Moeller seconded by Sup. Weih to approve the following payroll change: Auditor's Office  
Tarah Lovell, Clerk, from \$11.85/hr to \$12.10/hr effective 11-22-2006, due to successful completion of six-month probationary period.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Grayland Crist of Crist Construction met with the Board to discuss a bid for construction of two walls in space now occupied by the Auditor's Office for additional office space for the full-time County Attorney's Office. Discussion was held. The bid did not include electrical work.

Moved by Sup. Weih seconded by Sup. Bell to accept the bid by Crist Construction in the amount of \$1,000.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Moeller seconded by Sup. Bell to approve the following:  
2007

COURTHOUSE CLOSING SCHEDULE

<u>DATE</u>	<u>HOLIDAY OBSERVED</u>
JANUARY 1, 2007	NEW YEAR'S DAY
FEBRUARY , 19, 2007	PRESIDENTS' DAY
MAY 28, 2007	MEMORIAL DAY
JULY 4, 2007	INDEPENDENCE DAY
SEPTEMBER 3, 2007	LABOR DAY
NOVEMBER 12, 2007	VETERANS' DAY
NOVEMBER 22 & 23, 2007	THANKSGIVING DAY & DAY AFTER
DECEMBER 24 & 25, 2007	CHRISTMAS EVE DAY & CHRISTMAS DAY

NOTICE

The Board meeting days for 2007 have been established as Monday and Thursday of each week from 8:30 A.M. to 4:00 P.M. with a break for lunch, or until the day's agenda is completed. The Board will not meet on the above dates, but may meet for special sessions, as required.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Phil La Rue, Zoning Director met with the Board to discuss the vacancy on the Planning & Zoning Commission.

Discussion was held regarding the electrical bill for the rural recycling compactor.

Keith Whitlatch, a member of the Cedar County Historical Society, met with the Board to ask if the County would donate a culvert for an entrance on Plum Street to the east of the new Historical Society's building. The driveway has been approved and the cost of the culvert purchased from Cedar County would be \$448. Discussion was held. The Board will consider this request at their next meeting.

Moved by Sup. Campion seconded by Sup. Moeller to approve Payroll Checks #125059-125236 for the period ending 11-18-2006, which were paid on 11-22-2006.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

It was noted Handwritten Check #336554 dated 11/22/2006 was issued to Administrative Solutions, Inc. in the amount of \$1,317.20, concerning a partial self funded billing.

It was noted Handwritten Check #336555 dated 11/24/2006 was issued to the Cedar County Treasurer in the amount of \$839.40, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 11:15 A.M., to November 30, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., November 30, 2006 with the following members present: Weih, Campion, Bell and Chairperson Pro Tem Moeller. Chairperson Boedeker was absent due to attendance at the I.S.A.C. Fall School.

The Board recited the Pledge of Allegiance.

The Board viewed a news update from the Iowa Tourism Office dated November 28, 2006.

The Board acknowledged receipt of correspondence and the minutes/recommendation of the Cedar County Compensation Board for the FY2007/2008 salaries of elected officials.

The Board acknowledged receipt of a report of property holders that have taxes under suspension, submitted by Treasurer Jedlicka.

The Board acknowledged receipt of correspondence from Larry Naake, National Association of Counties, regarding discussing county issues with Presidential candidates.

The Board acknowledged receipt of correspondence from Nichole Patterson, Waste Management, regarding a compactor's electricity usage.

The Board acknowledged receipt of a Certificate of Liability Insurance for Community Action of Eastern Iowa.

The Board acknowledged receipt of correspondence from Iowa Watersheds, regarding the 2007 annual meeting scheduled for January 11, 2007.

The Board acknowledged receipt of correspondence from Steve Leopold, General Security Services Corporation, regarding house arrest offender monitoring.

Phil La Rue, Zoning Director met with the Board to request that the Board set public hearing dates to review/consider zoning petitions. Brief discussion was held.

Moved by sup. Weih seconded by Sup. Bell to set December 14 & 18, 2006 at 7:30 a.m. as the time to review/consider the following petition:

Matthew Barber & Kim Hilby, North Liberty (Contract Buyers) and Donna Kee, 1779 King Avenue, Tipton (Owner) – Requesting a change in zoning from A-1 Agricultural to R-1 Suburban Residential for the purpose of correcting a non-conforming use to allow removal of an existing mobile home and construction of a single family dwelling. Said property is located in the NW ¼ of the SE ¼ of the SE ¼, Section 35, T-80N, R-3W, in Rochester Township, consisting of 3.99 acres more or less.

Ayes: Bell, Campion, Weih, Moeller

Absent: Boedeker

Discussion was held with Phil La Rue regarding fence issues, locating a home on a Level B portion of King Avenue, and decisions concerning rebuilding homes along West Rochester Avenue.

This being the time set for a public hearing on issuance of non-current debt regarding a loan from the Secondary Road Fund to the T.I.F. Fund, concerning the Cedar Valley Golf Course Urban Renewal Area (Cedar County Urban Renewal Area). Auditor Gritton and Engineer Fangmann were in attendance. Chairperson Pro Tem Moeller read the legal notice. There were no written or verbal objections on file. Discussion was held. Engineer Fangmann noted the Secondary Road Department puts down \$10,000 to \$15,000 of rock each season. Auditor Gritton noted the tax abstract values on this area are \$19,987.

Moved by Sup. Bell seconded by Sup. Weih to approve a loan in the amount of \$15,000 from the Secondary Road Fund to the TIF fund and to authorize the issuance of Handwritten Warrant #335693 dated 11-30-2006 to the Cedar County TIF Fund in the amount of \$15,000.

Discussion was held. Sup. Weih wondered if the traffic count has increased. Engineer Fangmann indicated he would know after the next traffic count is completed.

Ayes: Bell, Champion, Weih, Moeller  
Absent: Boedeker

Discussion was held regarding the agreement that the County has with the owner of the golf course to receive \$1.00/round of golf at the Cedar Valley Golf Course.

Auditor Gritton met with the Board to discuss a Tax Increment Financing Debt Certificate concerning Cedar County Urban Renewal Area-District 041 and Rochester Township Urban Renewal Areas-District 300-001 and Dist 300-002. The proposed amount of debt is \$38,612.00 for the Cedar County Urban Renewal Area, \$34,000 for the Rochester Township Urban Renewal Area-District 300-001 and \$6,000 for the Rochester Township Urban Renewal Area-Dist 300-002. Discussion was held.

Moved by Sup. Bell seconded by Sup. Weih to approve and authorize Chairperson Pro Tem Moeller to sign, a Tax Increment Debt Certificate concerning the Cedar County Urban Renewal Area for a debt amount of \$38,612.00, the Rochester Township Urban Renewal Area-District 300-001 for a debt amount of \$34,000.00, and the Rochester Township Urban Renewal Area-District 300-002 for a debt amount of \$6,000.00.

Ayes: Weih, Champion, Bell, Moeller  
Absent: Boedeker

Engineer Fangmann met with the Board to review a Utility Permit Application for Eastern Iowa Light and Power for work to be done in conjunction with a bridge project on 230<sup>th</sup> Street. Discussion was held.

Moved by Sup. Bell seconded by Sup. Weih to approve and authorize Chairperson Pro Tem Moeller to sign, a Utility Permit Application for Eastern Iowa Light & Power, as presented, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Weih, Champion, Bell, Moeller  
Absent: Boedeker

Engineer Fangmann reviewed the results of an Iowa Department of Transportation bid letting for three projects. The recommended award for Bridge Replacement Project #BROS-C016(60)—5F-16 on 190<sup>th</sup> Street is to Jim Schroeder Construction, Inc. for an amount of \$253,494.37. The budget for the project is \$250,000, and the project estimate was \$300,000. The recommended award for Bridge Replacement Project #BROS-C016(61)—8J-16 on 210<sup>th</sup> Street is to Jim Schroeder Construction, Inc. for an amount of \$227,428.19. The budget for this project is \$225,000, and the project estimate was \$269,000. The recommended award for Culvert Replacement Project #BROS-C016(65)—8J-16 on 230<sup>th</sup> Street is to McCulley Culvert, Inc. for an amount of \$109,640.44. The budget for this project is \$200,000, and the project estimate was \$139,000.

Discussion was held regarding funding for a Hwy 30 study. Members indicated leaders in the northern part of the county have asked the County to participate. Engineer Fangmann said he would support the Board either way. He recognized the safety issues, but also knew the issues the Board has to deal with.

Moved by Sup. Weih seconded by Sup. Champion to approve participating in the Hwy 30 study by contributing an amount of \$6,750.

Discussion was held. Sup. Bell was glad that safety would also be studied. Sup. Champion noted interest has been expressed to the Board. Bell felt perhaps the study would offer a solution to problems we have in Cedar County.

Ayes: Weih, Champion, Bell, Moeller  
Absent: Boedeker

It was noted the amount of \$6,750 would come from an outside engineering line item in the Secondary Road budget.

Discussion was held regarding a request to donate a culvert to the Cedar County Historical Society. Engineer Fangmann said Cedar County's actual cost for the culvert is \$398. The entrance has been approved, and it is in the right-of-way. Fangmann noted he could not spend road use tax funds for private property outside of the right-of-way. Sup. Moeller felt the Board could argue in favor of the culvert due to safety issues concerning horse drawn vehicles.

Moved by Sup. Weih seconded by Sup. Moeller to donate a culvert to the Cedar County Historical Society.

Discussion was held. Sup. Champion suggested the Historical Society could pay something towards the culvert. Sup. Bell agreed. He noted other organizations could make a similar request.

Nays: Bell, Champion, Weih, Moeller  
Absent: Boedeker

Moved by Sup. Weih seconded by Sup. Champion to participate in the amount of \$200 towards a culvert for the Historical Society's entrance.

Ayes: Bell, Champion, Weih, Moeller  
Absent: Boedeker

It was noted the Engineer's Office would bill the Historical Society \$198.00 for the culvert.

Engineer Fangmann gave project updates. General discussion was held regarding the Union proposal meeting at 4:30 p.m., the budget, five-year plan, an inquiry on closing 310<sup>th</sup> Street by Pondview Acres due to heavy traffic and the landowner maintaining the road, and a Level B road off of Hwy 38 north of Tipton. Darrell Brown entered the room while discussion was in progress.

Moved by Sup. Bell seconded by Sup. Weih to approve the Board Minutes of November 27, 2006.

Ayes: Bell, Moeller, Champion, Weih  
Absent: Boedeker

Brief general discussion was held with Darrel Brown.

Moved by Sup. Bell seconded by Sup. Champion to approve the appointment of John Dornfeld to fill a vacancy on the Cedar County Planning & Zoning Commission with a term that expires on 12-31-2008.

Ayes: Weih, Champion, Bell, Moeller  
Absent: Boedeker

Moved by Sup. Champion seconded by Sup. Weih to approve Claims #336557 - #336690.

Ayes: Weih, Champion, Moeller, Bell  
Absent: Boedeker

It was noted Handwritten Check #336691 dated 11/29/06 was issued to Administrative Solutions, Inc. in the amount of \$2,080.92, concerning a partial self funded billing, and Handwritten Check #336694 dated 11/30/2006 was issued to Walmart Community in the amount of \$2.00 for an administrative correction.

On motion, the Board adjourned at 10:20 A.M., to December 4, 2006.

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Cari Gritton, Auditor

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LeRoy Moeller, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., December 4, 2006 with the following members present: Campion, Moeller, Bell and Chairperson Pro Tem Moeller. Chairperson Boedeker was absent.

The Board recited the Pledge of Allegiance.

The Board viewed a General Assistance Report for November 2006, submitted by Patty Hamann, Director.

The Board viewed a Veteran Affairs Commission Report for November 2006, submitted by Patty Hamann, Secretary.

The Board acknowledged receipt of a Certificate of Liability Insurance for the Cedar County Winter Warriors.

The Board acknowledged receipt of a copy of the minutes of the Cedar County Planning & Zoning Commission meeting held on 11-29-2006.

The Board acknowledged receipt of correspondence from Kelley Hutton Deutmeyer, East Central Intergovernmental Association, regarding services/projects.

The Board acknowledged receipt of copies of correspondence from Dennis Ostwinkle, Field Office 6, Department of Natural Resources, to Steve Weets and Steve Crock, regarding administrative approval of Manure Management Plans.

The Board acknowledged receipt of a copy of correspondence from Bonnie Severson, Quality Assurance Specialist, Department of Human Services, to Julie Tischuk, Director, Cedar County Case Management Department, regarding approval as a provider of individual case management services.

Julie Tischuk, Director of the Cedar County Case Management Department met with the Board to discuss the older vehicle used by that department. They were given a used patrol car from the Sheriff's Department, so they now have three vehicles. She wondered if the Board would like to dispose of the oldest vehicle, which they use only for short trips, or if they would like to keep it. Discussion was held. The Board agreed to keep the car for short trips, but if the vehicle needs excessive repairs in the future, they would probably then dispose of the car. In other business, Tischuk told the Board the Case Management Department is scheduled for a survey on January 9-11, 2007. General discussion was held.

Michele Brennan, Director of Human Resources and Engineer Fangmann met with the Board regarding Secondary Road Union negotiations. Brennan requested a closed session.

Moved by Sup. Weih seconded by Sup. Bell to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Bell, Campion, Weih, Moeller  
Absent: Boedeker

Moved by Sup. Weih seconded by Sup. Bell to return to regular session.

Ayes: Bell, Campion, Weih, Moeller  
Absent: Boedeker

The Board acknowledged no decision was made with regard to the prior closed session.

Engineer Fangmann met with the Board to discuss awarding contracts for bridge and culvert projects, to review pickup truck specifications and to discuss hiring to fill two vacancies.

Moved by Sup. Weih seconded by Sup. Bell to award bids as follows:

- 1) Bridge Replacement project #BROS-C016(60)—5F-16 on 190<sup>th</sup> Street to Jim Schroeder Construction, Inc. for \$253,494.37;
- 2) Bridge Replacement project #BROS-C016(61)—8J-16 on 210<sup>th</sup> Street to Jim Schroeder Construction, Inc. for \$227,428.19, and
- 3) Culvert Replacement project #BROS-C016(65)—8J-16 on 230<sup>th</sup> Street to McCulley Culvert, Inc. for \$109,640.44.

Ayes: Bell, Campion, Weih, Moeller  
Absent: Boedeker

Engineer Fangmann reviewed specifications for the purchase of two new pickup trucks. They are for one 2-wheel drive and one 4-wheel drive. Discussion was held. The bids will be presented to the Board on January 11, 2007. The Engineer requested approval to hire to fill two vacancies. One employee has resigned and one will be retiring. Discussion was held. The Board agreed to allow the Engineer to hire for two vacancies. General discussion was held.

Dave Hoeksema of Northwest Mechanical, Inc. met with the Board to discuss the Courthouse heating and cooling maintenance. Bob Klemme, Custodian was in attendance. Mr. Hoeksema wondered if he could give the Board a competitive proposal on the Courthouse heating and cooling maintenance. Discussion was held. The Board told Mr. Hoeksema the matter would be discussed further, and he would receive correspondence from the Board.

Moved by Sup. Bell seconded by Sup. Campion to approve the Board Minutes of November 30, 2006.

Ayes: Bell, Moeller, Campion, Weih  
Absent: Boedeker

Michele Brennan, Director of Human Resources met with the Board to discuss an Employee Assistance Program. She indicated that per information she has received or read there have been some concerns about workplace stress and disabilities that go with that. She noted employees could file ADA or Workers' Compensation claims, and she indicated workplace stress can result in absenteeism and/or effect productiveness. Brennan told the Board she would like them to review the proposals she's received, and if they are interested in an Employee Assistance Program, to let her know. Sup. Weih suggested Brennan could schedule a time with two of the companies to meet with the Board to review their proposals. The consensus of the Board was to allow Brennan to contact two of the companies to tell them they could discuss their proposals with the Board.

It was noted Handwritten Check #336692 dated 12/01/06 was issued to the Cedar County Treasurer in the amount of \$1,614.65, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 11:45 A.M., to December 7, 2006.

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Cari Gritton, Auditor

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Le Roy Moeller, Chairperson Pro Tem

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., December 7, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed Expense and Revenue Summary Reports for the FY07-08 County Budget, and a health Fund Status Report, submitted by Auditor Gritton.

The Board viewed a news update from the Iowa Tourism Office dated 12-5-2006.

The Board viewed correspondence from Michele Brennan, Human Resources, regarding flex spending-medical & dependent care accounts.

The Board acknowledged receipt of a Time Log Charges Summary for November 2006, submitted by "Solutions", Inc.

The Board acknowledged receipt of correspondence from David H. Scott, Executive Director, Iowa Good Roads Association, Inc., regarding support for the association.

Travis Alden, Community Development Director, Tipton Development Commission met with the Board to request a letter of support for the Tipton Chamber of Commerce's application for Tipton to be a host town for RAGBRAI 2007. He reviewed his duties. Discussion was held.

Moved by Sup. Weih seconded by Sup. Campion to authorize Chairperson Boedeker to sign a letter of support for the Tipton Chamber of Commerce's application for the City of Tipton to be a host town for RAGBRAI 2007.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Chairperson Boedeker reported on the I.S.A.C. Fall School of Instruction he attended last week.

The Board met with department heads to discuss any problems or concerns they might have. Those in attendance were: Phil La Rue, Carolyn Wood, Gary Jedlicka, Lee Beine, Cari Gritton, Dan Hannes, Charline Thumm, Patty Hamann, Dan Lett, Bob Klemme, Amy Wehde, Michele Brennan, Connie Fett and Rick Fleshin. Chairperson Boedeker told department heads that employees should not park in the 15 minute parking spaces at the Courthouse during training sessions. Department heads were given the opportunity to relay items concerning their departments. Cari Gritton noted items for the web site could be forwarded to Tarah Lovell, and budget forms have been distributed. Dan Hannes reported the jail income for November was \$34,765. The State has received a grant and they will be installing equipment in every Sheriff's Office for the VINE program concerning notifying victims of domestic abuse. Charline Thumm noted the Recorders in the State collected \$2,152,956.25 in taxes for snowmobiles, ATV's and boats for FY05-06. She relayed various passport changes. Patty Hamann reported 110 families have submitted requests for food baskets which will be distributed on December 14<sup>th</sup>. Dan Lett noted VanGuard continues the reappraisal of rural residential property. Bob Klemme stated he would be taking some items to Sharpless Auction in January. Sup. Bell thought perhaps items could be taken in the pickup trucks the Engineer will be taking to the auction. Michele Brennan encouraged enrollment in the FLEX plan and noted there will be informational meetings regarding the plan. Brennan asked if the Board would set a date for a mandatory training session for department heads and management staff to view a video. Rick Fleshin reported there will be additional flu clinics, and the Public Health Department is continuing to participate in pandemic planning.

Phil La Rue, Zoning Director briefly met with the Board to discuss requests for billboard signs.

The Board set December 11, 2006 at 11:00 a.m. as the time for department heads and management staff to view a video as requested by the Director of Human Resources.

Discussion was held regarding the employee mileage reimbursement rate.

Moved by Sup. Weih seconded by Sup. Moeller that for budgetary purposes only the department heads should use a mileage reimbursement rate of 40 cents/mile and 2% for wage line items.

Discussion.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Discussion was held regarding the Compensation Board's recommendation for the salaries of elected officials.

Karen Lafrenz, Director of Senior Citizens, Inc. met with the Board to discuss FY07-08 funding. Others in attendance were: Raldo Horman and Ed Horstman. Lafrenz presented documentation concerning their programs and budgets. She told the Board they lost the Case Management Program, and now they are just focusing on the Nutrition Program. Lafrenz reviewed the documentation she submitted. Discussion was held. Mrs. Lafrenz requested as much funding as the Board could give them. Sup. Weih wondered if the cities contributed funding. Lafrenz said no. Weih suggested requesting funding from the cities could possibly be an option. Lafrenz and Horman indicated they would contact cities in the county. No decision was made concerning funding.

Brief discussion was held with Assistant County Attorney Benz concerning the Compensation Board's recommendation for the salaries of elected officials.

Assistant County Attorney Benz met with the Board to discuss office lighting and staff wages. The Board departed from the Board Room to go to the future full-time County Attorney's Office, formerly used as the Conservation Office. It was agreed a light would be moved and another light reinserted in the ceiling. The old carpet by the front counter will be taken out and it may not be replaced, depending on the condition of the floor. The Board reconvened in the Board Room. Attorney Benz told the Board he would like to discuss the wage of the Legal Secretary he will be hiring. He has set a wage of \$10.75 for 37.5 hours/week. Benz said a three-quarter time secretary will not work in the office. He noted the \$20,885 budgeted for the secretary's annual salary would cover the full-time secretarial position. He presented documentation concerning salaries of Legal Secretaries and step increases for various positions in the Courthouse. He proposed giving 50 cents/hour step increases for three years. Discussion was held concerning the salary of the current Legal Assistant. Benz presented documentation concerning salaries of Legal Assistants. The current Legal Assistant earns \$14.60/hour, and Benz felt her salary should be increased. When asked what Benz's preference for office hours would be, Benz said 8 a.m. to 4 p.m. with a half-hour lunch. Discussion continued concerning a wage scale for the Legal Secretary position, office hours, work week hours, the ad for the Secretary position, starting wage for the Secretarial position and step increases. Attorney Benz told the Board he was agreeable with either the 35-hour or the 37.5-hour work week. He wanted a decision by the Board so he would be able to tell applicants when they are interviewed for the Secretary position. The Board agreed to allow the \$10.75/hour starting wage, a 37.5-hour work week, and office hours of 8 a.m. to 4 p.m. with a half hour lunch break. Further discussion will be held regarding wages at budget review time.

Moved by Sup. Moeller seconded by Sup. Bell to approve the Board Minutes of December 4, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Discussion was held concerning accepting proposals for the Courthouse heating and cooling maintenance. The Board consensus was to send correspondence to TMI and Northwest Mechanical requesting that they submit sealed proposals for the maintenance

by January 11, 2007 at 10:00 a.m. to be opened and reviewed in the Board Room at 10:30 a.m. on that date.

Moved by Sup. Bell seconded by Sup. Moeller to approve Payroll Checks #125238 – 125399 for the period ending 12-2-2006, and to be paid on 12-9-2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

It was noted Handwritten Check #336695 dated 12/06/2006 was issued to Administrative Solutions, Inc. in the amount of \$51.80, concerning a partial self funded billing.

On motion, the Board adjourned at 11:30 A.M., to December 11, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., December 11, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed an ISAC Update dated December 8, 2006.

The Board viewed correspondence to County Auditors from Philippe Meier, regarding disclosures required of organizations requesting funds from a county.

The Board viewed a report of fees collected for November 2006, submitted by Clerk of the District Court.

The Board acknowledged receipt of correspondence and agenda for the January 3, 2007 meeting of the Eastern Iowa Tourism Association.

The Board acknowledged receipt of a meeting notice for the January 19, 2007 Supervisors' Annual Statewide Meeting.

The Board acknowledged receipt of correspondence from Michele Brennan, Director of Human Resources, regarding a mandatory training session on December 11, 2006, concerning "Litigation Landmines-A Survival Guide for Managers".

Connie Knutsen, Medical Examiner Investigator met with the Board for a FY2007-2008 budget review. She presented documentation and gave an update. Discussion was held. Knutsen recommended budgeting the same amount for the next fiscal year.

Diane Schroeder of Delta Dental Plan of Iowa met with the Board to give a FY2007-2008 renewal presentation. Michele Brennan, Director of Human Resources was in attendance. Ms. Schroeder presented and reviewed documentation. She noted Michele Brennan had asked her to look at possible options that would enhance the benefit to employees. Brennan indicated some of the employees had requested enhanced dental benefits. Some options presented by Schroeder were changing the deductibles from \$25-single/\$75-family to \$50/\$150, increasing the annual benefit maximum from \$750 to \$1,000, and adding the "To Go" feature which allows you to carry forward any unused amount of the \$750 maximum to the next year (up to \$1,500 for two years). These options would have additional costs associated with them. There are 140 employees enrolled in Delta Dental. There are 309 members using the plan. Fifteen have used the maximum benefit for the period of 11/1/05 through 10/31/06. Further discussion was held. Schroeder is to send suggested rates for various combinations of options.

Steve Lacina, Director, Cedar County Economic Development Commission, met with the Board for a FY2007-2008 funding review and to give an update. Mr. Lacina presented a December 2006 newsletter for the Commission. Tom Boyle entered the room while discussion was in progress. Lacina reviewed various projects, such as, but not limited to: a Proctor & Gamble expansion, newsletter, "Fish For Success" customer service training, new loans for businesses in the amount of \$1.6 million, Plastic Products expansion, use of bonds through the Iowa finance Authority, rental of the Sauer building, lobbying for support to expand the airport in Tipton, a company flying in to look at the county, Prosperity Eastern Iowa video tape, assessment of a venture company out of Minneapolis, meeting with C.E.O.'s, working with E.C.I.A. on bylaws, reviewing the Commission's bylaws, staying in compliance with 28E agreements, working with various local businesses, visiting with the Canadian Counsel, ethanol companies, Commission's budget, and working with Alliant Energy and Iowa Telecom. Mr. Lacina told the Board the dues to the Commission will stay the same for FY2007-2008. He reported the Commission has a new Office Manager.

Randy Zobrist, Director, River Bend Transit met with the Board for a FY2007-2008 funding review. Tom Boyle was in attendance. Zobrist presented and reviewed

documentation. He noted the ridership in Cedar County has dropped off. Zobrist thought perhaps the drop was due to deaths, but he is not sure. There is now no service to the meal sites in the county. Zobrist asked for suggestions on how to increase the ridership. Discussion was held. Mr. Zobrist requested a funding increase. No decision was made.

Tom Boyle met with the Board to discuss information he heard concerning a county employee who is retiring and who has a “green card”. Members indicated the matter is out of their jurisdiction. Engineer Fangmann entered the room while discussion was in progress. Mr. Boyle wondered if the individual would be receiving retirement benefits from the County. Members indicated Mr. Boyle could talk to the IPERS office in Des Moines. Mr. Boyle left the room. Brief discussion continued.

Engineer Fangmann met with the Board to review right-of-way contracts concerning the following:

1) Bridge Project #BROS-C016(60)—5F-16 on 190<sup>th</sup> St. three miles north of Tipton Sections 18 & 19 T81N R2W

--Glen A. & Carol A. Anderson (contract seller) and Kevin E. & Janet L. Anderson (contract purchaser)

--Old Second national Bank of Aurora, Successor Trustee under Last Will and Testament of Helen B. King (deceased), Ernest G. King, Paul C. King, Thomas P. King, James E. King, Rebecca L. Valbert, Robert D. King and Rachel L. Albright

2) Bridge Project #BROS-C016(61)—8J-16 on 210<sup>th</sup> St. over branch of Sugar Creek Sections 28 & 33 T81N R2W

--Norton Partnership, L.P.

--Kerry J. Phelps & Kathryn A. Phelps

3) Culvert Project #BROS-C016(65)—8J-16 over branch of Rock Creek Section 12 T80N R1W

--George Rekemeyer, Jr. & Alice Rekemeyer

--David L. Bergthold

Moved by Sup. Weih seconded by Sup. Champion to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and Glen A. & Carol A. Anderson (contract seller) and Kevin E. & Janet L. Anderson (contract purchaser) for permanent and temporary easements in the amount of \$2,161.73 concerning Project #BROS-C016(60)—5F-16.

Ayes: Bell, Moeller, Champion, Weih, Boedeker

Moved by Sup. Bell seconded by Sup. Champion to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and Old Second national Bank of Aurora, Successor Trustee under Last Will and Testament of Helen B. King (deceased), Ernest G. King, Paul C. King, Thomas P. King, James E. King, Rebecca L. Valbert, Robert D. King and Rachel L. Albright for permanent and temporary easements in the amount of \$1,983.92 concerning Project #BROS-C016(60)—5F-16.

Ayes: Weih, Champion, Moeller, Bell, Boedeker

Moved by Sup. Champion seconded by Sup. Bell to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and Kerry J. Phelps & Kathryn A. Phelps for permanent and temporary easements in the amount of \$2,653.88 concerning Project #BROS-C016(61)—8J-16.

Ayes: Bell, Moeller, Champion, Weih, Boedeker

Moved by Sup. Moeller seconded by Sup. Weih to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and Norton Partnership, L.P. for permanent and temporary easements in the amount of \$2,630.01 concerning Project #BROS-C016(61)—8J-16.

Ayes: Weih, Champion, Moeller, Bell, Boedeker

Moved by Sup. Moeller seconded by Sup. Bell to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and George Rekemeyer, Jr. & Alice Rekemeyer for permanent and temporary easements in the amount of \$965.79 concerning Project #BROS-C016(65)—8J-16.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Moved by Sup. Campion seconded by Sup. Bell to approve and authorize Chairperson Boedeker to sign, a contract between Cedar County and David L. Bergthold for permanent and temporary easements in the amount of \$777.49 concerning Project #BROS-C016(65)—8J-16.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

General discussion was held with Engineer Fangmann.

At 11:00 a.m., the Board convened in the small meeting room in the basement to view a video entitled “Litigation Landmines-A Survival Guide For Managers”, as requested by the Director of Human Resources. Other department heads and management staff were in attendance.

Moved by Sup. Moeller seconded by Sup. Bell to approve the Board Minutes of December 7, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

It was noted Handwritten Check #336696 dated was issued to the Cedar County Treasurer in the amount of \$700.91, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 11:45 A.M., to December 14, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 7:30 A.M., December 14, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed a news update from the Iowa Tourism Office dated December 12, 2006.

The Board viewed correspondence submitted by Connie Fett, CPC Administrator, regarding an article in the Des Moines Register dated 12-8-2006.

The Board viewed correspondence from Greg Davis, "Solutions", Inc., regarding Max Elg no longer working for "Solutions", Inc.

The Board viewed correspondence from Muscatine Department of Human Services, regarding property holders under tax suspension.

The Board viewed a December 2006 newsletter from Representative Jeff Kaufmann.

The Board acknowledged receipt of correspondence from KONE Elevators, regarding a price adjustment.

This being the time set for a public hearing to review/consider the following petition: Matthew Barber & Kim Hilby, North Liberty (Contract Buyers) and Donna Kee, 1779 King Avenue, Tipton (Owner) – Requesting a change in zoning from A-1 Agricultural to R-1 Suburban Residential for the purpose of correcting a non-conforming use to allow removal of an existing mobile home and construction of a single family dwelling. Said property is located in the NW ¼ of the SE ¼ of the SE ¼, Section 35, T-80N, R-3W, in Rochester Township, consisting of 3.99 acres more or less.

Phil La Rue, Zoning Director was in attendance. Others in attendance were: Donna Kee, Ken & Helen Fawcett representing the Contract Buyer, Kim Hilby. Chairperson Boedeker read the legal notice. There were no written or verbal objections on file. It was noted the County Engineer has one restriction, that being that there is to be only one residence. The Fire Department has no objections. The Corn Suitability Rating is 68-58. Discussion continued.

Moved by Sup. Campion seconded by Sup. Bell to approve the petition by Matthew Barber and Kim Hilby (Contract Buyers) and Donna Kee (Owner), as defined above, to waive the second hearing scheduled for 12-18-2006, noting there is to be only one residence on this property.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Moved by Sup. Bell seconded by Sup. Campion to approve Claims #336697 - #336945.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Moved by Sup. Bell seconded by Sup. Weih to approve the Board Minutes of December 11, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

It was noted Handwritten Check #336946 dated 12/13/2006 was issued to Administrative Solutions, Inc. in the amount of \$225.00, concerning a partial self funded billing.

The Board departed at 8:00 a.m. to attend a Heartland Insurance Risk Pool meeting. Sup. Campion did not attend the meeting.

On motion, the Board adjourned at 2:30 P.M., to December 18, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., December 18, 2006 with the following members present: Weih, Campion, Moeller, and Chairperson Boedecker. Sup. Bell was absent.

The Board recited the Pledge of Allegiance.

The Board viewed additional dental insurance plan options, as requested, submitted by Diane Schroeder, Delta Dental Plan of Iowa.

The Board viewed caseload reports for December 2006, submitted by the Cedar County Case Managers.

The Board acknowledged receipt of a Cedar County Targeted Case Management Program Evaluation for FY2005-2006 and goals, submitted by the Case Management Director, Julie Tischuk.

The Board acknowledged receipt of correspondence from Hillary Maurer, Earthview Environmental, regarding public water supply system services.

The Board acknowledged receipt of correspondence from Stuart Clark, Editor, Conservative Publishing Company, requesting designation as an official newspaper for the County for the year 2007.

The Board acknowledged receipt of an agenda for the upcoming December 20<sup>th</sup> meeting of the Eastern Iowa Regional Utility Service Systems Board meeting and the minutes of their October 25, 2006 meeting.

The Board acknowledged receipt of a copy of a "Dismissal And Notice of Rights" from the U.S. Equal Employment Opportunity Commission, to Pamela R. Reed.

Vickie Mohr, Librarian of the Lowden Public Library and Stacy West, Library Board Trustee for the Stanwood Public Library, met with the Board to discuss the contract with the County Libraries. Assistant County Attorney Benz was in attendance. West told the Board the rural residents of the County are not paying what the city residents are paying for library services, and asked that the rural residents pay more (50% of average per capita city appropriations) over five years. The ladies indicated the city residents are paying \$31.07/capita (9,393 residents) for services and rural residents are paying \$6.87/capita (7,275 residents). Sup. Weih noted it is obvious what the County is required to pay by Code, but the question is the ability to pay out of what funds are left for discretionary spending. Mohr indicated options would be to start charging rural patrons or limiting usage of the libraries' resources. She suggested increasing funding to the libraries by approximately \$11,800 each year for five years. In the current fiscal year 06-07 the libraries are receiving County funding totaling \$55,000, which is up from \$50,000 in FY05-06. Discussion continued. Mohr noted the cost of services has increased. Attorney Benz wondered what would happen, for example, if the City of Tipton didn't want to be involved in the Library Association. Mohr indicated the Supervisors would then contract with the city individually. Benz indicated the budget is determined by the City of Tipton, so he wondered if the Council would need to approve a contract with the Supervisors as well. Joanne Beckley entered the room while discussion was in progress. Attorney Benz referenced the proposed contract, noting the following: he felt the per capita language was ambiguous, the proposed five-year phase-in language is not in the contract, he felt if a new contract is signed it should reference dollar amounts, and the cities would have to agree not to decrease funding as is referenced in the proposed contract. Attorney Benz referenced the Code of Iowa, the option for voters to terminate a contract, and an Attorney General's opinion. Further discussion was held. When asked if it was being suggested that the Board take away funds from the Secondary Road Department, Mrs. Beckley indicated yes. Members noted Cedar County has approximately 965 miles of roads to maintain and Scott County has over 500 miles. Sup. Campion noted the Board doesn't ask the cities for dollars for the roads. Mrs. Mohr asked what changes the Board would like to see in a proposed contract. Sup. Weih indicated he

would like to proceed with the contract that is now in place. He was not willing to lock into per capita funding, noting he would like to know what services the libraries would provide to rural residents. No decision was made.

Elda Licht, Coordinator, Volunteer Services of Cedar County, met with the Board for a FY2007-2008 funding review. She reviewed a budget and services provided. Discussion was held. Current funding to this organization is \$15,000/annually. Licht requested \$16,000. No decision was made.

Mary Lou Erlacher of The Workplace Learning Connection, met with the Board to give an update and to discuss funding. She reviewed funding sources and services provided. Discussion was held. Richard Davidson entered the room while discussion was in progress. The Board encouraged her to continue requesting funding through the Cedar County Economic Development Commission. The current funding amount is \$720 annually.

Representatives of the Cedar County Fair Association met with the Board for a FY2007-2008 funding review. Those in attendance were: Joyce Coppess, Ken Schmidt, Claire Hach, Richard Davidson, Jim Cary and Tom Wegener. They presented financial information, reviewed improvements, noted future projects, and referenced activities for youth groups. The representatives noted they have not received a funding increase since 2001. Discussion was held. They receive \$30,500 annually. An increase was requested, if possible. No decision was made.

Sherry Snyder and Ray Eserhaut, representing the Cedar County Historical Society, met with the Board for a FY2007-2008 funding review. They presented budget information, goals, projects and accomplishments. Discussion was held. It was noted the organization cannot use the farm rent income (principal) from the Bickett-Rate farm until the farm house is completely restored, per a Last Will & Testament. They are allowed to use the interest from the account. The Historical Society currently receives annual funding in the amount of \$2,000. They requested \$3,000. No decision was made.

Moved by Sup. Weih seconded by Sup. Campion to approve Handwritten Check #336948 dated 12/18/2006 to Grayland J. Crist dba Crist Construction in the amount of \$1,000.00 for the construction of walls for County Attorney Office space.

Ayes: Moeller, Campion, Boedeker, Weih  
Absent: Bell

Moved by Sup. Weih seconded by Sup. Moeller to approve the Board Minutes of December 14, 2006.

Ayes: Moeller, Campion, Boedeker, Weih  
Absent: Bell

Engineer Fangmann met with the Board to review contracts and bonds for the following:  
1) Bridge Project #BROS-C016(60)—5F-16 on 190<sup>th</sup> St. three miles north of Tipton Section 19 Fairfield Township==Jim Schroeder Construction, Inc.  
2) Bridge Project #BROS-C016(61)—8J-16 on 210<sup>th</sup> St. over branch of Sugar Creek Section 33 Fairfield Township==Jim Schroeder Construction, Inc.  
3) Culvert Project #BROS-C016(65)—8J-16 on 230<sup>th</sup> Street over branch of Rock Creek Section 12 Inland Township==McCulley Culvert, Inc.; and for Union negotiations.  
Ben Hull, Assistant County Engineer and Michele Brennan, Director of Human Resources were in attendance.

Moved by Sup. Moeller seconded by Sup. Campion to approve and authorize Chairperson Boedeker to sign, a Contract and Bond for McCulley Culvert, Inc. in the amount of \$109,640.44 for Project #BROS-C016(65)— 8J-16.

Ayes: Weih, Campion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Weih seconded by Sup. Moeller to approve and authorize Chairperson Boedeker to sign, a Contract and Bond for Jim Schroeder construction, Inc. in the amount of \$227,428 for Project #BROS-C016(61)— 8J-16.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Champion seconded by Sup. Weih to approve and authorize Chairperson Boedeker to sign, a Contract and Bond for Jim Schroeder construction, Inc. in the amount of \$253,494.37 for Project #BROS-C016(60)— 5F-16.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Champion seconded by Sup. Moeller to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Eastern Iowa Light And Power to relocate lines for a bridge project on 190<sup>th</sup> Street, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Champion seconded by Sup. Moeller to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Eastern Iowa Light And Power to relocate lines for a bridge project on 210<sup>th</sup> Street, and to waive the fee as recommended by Engineer Fangmann.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Champion seconded by Sup. Moeller to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Iowa Telecom for service to a new house at 1396 290<sup>th</sup> Street.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Moved by Sup. Champion seconded by Sup. Weih to approve and authorize Chairperson Boedeker to sign, a Utility Permit Application for Iowa Telecom for service to a new railroad hut on 138<sup>th</sup> Street east of Stanwood.

Ayes: Weih, Champion, Moeller, Boedeker  
Absent: Bell

Engineer Fangmann requested a closed session for Union negotiations. Ben Hull and Michele Brennan were in attendance.

Moved by Sup. Weih seconded by Sup. Champion to go into closed session as allowed under Section 20.17(3), Code of Iowa. (Exempt from recording.)

Ayes: Moeller, Champion, Weih, Boedeker  
Absent: Bell

Moved by Sup. Weih seconded by Sup. Champion to return to regular session.

Ayes: Moeller, Champion, Weih, Boedeker  
Absent: Bell

The Board acknowledged no decision was made with regard to the prior closed session.

Engineer Fangmann gave project updates.

It was noted Handwritten Check #336947 dated 12/15/2006 was issued to the Cedar County Treasurer in the amount of \$1,170.80, for a Delta Dental ACH transfer.

On motion, the Board adjourned at 12:10 P.M., to December 21, 2006.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson

The Cedar County Board of Supervisors met in regular session at 8:30 A.M., December 28, 2006 with the following members present: Weih, Campion, Moeller, Bell and Chairperson Boedeker.

The Board recited the Pledge of Allegiance.

The Board viewed an ISAC Update dated December 22, 2006.

The Board viewed copies of correspondence to four individuals, from Connie Fett, CPC Administrator regarding a waiting list for vocational services.

The Board acknowledged receipt of correspondence from Auditor Gritton regarding appointment of a deputy effective 1-1-2007.

The Board acknowledged receipt of correspondence from Treasurer Jedlicka regarding appointment of deputies effective 1-1-2007.

The Board acknowledged receipt of a copy of the December 20, 2006 minutes of the Cedar County Planning & Zoning Commission.

The Board acknowledged receipt of a copy of correspondence from Representative Kaufmann, to John Easter, I.S.A.C. requesting a meeting to discuss concerns expressed by the Board.

The Board acknowledged receipt of copies of correspondence to Wayne Behrens, Del DeWulf, George Bowie and Jeff Samuelson regarding the annual submittal date of Manure Management Plans.

The Board acknowledged receipt of correspondence from Representative Kaufmann regarding a leak from a tractor/trailer at the weigh scale parking lot on I80.

The Board acknowledged receipt of Manure Management Plan Annual Updates for South Cedar Pork LLC and Samuelson and Son, submitted by Jeffrey D. Samuelson.

The Board acknowledged receipt of correspondence from Mark Schneider, Community Development Director, East Central Intergovernmental Association, regarding FY07-08 funding for the Eastern Iowa Regional Utility Service Systems.

The Board acknowledged receipt of correspondence from Sterling L. Benz, Cedar County Attorney Elect, regarding the appointment of an Assistant County Attorney effective 1-1-2007.

The Board acknowledged receipt of correspondence to Michele Brennan, Director of Human Resources, from Patrick Bihn, Ad Hoc Mediator, regarding mediation between Cedar County and UE Local 893/IUP (Secondary Road Union).

The Board acknowledged receipt of correspondence and a publication entitled "Trends in the Well-Being of Iowa Children, 2004-2005", submitted by Iowa Kids Count.

Assistant Engineer Ben Hull met with the Board to discuss a payroll change for Troy Stutzel from Maintenance Worker II to Crew Leader, a final voucher for Kinish Corp. for diamond grinding project #FM-C016(62)—55-16 (County Roads X40 & Y24), and revised performance bonds for bridge projects #BROS-C016(60)—5F-16 on 190<sup>th</sup> St. and #BROS-C016(61)—8J-16 on 210<sup>th</sup> St. for Jim Schroeder Construction.

Moved by Sup. Weih seconded by Sup. Campion to approve the following payroll change:

Secondary Road

Troy Stutzel, from Maintenance Worker II-\$16.75/hr to Grading Crew Leader-\$17.10/hr effective 1-1-2007.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Moved by Sup. Bell seconded by Sup. Moeller to approve and authorize Chairperson Boedeker to sign, revised performance bonds for Jim Schroeder Construction concerning Projects #BROS-C016(60)—5F-16 and #BROS-C016(61)—8J-16.

Ayes: Weih, Campion, Moeller, Bell, Boedeker

Moved by Sup. Bell seconded by Sup. Boedeker to approve and authorize Chairperson Boedeker to sign a Final Voucher for Kinish Corp. concerning Project #FM-C016(62)—55-16.

Ayes: Bell, Moeller, Campion, Weih, Boedeker

Brief general discussion was held.

Moved by Sup. Campion seconded by Sup. Moeller to approve the Board Minutes of December 21, 2006.

Ayes: Bell, Moeller, Campion, Boedeker, Weih

Michele Brennan, Director of Human Resources met with the Board for a FY2007-2008 budget review. Discussion was held. Brennan wondered about the possibility of moving the amounts budgeted by departments for advertising for new hires, to the Human Resources budget, indicating it takes time for the ads to go between a department and her office for approval and then she has to distribute the publication statements to the appropriate offices for payment. It was the consensus of the Board that the department head should prepare the ad and Brennan could proof the wording of the ad, but that each department should pay for their employment ads. Brennan told the Board she likes to keep track of the cost of a new hire. In other business, Brennan told the Board she was asked if the individual working here through the Experience Works Program would have a chance of being hired by Cedar County for a permanent part-time position as a “floater”. Discussion was held. The Board agreed the individual has gained experience by working here, but they would not create the “floater” position.

Sup. Weih left the meeting to attend a Solid Waste Commission meeting.

Ann Alliger of Mercy Care met with the Board to give a presentation on an Employee Assistance Program. Michele Brennan, Director of Human Resources was in attendance. Ms. Alliger reviewed services/counseling provided and other items such as, but not limited to: assisting employees and family members with problems, substance abuse issues, mental health issues such as depression and anxiety, absenteeism, proven savings, benefits to an organization, focus on short-term counseling, goals, assessments, 24-hour availability, training, workshops, promotional materials and confidentiality. She estimated 4%-7% of employees/dependents would use the program. The average for a problem is 2.5 sessions. Each session is about one hour. They offer fee-for-service pricing of \$70/hour with a \$500 start-up administration fee and a \$300/yr renewal fee, and they offer a per capita fee. She presented estimated costs per month per employee based on 150 employees: \$1.90/month for five sessions/year, \$2.25/month for 8-10 sessions/year and \$2.40/month for unlimited sessions/year, plus a \$500 administration fee. Discussion was held. No decision was made.

Julie Tischuk, Director, Cedar County Case Management met with the Board to review an Iowa Department of Human Services Application for Accreditation and a certification document for the application. She presented a copy of their policies and procedures. Discussion was held.

Moved by Sup. Bell seconded by Sup. Moeller to authorize Chairperson Boedeker to sign the Application for Accreditation and Certification concerning Cedar County Case Management.

Ayes: Bell, Moeller, Campion, Boedeker  
Absent: Weih

Brief discussion was held concerning Employee Assistance Programs.

Auditor Gritton met with the Board to discuss the estimated excess Local Option Sales & Services Tax funds after the Law Enforcement Center bonds are paid. Cedar County's share of the funds can only be used for Law Enforcement Center improvements, not the operation of the Center. Gritton reviewed the estimated percentages and funds which could be distributed to the cities in June of 2008. Discussion was held.

Moved by Sup. Weih seconded by Sup. Bell to pay off the Law Enforcement Center bonds on June 1, 2008 and to distribute the remaining funds to the cities during the month of June of 2008 per the percentages presented by the Auditor.

Ayes: Campion, Moeller, Bell, Boedeker  
Absent: Weih

Discussion was held concerning the appointment of an Inland Township Trustee and Clerk. This matter will be discussed further at the Board's next meeting.

The Board approved claims #336953-#337116 dated 12-28-06.

It was noted Handwritten Check #336951 dated 12/22/06 was issued to the Cedar County Treasurer in the amount of \$327.00, for a Delta Dental ACH transfer.

It was noted Handwritten Check #337117 dated 12/27/06 was issued to Administrative Solutions, Inc. in the amount of \$704.54, concerning a partial self funded billing.

On motion, the Board adjourned at 11:25 A.M., to January 2, 2007.

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Cari Gritton, Auditor

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Dennis Boedeker, Chairperson